

January 2, 2013

The Page County Board of Supervisors met in session on this 2nd day of January, 2013, with Elaine Armstrong, Jim Richardson, and Jon Herzberg present. On a motion by Richardson, seconded by Herzberg, the board unanimously approved the agenda for today.

The Board began their organizational meeting and on a motion by Richardson, the board unanimously approved the following resolution:

RESOLUTION #1-2013

BE IT RESOLVED by the Board of Supervisors of Page County, Iowa, sitting in session on this 2nd day of January, 2013, that Elaine Armstrong is appointed Chairman of the Board of Supervisors and that James D. Richardson is appointed as Vice Chairman of the Board of Supervisors for the year 2013.

ATTEST:

Melissa Wellhausen
Page County Auditor

Elaine Armstrong
James D. Richardson
Jon W. Herzberg

Page County Board of Supervisors

On a motion by Herzberg, seconded by Richardson, the Board passed the following resolutions:

RESOLUTION #2-2013

WHEREAS, under Section 569.7 Code of Iowa, the Board of Supervisors may appoint one of its members to execute and acknowledge for and on behalf of the County, leases and deeds of conveyance.

THEREFORE BE IT RESOLVED by the Board of Supervisors of Page County, Iowa, sitting in session on this 2nd day of January, 2013, that the Chairman of the Board of Supervisors is hereby appointed to purchase property, execute and acknowledge for and on behalf of the County all deeds of conveyance and leases, which said instruments when issued and executed shall be approved by the Board of Supervisors under Section 569.7 Code of Iowa. The Vice Chairman or other Board member may sign in the absence of the Chairman.

ATTEST:

Melissa Wellhausen
Page County Auditor

Elaine Armstrong
James D. Richardson
Jon W. Herzberg

Page County Board of Supervisors

RESOLUTION #3-2013

BE IT RESOLVED by the Board of Supervisors of Page County, Iowa, sitting in session on this 2nd day of January, 2013, that the County Auditor is hereby authorized to issue checks to make the following payments without prior approval of the Board:

For fixed charges including, but not limited to, freight, express, postage, water, light, telephone service or contractual services, after a bill is filed with the Auditor.

For salaries and payrolls if the compensation has been fixed or approved by the Board. The salary or payroll shall be certified by the officer or supervisor under whose direction or supervision the compensation is earned.

THEREFORE BE IT RESOLVED that the County Auditor is empowered and instructed to issue checks for such purposes in accordance with Section 331.506 (3a & b), Iowa Code.

ATTEST:

Melissa Wellhausen
Page County Auditor

Elaine Armstrong
James D. Richardson
Jon W. Herzberg

RESOLUTION #4-2013

BE IT RESOLVED by the Board of Supervisors of Page County, Iowa, sitting in session on this 2nd day of January, 2013, that the Assessor shall be authorized to mail Homestead and Military and Family Farm exemption forms to eligible applicants upon written request of the applicant, according to Sections 425.2, 427.6, and 425A, Iowa Code.

RESOLUTION #5-2013

BE IT RESOLVED by the Board of Supervisors of Page County, Iowa, sitting in session on this 2nd day of January, 2013, that in accordance with Chapter 33, Code of Iowa, the following legal holidays be observed by the Page County employees for the year 2013:

NEW YEAR'S DAY	Tuesday, January 1, 2013
PRESIDENT'S DAY	Monday, February 18, 2013
MEMORIAL DAY	Monday, May 27, 2013
INDEPENDENCE DAY	Thursday, July 4, 2013
LABOR DAY	Monday, September 2, 2013
VETERANS DAY	Monday, November 11, 2013
THANKSGIVING DAY	Thursday, November 28, 2013
AND DAY AFTER	Friday, November 29, 2013
CHRISTMAS EVE and	Tuesday, December 24, 2013
CHRISTMAS	Wednesday, December 25, 2013

When holidays fall on Sunday, offices will normally close the following Monday. When holidays fall on Saturday, offices will normally close the preceding Friday.

ATTEST:	Elaine Armstrong
Melissa Wellhausen	James D. Richardson
Page County Auditor	Jon W. Herzberg
	Page County Board of Supervisors

RESOLUTION #6-2013

The Board received, examined, and approved the taxable utilities of Page County, Iowa, and the County Auditor is hereby directed to put the same upon the tax books of the said year, 2012—payable 2013-2014. Dated this 2nd day of January, 2013.

Telephone-Telegraph	10,675,184
Railroads	6,686,314
Pipeline	78,469
Transmission Lines	1,116,968
Electric	21,607,039
Gas	1,998,543
Total County	42,162,517

ATTEST:	Elaine Armstrong
Melissa Wellhausen	James D. Richardson
Page County Auditor	Jon W. Herzberg
	Page County Board of Supervisors

RESOLUTION #7-2013

BE IT RESOLVED by the Board of Supervisors of Page County, Iowa, sitting in session on this 2nd day of January, 2013, that for the year 2013, there will be no dog licenses issued and no fee charged.

ATTEST: Elaine Armstrong

Melissa Wellhausen
Page County Auditor

James D. Richardson
Jon W. Herzberg
Page County Board of Supervisors

RESOLUTION #8-2013

BE IT RESOLVED by the Board of Supervisors of Page County, Iowa, sitting in session on this 2nd day of January, 2013, that the official newspapers for Page County for 2013 will be the "*Clarinda Herald Journal*" published in Clarinda, the "*Essex Independent*" published in Essex, and the "*Valley News Today*" published in Shenandoah.

ATTEST:
Melissa Wellhausen
Page County Auditor

Elaine Armstrong
James D. Richardson
Jon W. Herzberg
Page County Board of Supervisors

RESOLUTION #9-2013

BE IT RESOLVED by the Board of Supervisors of Page County, Iowa, sitting in session on this 2nd day of January, 2013, that Bradley J. Skinner, County Engineer of Page County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications therefore in connection with all Farm to Market construction projects in this county.

ATTEST:
Melissa Wellhausen
Page County Auditor

Elaine Armstrong
James D. Richardson
Jon W. Herzberg
Page County Board of Supervisors

RESOLUTION #10-2013

BE IT RESOLVED by the Board of Supervisors of Page County, Iowa, sitting in session on this 2nd day of January, 2013, that the following appointments be made to Boards on which the Supervisors serve as representatives of Page County:

Clarinda Cluster Local Decat Governance Board – Elaine Armstrong
(Alternate – Jon Herzberg)

4th Judicial Dist. Dept. of Corr. Services -- Jim Richardson
(Alternate – Jon Herzberg) (Code of Iowa 331.311 (1b))

Golden Hills Resource & Development – Jon Herzberg
(Alternate – Jim Richardson)

Human Services Council – Elaine Armstrong (Alternate Jim Richardson)

Hungry Canyons Alliance – Jon Herzberg (Alternate – Jim Richardson)

Juvenile Detention Center – Jon Herzberg (Alternate – Jim Richardson)

Loess Hills Development & Conservation Authority (LHDCA) Board of
Directors – Jon Herzberg

E911 Service Board– Jon Herzberg

Page County Emergency Management Commission -- Elaine Armstrong

Page County Enterprise Zone Commission – Jim Richardson

Page County Landfill Assn. Board – Jon Herzberg
(Alternate –Jim Richardson)

Page Co. Loss Control Coordinator for Liability Insurance Coverage –
Jim Richardson

Page Co. MH/MR Coordinating Board – All 3 Supervisors

RPA (Regional Planning Authority) Area 13—Jim Richardson
(Alternate – Jon Herzberg)

Southwest Iowa Planning Council-SWIPCO – Jim Richardson
 (Alternate – Jon Herzberg)
 Waubonsie Mental Health Center – Elaine Armstrong (Alternate – Jon Herzberg)
 West Central Community Action (WCCA) - Elaine Armstrong
 (Alternate – Jon Herzberg)
 Workforce Investment Act (WIA) – Jim Richardson
 (Alternate – Elaine Armstrong)
 Zion Recovery Services, Inc. – Jim Richardson (Alternate – Elaine Armstrong)
 Southwest Iowa Mental Health Regional Planning – Elaine Armstrong
 (Alternate – Jon Herzberg)

ATTEST: Elaine Armstrong
 Melissa Wellhausen James D. Richardson
 Page County Auditor Jon W. Herzberg
 Page County Board of Supervisors

RESOLUTION #11-2013

BE IT RESOLVED by the Board of Supervisors of Page County, Iowa, sitting in session on this 2nd day of January, 2013, that the following appointments and reappointments be made:

Board of Health	Stanley Johnson & Julie Barclay	(3 yr-2015)
Clarinda Library Board	Pam Herzberg filling term	(2013)
Conservation Board	Joyce Kruse	(5 yr-2017)
SWIPCO	Bo Harris	(1 yr- 2013)
Veteran Affairs Comm.	Sue Regnerus & Don Peterson	(3 yr-2015)
Zoning Board of Adj.	David Rydberg	(5 yr-2017)
County Engineer	Bradley J. Skinner	(per contract to June 30, 2013)
CPC, Case Management Director, General Relief Director – Jane Miller		
Veterans Affairs Administrator – Rod Riley		
Zoning Administrator – Brandon Burmeister		
Page County Co- Medical Examiners:		
	Janet Bumgarner, M.D. & James R Stone, M.D.	(2 yr-2014)
Judicial Magistrate Appointing Commission	Jeannine Liljedahl	(6 yr-2018)
Planning & Zoning Commission	Linda Mier & Lisa Carlson	(2 yr-2014)
Waubonsie Mental Health Center Board Nancy Jaeckel		

ATTEST: Elaine Armstrong
 Melissa Wellhausen James D. Richardson
 Page County Auditor Jon W. Herzberg
 Page County Board of Supervisors

RESOLUTION #12-2013

CONSTRUCTION EVALUATION RESOLUTION

WHEREAS, Iowa Code section 459.304(3), sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2013 and January 31, 2014 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF PAGE COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

ATTEST:

Melissa Wellhausen
Page County Auditor

Elaine Armstrong
James D. Richardson
Jon W. Herzberg

Page County Board of Supervisors

PAGE COUNTY COMMISSION TO ASSESS DAMAGES

Owner-Operators of Agricultural Property

John Bengtson	908 South Ave	Essex 51638
Joe Farquhar	2160 290 th St	Blanchard 51630
Delaine Hanson	1191 O Ave.	Villisca 50864
Horace Jamison	501 W Walnut St	Clarinda 51632
Donavan Lundgren	1705 170 th St	Essex 51638
Neil McCoy	1285 US Hwy 71	Villisca 50864
Mike Vardaman	3342 280 th St	Clarinda 51632
John Wittmuss	3269 200 th St	Clarinda 51632
City Property Owners		
Ken DeBaere	1 Sheila Circle	Shenandoah 51601
Marian Durfey	711 Denison St	Essex 51638
Ken Garrett	902 N 12 th St	Clarinda 51632
Phil Jorgensen	904 Meadow Ridge Dr	Clarinda 51632
Ed Nordland	803 Cardinal Ct	Clarinda 51632
Duane Rexroth	511 W Nishna Ave	Shenandoah 51601
Ray Wills	105 Cottage St	Clarinda 51632 (Hepburn)
Realtors		
George Crawford	2723 230 th St	Clarinda 51632
Howard Killion	106 Sleepy Hollow Dr	Shenandoah 51601
Martin Mattes	2140 N Hwy 71	Clarinda 51632
Darrell Murphy	1479 250 th St	Coin 51636
Stan Orton	1011 E Nishna Rd	Shenandoah 51601
Larry Randolph	301 Park Ave	Shenandoah 51601
Bill Royer	608 Illinois Ave	Essex 51638
Bankers		
Jon Baier	623 Sunset Dr	Clarinda 51632
Monty Boswell	222 W Grant St	Clarinda 51632
Genevera Hillman	1765 G Ave	Essex 51638
Dale McAllister	1136 S 22 nd St	Clarinda 51632
John McBride	605 Nebraska Ave	Essex 51638

Randy Pullen
Bob Vavra
January 2, 2013
(Ia. Code 6B.4)

215 E Logan St
409 Linden Ave
By: Page County Board of Supervisors
Elaine Armstrong
James D. Richardson
Jon W. Herzberg

Clarinda 51632
Shenandoah 51601

Several members from the public joined the meeting: Ed Burch, Eldon Sowards, Chad Davison, John VanNostrard, and Mike Vardaman.

The second public reading of Ordinance No.2012-1, An Ordinance Adopting "The Restriction of Speed of Motor Vehicles on 320th Street and Teak Avenue from the City of Braddyville to the Intersection of 300th Street, 2012". Several citizens commented on the ordinance. Richardson approved the second reading of Ordinance 2012-1 as amended per discussion and Herzberg seconded with a correction to the legal description due to an error.

ORDINANCE NO. 2012-1

TITLE: AN ORDINANCE ADOPTING "THE RESTRICTION OF SPEED OF MOTOR VEHICLES ON 320th STREET AND TEAK AVENUE FROM THE CITY OF BRADDYVILLE TO THE INTERSECTION OF 300TH STREET, 2012"

WHEREAS, the Board of Supervisors is empowered under authority of the Iowa Code Sections 321.255 and 321.285 of the Code of Iowa, to determine upon the basis of an engineering and traffic investigation, that the speed limit of any secondary road is greater than is reasonable and proper under the conditions existing, and may determine and declare a reasonable and proper speed limit, and

WHEREAS, such an investigation has been requested and has been completed by the Page County Engineer.

BE IT ENACTED by the Board of Supervisors of Page County, Iowa:

SECTION I. PURPOSE. The purpose of adopting this Ordinance is to enable Page County, Iowa, to adopt "The Restriction of Speed of Motor Vehicles on 320th Street and Teak Avenue from the City of Braddyville to the Intersection of 300th Street, 2012". The purpose of this Ordinance is to empower the Board of Supervisors of Page County, Iowa to establish a speed restriction on a stretch of roadway described as follows: Beginning at the East City limits of the City of Braddyville near the South ¼ Corner of Section 30, T-67N, R-36W, Page County, Iowa; thence East one mile along 320th Street, thence North one mile along Teak Avenue to the South ¼ Corner of Section 20, T-67N, R-36W of said section; the speed limit along this entire route shall be 35 miles per hour.

SECTION II. ADOPTION. The County of Page, Iowa, hereby adopts "The Restriction of Speed of Motor Vehicles on 320th Street and Teak Avenue from the City of Braddyville to the Intersection of 300th Street, 2012".

SECTION III. REPEALER. All Ordinances or parts of Ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent necessary to give this ordinance full force and effect.

SECTION IV. PENALTIES. Any person found in violation of this Ordinance shall be guilty of a simple misdemeanor and subject to a fine as set forth in the current State of Iowa compendium of Scheduled violations and Scheduled fines.

SECTION V. VALIDITY. Should any section or provision of this Ordinance be declared by the courts to be invalid or unconstitutional, such decision shall not affect the validity of the Ordinance as a whole, or any part thereof other than the part so declared to be unconstitutional or invalid.

SECTION VI. EFFECTIVE DATE. This Ordinance shall be effective after its final passage approval, and publication as provided by law and erection of signs giving notice as provided by law.

The second public reading of Ordinance No. 2012-3, An Ordinance Adopting "The Placement and Enforcement of a Stop Sign at the Intersection of 314th Street and Teak Avenue, 2012". Several citizens commented on the road situation. Citizens are concerned this will make a tough corner to get around with this change. They would like to see a stop sign placed instead of having the road revamped. On a motion by Herzberg, seconded by Richardson, the board unanimously approved the 2nd reading for Ordinance 2012-3. The 3rd reading will be held next Tuesday, January 8, 2013 at 8:30 am.

ORDINANCE NO. 2012-3

TITLE: AN ORDINANCE ADOPTING "THE PLACEMENT AND ENFORCEMENT OF A STOP SIGN AT THE INTERSECTION OF 314TH STREET AND TEAK AVENUE, 2012"

BE IT ENACTED by the Board of Supervisors of Page County, Iowa:

SECTION I. PURPOSE. The purpose of adopting this Ordinance is to enable Page County, Iowa, to adopt "The Placement and Enforcement of a Stop Sign at the Intersection of 314th Street and Teak Avenue, 2012". The purpose of this Ordinance is to empower the Board of Supervisors of Page County, Iowa to establish a stop sign at the intersection described as follows: At the Intersection of 314th Street and Teak Avenue near the Center of Section 29, T-67N, R-36W, Page County; the stop sign shall be placed at the West end of 314th Street and shall control the Westbound traffic on 314th Street. The yield sign on Teak Avenue at the intersection of 314th Street and Teak Avenue shall also be removed.

SECTION II. ADOPTION. The County of Page, Iowa, hereby adopts "The Placement and Enforcement of a Stop Sign at the Intersection of 314th Street and Teak Avenue, 2012".

SECTION III. REPEALER. All Ordinances or parts of Ordinances in conflict with the provisions of this Ordinance are hereby repealed to the extent necessary to give this ordinance full force and effect.

SECTION IV. PENALTIES. Any person found in violation of this Ordinance shall be guilty of a simple misdemeanor and subject to a fine as set forth in the current State of Iowa compendium of Scheduled violations and Scheduled fines.

SECTION V. VALIDITY. Should any section or provision of this Ordinance be declared by the courts to be invalid or unconstitutional, such decision shall not affect the validity of the Ordinance as a whole, or any part thereof other than the part so declared to be unconstitutional or invalid.

SECTION VI. EFFECTIVE DATE. This Ordinance shall be effective after its final passage approval, and publication as provided by law and erection of signs giving notice as provided by law.

Skinner discussed a right of way brush issue. He stated trees and clumps were taken out by a residence and the landowner is now stating the trees taken out were apricot trees. This issue was in Section 27 of Buchanan Township. Skinner will send a letter stating there was a right of way already established.

A review of right of way vacation sites were discussed. These included 2 Amity, 26/35 Fremont, 31 Fremont, 6 Tarkio, 22 Lincoln, 25/36 Harlan, 3 Colfax, 17/20 Fremont, and 27/34 Harlan.

The five year plan was discussed and other road and bridge issues.

Claims were allowed and the Auditor authorized to issue warrants for the same, dating them December 15 and 31, 2012.

On a motion by Herzberg, seconded by Richardson, the minutes of today, January 2nd, were approved unanimously.

With no further business, the Board adjourned at 11:20 a.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman
Page County Board of Supervisors

Melissa Wellhausen
Page County Auditor

January 8, 2013

The Page County Board of Supervisors met in session on this 8th day of January, 2013, with Elaine Armstrong, Jim Richardson, and Jon Herzberg present. On a motion by Richardson, seconded by Herzberg, the board unanimously approved the agenda for today.

The third public reading of Ordinance No. 2012-3 was held, An Ordinance Adopting "The Placement and Enforcement of a Stop Sign at the Intersection of 314th Street and Teak Avenue, 2012". Several citizens commented on the road situation. Citizens are concerned this will make a tough corner to get around with this change. Skinner produced a diagram showing the changes secondary roads plans to make. On a motion by Richardson, seconded by Herzberg, the board unanimously approved the 3rd reading for Ordinance 2012-3.

ORDINANCE NO. 2012-3

TITLE: AN ORDINANCE ADOPTING "THE PLACEMENT AND ENFORCEMENT OF A STOP SIGN AT THE INTERSECTION OF 314TH STREET AND TEAK AVENUE, 2012"

BE IT ENACTED by the Board of Supervisors of Page County, Iowa:

SECTION I. PURPOSE. The purpose of adopting this Ordinance is to enable Page County, Iowa, to adopt "The Placement and Enforcement of a Stop Sign at the Intersection of 314th Street and Teak Avenue, 2012". The purpose of this Ordinance is to empower the Board of Supervisors of Page County, Iowa to establish a stop sign at the intersection described as follows: At the Intersection of 314th Street and Teak Avenue near the Center of Section 29, T-67N, R-36W, Page County; the stop sign shall be placed at the West end of 314th Street and shall control the Westbound traffic on 314th Street. The yield sign on Teak Avenue at the intersection of 314th Street and Teak Avenue shall also be removed.

SECTION II. ADOPTION. The County of Page, Iowa, hereby adopts "The Placement and Enforcement of a Stop Sign at the Intersection of 314th Street and Teak Avenue, 2012".

SECTION III. REPEALER. All Ordinances or parts of Ordinances in conflict with the provisions of this Ordinance are hereby repealed to the extent necessary to give this ordinance full force and effect.

SECTION IV. PENALTIES. Any person found in violation of this Ordinance shall be guilty of a simple misdemeanor and subject to a fine as set forth in the current State of Iowa compendium of Scheduled violations and Scheduled fines.

SECTION V. VALIDITY. Should any section or provision of this Ordinance be declared by the courts to be invalid or unconstitutional, such decision shall not affect the validity of the Ordinance as a whole, or any part thereof other than the part so declared to be unconstitutional or invalid.

SECTION VI. EFFECTIVE DATE. This Ordinance shall be effective after its final passage approval, and publication as provided by law and erection of signs giving notice as provided by law.

The board then discussed the realignment of the intersection of Teak Avenue and 314th Street.

Rod Riley, Emergency Management Coordinator, met with the board to discuss budget issues. Riley discussed the revised VA policy and the new duties of the commission chair appointment policy. On a motion by Herzberg, seconded by Richardson, the board unanimously approved the duties of the administrator of the Page County Veterans Affairs. On a motion by Richardson, seconded by Herzberg, the board unanimously approved the method for selecting the chairperson and recording secretary for the Veterans Affairs Commission. On a motion by Herzberg, seconded by Richardson, the board unanimously approved the revised policy for the Veterans Affairs Program for Page County. Riley is hosting an essential records planning meeting on Tuesday, March 19, 2013. It is free to the public. The state will be hosting it. The emergency management budget has a short fall this year of \$8,000. This is due to not receiving the EMPG grant.

On a motion by Herzberg, seconded by Richardson, the board unanimously approved resolution #13-2013 for the realignment of the intersection of Teak Avenue and 314th Street.

On a motion by Richardson, seconded by Herzberg, the minutes of today, January 8th, were approved unanimously.

With no further business, the Board adjourned at 10:00 a.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman
Page County Board of Supervisors
January 15, 2013

Melissa Wellhausen
Page County Auditor

The Page County Board of Supervisors met in session on this 15th day of January, 2013, with Elaine Armstrong, Jim Richardson, and Jon Herzberg present. On a motion by Richardson, seconded by Herzberg, the board unanimously approved the agenda for today.

Brad Skinner, Engineer, met with the board. The board discussed to set a date and time to set the public hearing to vacate a right of way. The public hearing to vacate right of ways is set for February 5, 2013 at 8:30 am. The board also discussed the open operator position. Skinner stated other individuals within secondary roads would like to move around to cover the vacated position due to retirement. A recent incident in secondary roads was reported to the board. A vehicle entered a mud road and slid off into the ditch damaging the vehicle.

Dana Wenstrand with the Essex Community Club met with the board to discuss the county's annual contribution. She updated the board on where the funding the County has provided has went.

Dennis Sunderman met with the board to discuss his need to approve a subdivision. The zoning commission met last week and approved to publish. Sunderman stated this has taken over 11 months to get this process close to completion.

The board discussed the election equipment from last week's meeting. They will make a decision next week.

Claims were allowed and the Auditor authorized to issue warrants for the same, dating them January 15, 2013.

On a motion by Herzberg, seconded by Richardson, the minutes of today, January 15th, were approved unanimously.

With no further business, the Board adjourned at 10:15 a.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman
Page County Board of Supervisors

Melissa Wellhausen
Page County Auditor

January 18, 2013

The Page County Board of Supervisors met in session on this 18th day of January, 2013, with Elaine Armstrong, Jim Richardson, and Jon Herzberg present. On a motion by Richardson, seconded by Herzberg, the board unanimously approved the agenda for today.

On a motion by Richardson, seconded by Herzberg, the board unanimously approved resolution 14-2013 to set the public hearing for the road vacation for February 5, 2013 at 8:30 am.

Treasurer Kim Behrens met with the board to discuss her budget. Sheriff Palmer met with the board to discuss his budget. It was decided that Sue Bond's salary will remain the same as the deputy auditor's salary each year. Jane Miller met with the board to discuss her budget. Jeremy Peterson met with the board to discuss his budget.

On a motion by Herzberg, seconded by Richardson, the minutes of today, January 18th, were approved unanimously.

With no further business, the Board adjourned at 12:30 p.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman
Page County Board of Supervisors

Melissa Wellhausen
Page County Auditor

January 21, 2013

The Page County Board of Supervisors met in session on this 21st day of January, 2013, with Elaine Armstrong, Jim Richardson, and Jon Herzberg present. On a motion by Richardson, seconded by Herzberg, the board unanimously approved the agenda for today.

The board discussed the local option budget. Charley Spencer, Rich Wallace, Charly Stevens, George Crawford, and Joyce Cruise met with the board to discuss conservation's budget. Brad Skinner and Brandon Burmeister met with the board to discuss the secondary roads budget. Brenda Esaias met with the board to discuss the recorder's budget. Kimm Livengood met with the board to discuss public health's budget.

On a motion by Richardson, seconded by Herzberg, the minutes of today, January 21st, were approved unanimously.

With no further business, the Board adjourned at 3:30 p.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman
Page County Board of Supervisors

Melissa Wellhausen
Page County Auditor

January 22, 2013

The Page County Board of Supervisors met in session on this 22nd day of January, 2013, with Elaine Armstrong, Jim Richardson, and Jon Herzberg present. On

a motion by Richardson, seconded by Herzberg, the board unanimously approved the agenda for today.

Joel Dirks with West Central Community Action met with the board to discuss the county's contribution.

Brad Skinner met with the board to discuss the budget and equipment options.

Sheriff Palmer met with the board to discuss the liquor license the Essex Golf Course is requesting to renew. Sheriff Palmer made the board aware there was an incident November 11, 2012. There was an infraction after hours which the establishment was given a warning. The board is now aware of the situation. On a motion by Richardson, seconded by Herzberg the board approved the liquor license for Essex Golf Course.

On a motion by Herzberg, seconded by Richardson the board unanimously approved the election equipment purchase.

Clarence Hoffman with IMWCA and Pete Stansbury with Nordland Insurance met board to provide an insurance rebate to Page County.

On a motion by Richardson, seconded by Herzberg, the minutes of today, January 22nd, were approved unanimously.

With no further business, the Board adjourned at 12:15 p.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman
Page County Board of Supervisors

Melissa Wellhausen
Page County Auditor

January 29, 2013

The Page County Board of Supervisors met in session on this 29nd day of January, 2013, with Elaine Armstrong, Jim Richardson, and Jon Herzberg present. On a motion by Richardson, seconded by Herzberg, the board unanimously approved the agenda for today.

Brandon Burmeister, Assistant Engineer, met with the board to discuss secondary roads. The quotes were open for two 2500 3/4 ton extended cab pickups. Beecher Motors quote was \$28,092 per Chevy pickup. Stivers Ford quote was \$24,999 per pickup. Charles Gabus Ford quote was \$26,748 per pickup. Shore Motor Company quote was \$26,250 per Chevy truck. Bob Brown Chevrolet quote was \$25,892.00 per Chevy pickup. The budget was discussed and whether there is money in the budget for two new pickups. The recent incident with a boom was discussed. The cylinder and the arm were damaged. To fix the piece of equipment will cost about \$10,000. Brandon and Brad will review the quotes and let the board know what they feel is the best option after reviewing the service plans included with each. On a motion by Richardson, seconded by Herzberg, the board approved to sign the Page County Patching Project FM-CO73(119)—55-73 which is 100% covered by Farm to Market funding. Citizen concerns were discussed. Tom Wagoner is requesting total costs for blade operators, wages, fuel, and depreciation. Rock is needed on 205th Street west of the cemetery. Teak and 220th needs rock as well. North of J-20 on N Avenue needs road bumps smoothed out. Rock is also needed on 160th Street west of M-63, M Avenue north of 170th Street, and on Xavier Avenue from Highway 2 to Memory Cemetery.

Jason Wittmuss and Dan Brockman with the fair board met with the board to discuss funding.

On a motion by Richardson, the board unanimously approved Herzberg's hotel to exceed the budgeted amount allowable for Spring School.

Jane Miller, CPC, met with the board to discuss a few budget issues. Sheriff Palmer met with the board to discuss budget issues. The secondary roads issue was discussed. Herzberg discussed potentially eliminating a blade district. Also the new equipment line item for next year was discussed. It was discussed whether to leave it at the \$600,000 currently budgeted for two trucks and two blades or to take it down.

On a motion by Richardson, seconded by Herzberg, the minutes of today, January 29th, were approved unanimously.

With no further business, the Board adjourned at 12:30 p.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman
Page County Board of Supervisors

Melissa Wellhausen
Page County Auditor

January 31, 2013

The Page County Board of Supervisors met in session on this 31st day of January, 2013, with Elaine Armstrong, Jim Richardson, and Jon Herzberg present. On a motion by Richardson, seconded by Herzberg, the board unanimously approved the agenda for today.

John VanNostrand with the Clarinda Herald Journal from the public was present.

Brad Skinner, engineer, and Brandon Burmeister, assistant engineer, met with the board to discuss the secondary roads budget. The board discussed getting rid of the spare motor grader in the future. Herzberg would like \$100,000 taken out of the new equipment line and put in the roads line item. The board does not want any new equipment purchased until the upcoming trial is over. The board agreed to take new equipment down \$80,000 to \$520,000 and take roads up to \$680,000 from \$600,000. The K & L trial was discussed.

Taylor County officials Rob Lundquist, Jerry Murphy, Bonny Baker, and Charles Ambrose met with the board to discuss potentially sharing an IT person. The board is also going to meet with Montgomery County to discuss sharing an IT person.

The board next went to attend the conference board meeting where the assessor's budget was discussed.

On a motion by Richardson, seconded by Herzberg, the minutes of today, January 29th, were approved unanimously.

With no further business, the Board adjourned at 6:00 p.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman
Page County Board of Supervisors

Melissa Wellhausen
Page County Auditor

February 5, 2013

The Page County Board of Supervisors met in session on this 5th day of February, 2013, with Elaine Armstrong and Jon Herzberg present. On a motion by Herzberg, the board unanimously approved the agenda for today.

Brad Skinner, engineer, and Brandon Burmeister, assistant engineer met with the board. On a motion by Herzberg the board approved to open the public hearing at 8:33 am. Members from the public present were Janell McIntyre, Terry Dammann, Richard Kingery, Dennis Ohnmacht, Wayne Givens, Nancy Vawter, Mary Ohnmacht, Warren Andrew, Rawson Stevens, Marcelene and Hal Goudie, deputy Joel Schmidt, and county attorney Jeremy Peterson. The first bridge discussed for vacation was 26/35 Fremont F-17. Terry Dammann discussed where water runoff would go. Pete Wenstrand asked if the board would consider vacating 100 ft on each side of the bridge. The next bridge

was N-6 Tarkio that burned down. No comments were made regarding this. The next bridge was 22 Lincoln and the bridge was torn down. Nancy Vawter spoke that she needs access at different points. Richard Kingery spoke that he has fiber optics running through there. The board will look into grandfathering in an easement. The next bridge discussed was H-36, 25/36 Harlan. Rawson Stevens addressed the board and stated he was filing a claim for damages on behalf of Warren and Alyssa Andrew and the Goudie Family. Both property owners request it not be vacated. George Crawford would like the vacation reduced 155 feet to allow access into his field. Hal Goudie stated the access to the west is not in good condition and grading is not being done often. Armstrong stated the board would look into more grading and the condition of the road. 3-5 Colfax was requested to close. 17-20 Fremont was requested to close. 29-30 Colfax was discussed. It would just be the south quarter of the mile. 2 Amity was discussed. It is ½ mile north of J-52. On a motion by Herzberg the board approved to close the public hearing at 9:37. On a motion by Herzberg, the board approved to pass Resolution #14-2013 road vacation public hearing as corrected. On a motion by Herzberg the board approved to deny awarding any damages to Warren and Alyssa Andrew and Hal and Marcelene Goudie.

RESOLUTION #14-2013 AND FINAL ORDER Code 306.16

WHEREAS, A request has been filed with the Page County Board of Supervisors asking that action be taken to vacate and close the following sections of Page County Secondary Roads, described as follows:

26/35 Fremont

Commencing 3515 feet East of the Northwest Corner of Section 35, T-70N, R-38W, of the 5th P.M., Page County, Iowa; thence East 1592 feet.

Engineer Brad Skinner presented detailed information regarding the road vacation and removed bridge. Engineer's recommendation is to place barricades per Manual on Uniform Traffic Control Devices for safety measures and maintain the road 50 feet past the nearest driveway. Terry Dammann raised a concern about the water coming down the ditches from the west. Peter Wenstrand raised a concern that 50 feet was not enough room to turn around. The description was amended to allow for 100 feet turn around space, and to have the County forces clean the ditch on Terry Dammann's frontage that drains to the river.

31 Fremont/6 Tarkio

Commencing 3486 feet East of the Northwest Corner of Section 6, T-69N, R-38W, of the 5th P.M., Page County, Iowa; thence East 299 feet.

Engineer Brad Skinner presented detailed information regarding the road vacation and removed bridge. Engineer's recommendation is to place barricades per Manual on Uniform Traffic Control Devices for safety measures and maintain the road 50 feet past the nearest driveways. Stanton REC has a utility line that is located within existing Page County Right of Way. They will be able to relocate the line in April, and are requesting that the right of way be vacated subject to them relocating their utility line.

22 Lincoln

Commencing at the West Quarter Corner of Section 22, T-68N, R-38W, of the 5th P.M., Page County, Iowa; thence Southeast 837 feet.

Engineer Brad Skinner presented detailed information regarding the road vacation and removed bridge. Engineer's recommendation is to place barricades per Manual on Uniform Traffic Control Devices for safety measures and maintain the road 50 feet past the nearest driveways. Nancy Vawter expressed concerns with her ability to access

grain bins and a farm field. IAMO has fiber-optic cable within the existing Right of Way, and wish to maintain utility easement for the cable.

25/36 Harlan

Commencing 50 feet East of the Northwest Corner of Section 36, T-68N, R-37W, of the 5th P.M., Page County, Iowa; thence East 1050 feet.

Rawson Stevens submitted a Claim for Damages on behalf of Claimant Warren and Alyssa Andrew. Hal Goudie also submitted a Claim for Damages. Engineer Brad Skinner presented detailed information regarding the road vacation and removed bridge. Engineer's recommendation is to place barricades per Manual on Uniform Traffic Control Devices for safety measures and maintain the road 50 feet past the nearest driveways. The description was amended 155 feet to the East from the original starting point to provide access to Crawford Family Farms LLC.

Rawson Stevens cited an Iowa Code section that allows Counties to pond water and let it get away. He also explained that the roadway in question is approximately one mile from US Highway 71. He also questioned if some roads were Farm to Market and if Page County had 35,000 miles of Farm to Market roads. Possibility of County funds towards a private crossing was brought up.

Brad Skinner explained that Page County has approximately 925 miles of road, and that Page County gets only an allocation of roadway to designate as Farm to Market. The bridge and roadway in question are on a level B designated roadway, with a traffic count of 10 vehicles per day; so only local funding is available. Page County has researched bridges, low water crossings, and local construction to replace the bridge. The stream has steep slopes, and an appropriate solution was not found.

Elaine Armstrong expressed that Page County has spent time during Board of Supervisors meetings discussing viable options for replacement solutions.

Skinner explained that Page County replaced bridge H-38 with a tube, which allows for a better access. No Business Creek cannot be handled with a tube, and a traffic count of 35 vehicles per day is the minimum required to request for Federal Funds. Skinner explained that repairing the bridge that was removed would have been \$100,000 or more and the bridge would still be embargoed.

Hal Goudie questioned why the roadway had not been re-graded from Q Avenue to where the bridge was removed. He stated that the road need dirt placed over a pipe and the ditches need cleaned and cut so water does not run down the roadway.

County Attorney Jeremy Peterson questioned Warren Andrew and Hal Goudie if this is the location of their homestead and if this Right of Way vacation land-locks any landowners.

Warren Andrew requested that the seep in the roadway be fixed.

Elaine Armstrong stated that the County has spent significant time blading and working the roadway in question.

3 Colfax

Commencing 300 feet South of the North Quarter Corner of Section 3, T-67N, R-38W, of the 5th P.M., Page County, Iowa; thence North to the South Right of Way line of County Highway J-52 near the North Quarter Corner of said section.

No public comments were made.

17/20 Fremont

Commencing 4300 feet East of the Northwest Corner of Section 20, T-70N, R-38W, of the 5th P.M., Page County, Iowa; thence East to the West Right of Way line of State Highway 48 near the Northeast Corner of said section.

No public comments were made.

29/30 Colfax

Commencing at the Northwest Corner of the Southwest Quarter of the Southwest Quarter of Section 29, T-67N, R-38W, of the 5th P.M., Page County, Iowa; thence South to the North Right of Way line of 320th Street near the Southwest Corner of said section. Dennis Ohnmacht expressed concerns about the description of right of way to vacate. The description was amended such that the right of way was vacated to the North Right of Way line of 320th street instead of County Highway J-64 (Section reference was not revised).

2 Amity

Commencing 2645.45 feet North of the South Quarter Corner of Section 2, T-67N, R-37W, of the 5th P.M., Page County, Iowa; thence North 400 feet.

Janell McIntyre, a representative of James Stevenson, raised concerns about the limits of Right of Way vacation.

NOW, THEREFORE BE IT RESOLVED by the Page County Board of Supervisors that the subject sections of road be ordered vacated and closed this 5th day of February, 2013.

ATTEST:

Melissa Wellhausen
Page County Auditor

Elaine Armstrong
James D. Richardson
Jon W. Herzberg

Page County Board of Supervisors

Members from the public present were Rod Riley, Andrew Peterson, Kris Grebert, Dick Hunt, Mary Ohnmacht, Gordon Kokenge, John VanNostrand, and Marie Miller. On a motion by Herzberg, the board unanimously approved opening the public hearing for the emergency management budget at 10:00 am. Hazmat fees were discussed because that is where the grant short fall would be. The funding has already been moved so if the grant does not come through the budgeting has already been changed for this. On a motion by Kokenge, seconded by Hunt, the board approved to close the public hearing at 10:10 am. On a motion by Kokenge, seconded by Peterson the board approved the budget for Emergency Management. Roll call Clarinda yes, Coin yes, College Springs yes, Page County yes, Shenandoah yes, others were absent.

On a motion by Herzberg, seconded by Kokenge the board unanimously approved opening the public hearing for the E911 budget at 10:11 am. On a motion by Kokenge, seconded by Marie Miller, the board approved to close the public hearing at 10:12 am. On a motion by Kokenge, seconded by Hunt, the board approved the budget for E911 budget. Roll call Clarinda yes, Coin yes, College Springs yes, Page County yes, Shenandoah yes, others were absent.

On a motion by Herzberg the board opened the public hearing at 10:25 for the approval of the subdivision and revision of the zoning ordinance. Sheriff Palmer discussed some concerns he has with the revisions to the zoning ordinance. He stated he has concerns with E911 signs. On a motion by Herzberg the board approved to close the public hearing at 10:50 am.

On a motion by Herzberg the board approved the subdivision for Dennis Sunderman. On a motion by Herzberg the board approved the zoning changes for lot area, width, and yard regulations within the agricultural district. On a motion by Herzberg the board approved the zoning changes for lot area, width, and yard regulations within the residential district. On a motion by Herzberg the board approved the zoning changes for the building permit fees. On a motion by Herzberg the board approved the zoning changes for the Board of Adjustment Fees. On a motion by Herzberg the board approved the zoning changes for the Junk Yard description.

On a motion by Herzberg the board approved the Project FM-CO73(116)-55-73 per the letting process. Quotes from the pickup were discussed. The board would like to wait to make a final decision until next week when it is on the agenda and Richardson is present. Herzberg requested again that the blade costs be brought to the next meeting for blade operations for the year per requested by Tom Wagoner.

On a motion by Herzberg the board approved appointing Mr. Madsen as our outside legal counsel for pending litigation.

Jane Miller, CPC, met with the board to discuss that contracts need to be resigned due to contract changes.

Auditor Wellhausen discussed the changes to precincts and ordinances. On a motion by Herzberg the board approved moving forward with the precinct changes and the changes to the precinct ordinance. This will change Amity Precinct to include Blanchard, Braddyville, Coin, College Springs, Northboro, and all the remainder of Amity, Buchanan, Colfax, Harlan, Lincoln, Morton, and Washington townships excluding the City of Clarinda and Shambaugh. Pierce Precinct will change and be Essex, and all of the remainder of Pierce township, all of Fremont and Tarkio Townships, and all of the remainder of Grant township outside the city limits of Shenandoah except that portion surrounded by the City of Shenandoah which shall be included in Shenandoah Ward 2. (census block 3022).

On a motion by Herzberg, the minutes of today, February 5, were approved unanimously.

With no further business, the Board adjourned at 12:00 p.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman
Page County Board of Supervisors

Melissa Wellhausen
Page County Auditor

February 12, 2013

The Page County Board of Supervisors met in session on this 12th day of February, 2013, with Elaine Armstrong, Jim Richardson, and Jon Herzberg present. On a motion by Richardson, seconded by Herzberg, the board unanimously approved the agenda for today.

Mary Ohnmacht, Deputy Assessor, from the public was present.

Joyce Kruse, Conservation Board, met with the board. Pierce Creek has received an Iowa West Grant. Herzberg stated he went out and took a tour of Pierce Creek. He stated it was very nice and there have been a lot of updates. Also the Trace employees were discussed. The board would like to see the Trace employees not be considered Page County employees.

Brad Skinner, engineer, and Brandon Burmeister, assistant engineer, met with the board. Skinner discussed with the board pickup quotes. He would like to get the manual shift over the electronic shift which the Ford trucks have. Richardson still favors buying from Shores over Stivers Ford who held the low bid. Stivers Ford was \$51,438.00 and Shore Motor Co. was \$54,500 for the two trucks. On a motion by Herzberg, seconded by Richardson, the board approved the bid from Shore Motor Co. in order to stay local. Skinner also provided the cost of blading. There was discussion on the rock roads and if there was enough rock budgeted for next fiscal year. The board discussed the possibility of eliminating a territory. Skinner also stated they are currently looking to fill the position opened by a retirement. The seal coat has completely failed at 212th Place, south of Shenandoah. A taxpayer also complained

about rock being placed on the road and then the blade operator came out and moved it off to the shoulder.

Elaine Christensen resigned from the zoning commission. A replacement needs to be found.

The IT position was discussed. Armstrong will let Taylor County know they are still interested; however, they are just waiting to meet with Montgomery County.

The safety committee is waiting to bring down the slip and fall policy.

On a motion by Richardson, seconded by Herzberg, the board approved adding the repeaters needed for the alarm system.

On a motion by Richardson, seconded by Herzberg, the minutes of today, February 12, were approved unanimously.

With no further business, the Board adjourned at 10:45 a.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman
Page County Board of Supervisors

Melissa Wellhausen
Page County Auditor

February 19, 2013

The Page County Board of Supervisors met in session on this 19th day of February, 2013, with Elaine Armstrong, Jim Richardson, and Jon Herzberg present. On a motion by Richardson, seconded by Herzberg, the board unanimously approved the agenda for today.

Mary Ohnmacht, Deputy Assessor, from the public was present.

Brad Skinner, engineer, met with the board. The board discussed the five year construction plan. Erosion control is being planned, along with bridge widening on the Hepburn bridge, pavement markings, a sealcoat, T-13 bridge replacement, and a HMA patching project. The Braddyville road to the quarry was discussed. Armstrong asked where this project was at in the process. Skinner stated this summer in June or July the secondary roads department would be working on the road base this summer. On a motion by Herzberg, seconded by Richardson the board approved the tentative five year construction plan as established by the secondary roads projects. The five year maintenance plan was briefly discussed.

On a motion by Richardson, seconded by Herzberg the board approved for Skinner to sign for the erosion control application permit for 9/16 Lincoln weir project.

Randy Pullen, with the Lied Center, met with the board to discuss the Walking Trail that has been started in Clarinda. Armstrong stated the board usually matches grant funding. The board thought trying to match a grant would be a great way to assist with this project.

On a motion by Richardson, seconded by Herzberg, the board approved salary increases above the three percent raise due to 100% Medicaid funding for case managers for Karen Hensley from \$39,487 to \$42,807 with on call of \$4,680, Amy Pulliam from \$32,623 to \$36,820 with on call of \$4,680, and Heather Dredge from \$32,623 to \$36,820 with on call of \$4,680

Claims were allowed and the Auditor authorized to issue warrants for the same, dating them February, 15, 2013.

On a motion by Herzberg, seconded by Richardson, the minutes of today, February 19, were approved unanimously.

With no further business, the Board adjourned at 9:45 a.m. and will meet again next Tuesday.

February 26, 2013

The Page County Board of Supervisors met in session on this 26th day of February, 2013, with Elaine Armstrong, Jim Richardson, and Jon Herzberg present. On a motion by Richardson, seconded by Herzberg, the board unanimously approved the agenda for today.

Mary Ohnmacht, Deputy Assessor, and John VanNostrand from the Herald Journal were present from the public.

Brad Skinner, engineer, and Brandon Burmeister, assistant engineer met with the board. The Title VI coordinator position was discussed. Discussion as to who should fill the role of this position was addressed. Richardson stated we should make Peterson, County Attorney, aware of it and appoint him. Dust abatement was discussed. The county has not participated in the cost of this for several years. On a motion by Herzberg, seconded by Richardson, the board unanimously approved the dust abatement program for 2013.

On a motion by Richardson, seconded by Herzberg, the budget hearing was opened at 9:00 a.m. Those in attendance were John VanNostrand Clarinda Herald Journal and county employees and department heads Lyle Palmer, Jane Miller, Charley Stevens, Mary Ohnmacht, Brad Skinner, and Brandon Burmeister. Auditor Wellhausen read the Compensation Board's recommendation—3% salary increases for the Attorney, Auditor, Recorder, Supervisors, Treasurer, and the Sheriff. Armstrong went over the budget for FY14. Local option was discussed; the mental health fund was discussed. On a motion by Herzberg, seconded by Richardson, the budget hearing was closed at 9:14 a.m. On a motion by Richardson, seconded by Herzberg, the following resolution for accepting the 3% recommended increase for the Attorney, Auditor, Recorder, Supervisors, Treasurer, and the Sheriff was approved unanimously. On a motion by Herzberg, seconded by Richardson, the board approved the adoption of the budget and the certification of taxes and the resolution for the appropriation as follows:

RESOLUTION #16 -2013
ADOPTION OF BUDGET AND CERTIFICATION OF TAXES
Fiscal Year July 1, 2013—June 30, 2014

At the meeting of the Board of Supervisors of Page County, held during public hearing as required by law, on February 26, 2013, the proposed budget for July 1, 2013 to June 30, 2014 was adopted as summarized and tax levies voted on all taxable property of this County.

The property tax levies will be levied as follows:

GENERAL BASIC	3.50000
GENERAL SUPPLEMENTAL	1.37038
MH-DD SERVICES	1.04069
RURAL BASIC	2.62175
DEBT SERVICE (911)	.17825

And accepted the 3.0% recommended increase for the Auditor, Recorder, Supervisors, Sheriff, and Treasurer as follows:

Attorney	74,677
Auditor	51,608
Recorder	51,234
Treasurer	51,234
Sheriff	64,821

Supervisors 30,114

Supervisor Chair 30,614

Motion approved February 26, 2013.

ATTEST:

Melissa Wellhausen
Page County Auditor

Elaine Armstrong
Jon W. Herzberg
James D. Richardson
Page County Board of Supervisors

On a motion by Herzberg, seconded by Armstrong, the Board unanimously approved the following resolution for appropriations:

RESOLUTION #15-2013

RESOLUTION FOR APPROPRIATIONS

WHEREAS, it is desired to make appropriations for each of the different officers and department for the fiscal year beginning July 1, 2013, in accordance with Section 331.434, Subsection 6, Code of Iowa.

THEREFORE, be it resolved by the Page County Board of Supervisors on this 26th day of February, 2013, the following:

1. The amounts itemized by fund and department on the attached schedule are hereby appropriated from the resources/funds as shown.

2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under number 1 shall constitute an authorization for the department/officer listed to make expenditures or incur obligations from the itemized fund, effective July 1, 2013.

3. In accordance with 331.437, Code of Iowa, no Department/Officer shall incur any liability in excess of the amount appropriated to this resolution.

4. If, at any time during the 2013/2014 budget year the Auditor ascertains that the available resources of a fund will be less than said fund's total appropriations, he/she shall immediately inform the Board and recommend appropriate corrective action.

5. The Auditor shall establish separate accounts for the appropriations authorized in number 1. The Auditor shall report the status of such accounts to the applicable Departments/Officers monthly during the 2013/2014 budget year.

6. All appropriations authorized pursuant to this resolution lapse at the close of business on June 30, 2014. The above and foregoing resolution was adopted by the Page County Board of Supervisors on Tuesday, February 26, 2013.

ATTEST:

Melissa Wellhausen
Page County Auditor

Elaine Armstrong
Jon W. Herzberg
James D. Richardson
Page County Board of Supervisors

The Page County Board of Supervisors, meeting in session on this 26th day of February, 2013, do hereby resolve to appropriate the amounts itemized by department for the fiscal year 2013-14. All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2014:

Board of Supervisors	159,280
Auditor	208,480
Treasurer	372,045
County Attorney	317,503
Sheriff	1,381,940

Recorder	200,252
Elections	119,043
Local Option Tax Fund	635,500
Special Law Enforcement	2,500
Special Investigations-Sheriff	2,500
Misc. Court Ordered Services	20,000
General Relief	90,872
Human Services	11,550
Secondary Road	4,580,238
Veterans Affairs	42,782
Conservation Board	422,905
Public Health	333,649
Weed Eradication	37,923
County Farm	4,000
Medical Examiner	27,850
District Court	800
Environmental Health	67,386
REAP	8,500
Wellness	4,000
Bonds (Landfill & E911)	190,468
Mental Health Services	1,577,174
Juvenile Court Services	41,661
Emergency Management	55,000
Drainage	5,000
Shenandoah Building	5,750
Nondepartmental	1,538,973
GRAND TOTAL	12,465,524

Motion approved February 26, 2013.

ATTEST:

Melissa Wellhausen
Page County Auditor

Elaine Armstrong
Jon W. Herzberg
James D. Richardson
Page County Board of Supervisors

Skinner discussed with the board the five year maintenance plan.

On a motion by Richardson, the board unanimously approved the multicounty 28E agreement regarding juvenile detention center and emergency juvenile services.

Motion to move into closed session, Richardson, aye, Herzberg, aye, Armstrong, aye based on Chapter 21.5(c) due to pending litigation.

On a motion by Richardson, seconded by Herzberg, the minutes of today, February 26, were approved unanimously.

With no further business, the Board adjourned at 11:50 a.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman
Page County Board of Supervisors

Melissa Wellhausen
Page County Auditor

March 5, 2013

The Page County Board of Supervisors met in session on this 5th day of March, 2013, with Elaine Armstrong, Jim Richardson, and Jon Herzberg present. On a motion

by Herzberg, seconded by Richardson, the board unanimously approved the agenda for today.

Mary Ohnmacht, Deputy Assessor, and John VanNostrand from the Herald Journal were present from the public.

Brad Skinner, engineer met with the board. Rock will start to be hauled soon. Smaller stone was chosen this year. On a motion by Richardson, seconded by Herzberg, the board unanimously approved to sign the rock haul contract for Page County Project FM-C073(117)--55-73. The Jim O'Hara asphalt overlay extension was discussed. An offer is being sent to O'Hara for his personal cost if he would like to have this done. The projected cost would be \$47,904.06. This would be about 1400 feet to extend the asphalt past his house. The Title VI position was discussed again. The engineer's contract was discussed. It will be almost three years before Burmeister would be eligible to take over as engineer. The test is given in April and October. Burmeister can sit for the test in October 2015. Zoning was added to the contract for Montgomery County with Skinner being paid an additional \$7,800. Armstrong stated she would like to wait until after the trial is over before discussing renewing the contract. Armstrong stated she has been getting calls from the public encouraging the board not to renew their contract. Jim Young called regarding Walnut Street; rock is needed on this road.

Lyle Palmer, Sheriff, and Rod Riley, Emergency Management, met with the board to discuss dispatch service fees. Palmer states there are several options the county could do. Palmer states if the county chooses to move to their own dispatch center the county needs to facilitate this. The subcommittee needs to meet to discuss getting down to one dispatch center.

Jeremy Peterson, County Attorney, met with the board. Motion to move into closed session, Richardson, aye, Herzberg, aye, Armstrong, aye based on Chapter 21.5(c) due to pending litigation at 9:30 am.

Grant matching was questioned from the public regarding the new walking trail. The county usually matches a very modest amount for grants, usually not more than \$5,000.

On a motion by Richardson, seconded by Herzberg, the minutes of today, March 5, 2013, were approved unanimously.

With no further business, the Board adjourned at 11:00 a.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman
Page County Board of Supervisors

Melissa Wellhausen
Page County Auditor

March 12, 2013

The Page County Board of Supervisors met in session on this 12th day of March, 2013, with Elaine Armstrong, Jim Richardson, and Jon Herzberg present. On a motion by Herzberg, seconded by Richardson, the board unanimously approved the agenda for today.

Mary Ohnmacht, Deputy Assessor and John VanNostrand from the Herald Journal, were present from the public.

Discussion of the Title VI Coordinator was held and it was decided to discuss the matter with other counties at ISAC and wait until the 26th for a final decision. Skinner pointed out that it is important to keep the process rolling in order to avoid the loss of Federal funding.

Skinner presented a contract for weir repairs, which is required by Hungry Canyons. Richardson moved to accept the contract with Tek Builders, Inc of Mt Ayr, seconded by Herzberg and approved unanimously.

Discussion of the Engineer's contract followed and the possibility of a meeting with Montgomery County was suggested. Copies of the Employment and Sharing Agreement with Montgomery-Page Counties were passed out. Armstrong feels there are issues that need to be resolved before a final decision is made. Skinner pointed out that a March 1st deadline has passed for the agreement. He feels there are several projects at hand that need engineering services available in order to move forward and not become more costly. Page County would pay ½ of \$124,000 shared salary. The timeline for transitioning to Brandon Burmeister as the County Engineer was further discussed. He currently has two years experience and will have 4 years experience by February 2015. He would not be eligible to take the testing in April 2015 due to a January cutoff, but would qualify to take it in October of 2015. He could receive his certification by early 2016. The possibility of meeting with the Montgomery Board in the near future was further discussed and Armstrong will call Montgomery County to set up a meeting soon.

A quick update on the department included slowly gearing up for putting rock on the roads. The Budget looks good for rock, but there have been several requests which they are checking out and evaluating and prioritizing.

The Board toured the Jail at the suggestion of the Sheriff Palmer following an inspection by the State Jail Inspector and subsequent report.

Carl Sonksen advised the Board that there is a phone call into DOT regarding the Title VI coordinator position. This will be further discussed on the 26th.

Skinner shared that they have received applications for their current opening. They will be interviewing soon.

Herzberg inquired about surveying in the area of Willowdale. Skinner responded the survey was done at the request of the landowner to determine the right of way.

Motion by Herzberg seconded by Richardson, carried unanimously to approve the Public Health Lease through March 2014.

Motion by Richardson seconded by Herzberg, carried unanimously to approve the use of the Courthouse Lawn for the Kiwanis Easter Egg Hunt on March 30, 2013 at 10:30 a.m.. The restrooms will be open from 9:00 am to 11:00 am.

Armstrong advised the Board that she signed the letter of Intent to form the Southwest Iowa Mental Health/Disability Services Region at a meeting in Atlantic on Monday March 11, 2013.

The Board attended the Conference Board at 5 p.m.

The next Board Meeting will be Monday March 18th at 8:30 a.m.

The Board unanimously approved the minutes for today March 12th and adjourned at 12:30 p.m.

Elaine Armstrong, Chairman
Page County Board of Supervisors
March 18, 2013

Marcia McKay, Clerk
Page County Auditor

The Page County Board of Supervisors met in session on this 18th day of March, 2013, with Elaine Armstrong, Jim Richardson, and Jon Herzberg present. On a motion by Herzberg, seconded by Richardson, the board unanimously approved the agenda for today.

Brad Skinner, engineer, met with the Board. Skinner presented the board with the rock haul contract to sign, which had been previously approved. The age of the secondary roads fuel pumps and possible replacement of them were discussed. Skinner is looking at this spring for the replacement and informed the board of approximate costs, including software updates to the existing computer program. Midwest Pump and Equipment from Lincoln has been working with Skinner regarding the replacement with a cost of \$32,144. The existing pumps are close to thirty years in age. Richardson moved to update the existing fuel system at the county shop, seconded by Herzberg, motion carried. Richardson then brought up a concern he'd been presented with by a member of the public about the doors on the secondary roads shop being rusty. Skinner said if funds allow they will consider replacing the doors. The doors do have some damage along the bottoms caused by the rust. The engineer's office space and the shop building space were discussed. Skinner discussed the sick leave policy, and possible abuse of sick leave. The union has said they would like to try something that would help, and Skinner brought up the option of PTO time versus sick and vacation leave. Armstrong feels if a change is made it should be for the whole county. Richardson thinks it might be better to try it in one department to see if it will work well before changing the whole county policy. The use of Mercy Occupational Health versus a local facility for employee work injuries was discussed. Skinner discussed the group meeting with Montgomery County scheduled for this Thursday at 9:30 a.m. Skinner would like Page County to decide on the contract and he is not in favor of a one year contract. The zoning administrator pay in the Montgomery County contract was also discussed. Herzberg has a list of rock requests for Skinner. Marilyn Youngren requested rock on the road to grain bins and one of the school bus drivers has requested rock in front of the Mike Harvey and Steve McClarnon residences. Skinner said he already had the request from Marilyn Youngren to check into and will take a look at the others as well.

Rick Dailey, weed commissioner, presented the Board with the noxious weed resolution. Herzberg motioned to adopt the noxious weed resolution, seconded by Richardson, motion carried. Dailey presented the Board with a certification to sign for the state showing he is the weed commissioner.

A brief discussion of Title VI followed. Richardson stated he may be the Title VI administrator.

The board discussed the quit claim deed to Marlin Tillman. Lisa Hein with Iowa Natural Heritage Foundation met with the board per a telephone conference. Armstrong stated there was no recommendation by the county attorney. The piece of land was donated to Iowa Natural Heritage Foundation who then later donated it to Page County for open space. Iowa Natural Heritage would prefer it be deeded back to them to then proceed as they wish. On a motion by Richardson, seconded by Herzberg, the board tabled the deed to Marlin Tillman until further information can be determined.

Tyler Adams with Lueder Construction and Pete Franks with Franks Design Group P.C. met with the board to discuss the steps project. Railings would need to be discussed and whether there will be an overlay down or new steps completely recreated. The board would like to see the steps torn out and replaced. The recommendation and consensus was to proceed with the design.

On a motion by Herzberg, seconded by Richardson, the minutes of today, March 18, 2013, were approved unanimously.

With no further business, the Board adjourned at 11:30 a.m. and will meet again this Thursday March 21, 2013 at 9:30 in Montgomery County.

March 26, 2013

The Page County Board of Supervisors met in session on this 26th day of March, 2013, with Elaine Armstrong, Jim Richardson, and Jon Herzberg present. On a motion by Herzberg, seconded by Richardson, the board unanimously approved the agenda for today.

Mary Ohnmacht, Deputy Assessor, Jeremy Peterson, County Attorney, Rick Dailey and Terry Randolph from Secondary Roads were present. Kelvin Kirchner, John Marshall, Robert Henke, Barbara Johnson, Brandon Pease, Shane McNaughton, and Dan Eshelman from the public were present. John VanNostrand from the Herald Journal was present too.

Brad Skinner, engineer, met with the Board. The Title VI coordinator was discussed. On a motion by Herzberg, the board unanimously approved the Title VI coordinator position to Jim Richardson. On a motion by Richardson, seconded by Herzberg, the board approved the contract with Calhoun-Burns for the V-22 bridge contract for approximately \$36,965 for the design work.

Dust abatement bids were opened. Heffron Services Inc. submitted a bid for \$0.43 for a single application per foot of magnesium chloride. Jerico Services Inc. submitted a bid for \$0.41 for a single application per foot for magnesium chloride. On a motion by Herzberg, seconded by Richardson, the board approved the low bid from Jerico Services Inc. for \$0.41 for a single application per foot.

The board next discussed the contract with the engineer. Herzberg stated he would like to move forward with a one year contract. On a motion by Herzberg, seconded by Richardson, the board approved a one year sharing agreement with Montgomery County to share the engineer. Skinner stated he is not in favor of a one year contract. He does not want to go through the contract process again. He initially stated he did not want to go longer than five years for a sharing agreement. Skinner stated he does not do it for the financial reasons but for the challenges he finds with the job. He stated he does not know if he would accept a one year or if Montgomery County would accept a one year contract. Richardson stated he does not want to go through this again. He thinks it undermines Skinner's authority. Burmeister would be ready to take over in January or February of 2016. Richardson stated that that timeline is based on Burmeister being under the direct supervision of an engineer. Skinner stated he has a little cushion in there but over time it could become a problem. Roll call vote Herzberg, aye, Richardson, nay, Armstrong, aye. Motion carried 2 to 1. The hiring process was discussed for the open position for the truck driver/laborer. Richardson asked if summer hours have been discussed. Skinner stated most employees like the four ten hour days. Skinner would like to proceed with the four ten hour days again this summer. Skinner stated all in all he thought it was well received. The base stabilization project down by Braddyville was also discussed. Skinner stated he viewed the rock issue discussed last week. A citizen had stated he retrieved several gallon buckets from his yard after the maintainer went by. Kelvin Kirchner asked the board if he would get a chance at the job opening. Kirchner asked if the board had to approve the applicant. Skinner stated he would visit with Kirchner after the meeting. The emergency management parking lot issue was discussed. Riley stated he wanted a price quote and he ended up with rock and a bill. Dailey visited with Riley about moving the vehicles in the parking lot. Riley stated he would contact the vehicle owner about moving their car. Then Dailey stated the rock was put down.

Shane McNaughton, District Conservationist, and Brandon Pease, District Manager, with the Soil and Water District met with the board to discuss the Page County agreement. They have done five jobs which directly impacted Page County Roads. The different watershed projects were discussed. A better time to view the projects would be early spring or late fall. Richardson stated it might be best to view it next spring and then see if they need to view it each year or every other year. The Conservation Commission stated they appreciate the cooperation with the board of supervisors.

On a motion by Richardson, seconded by Herzberg, the board moved into closed session per Ch. 21.5(c) of the Code of Iowa.

The board next discussed the quit claim deed sent by Tillman. County Attorney Jeremy Peterson stated it would be in the best interest of the County for the board to open it up for bids. However the board would then just have to make sure the restrictions followed to the new purchaser. The purchaser would get a quit claim deed with restrictions and would have to follow them. Iowa Natural Heritage wishes were discussed as well. The county attorney was asked to draft a letter to be send to Iowa Natural Heritage.

Richardson asked Mary Ohnmact, Deputy Assessor, her purpose in attending the supervisor meetings and if she was taking vacation or comp time. She stated she was under the direction of the Assessor to attend the meetings.

The first reading of the new precinct ordinance was held.

**PAGE COUNTY ORDINANCE NO. 2013-4
AN ORDINANCE TO RE-PRECINT PAGE COUNTY AND
ADJUST VOTING PRECINT BOUNDARIES
(REPLACES ORDINANCE NO. 2011-1)**

BE IT ENACTED BY THE PAGE COUNTY BOARD OF SUPERVISORS:

SECTION 1. Purpose. The purpose of this ordinance is to re-precinct Page County in this year following the Federal Decennial Census as required by Section 49.7, Code of Iowa.

SECTION 2. Division into Precincts. The County of Page shall be divided into eight (8) precincts plus the Absentee Precinct. The number of precincts, precinct name, precinct population, and legal descriptions are described below:

SECTION 3. Legal Description of Precincts.

All voting precincts (except Clarinda Precincts and Shenandoah Precincts established by the Clarinda and Shenandoah City Councils) shall be designated as follows:

PAGE COUNTY PRECINCTS	POPULATION	DESCRIPTION
1. EAST RIVER HEPBURN, SHAMBAUGH &	2506	BRADDYVILLE, COLLEGE SPRINGS, YORKTOWN, & all of the remainder of AMITY, BUCHANAN, DOUGLAS, EAST RIVER, HARLAN, NEBRASKA, NODAWAY & VALLEY TOWNSHIPS, excluding the CITY OF CLARINDA
2. GRANT NORTHBORO, & all the remainder of COLFAX, TOWNSHIPS, all of TARKIO & MORTON	1466	BLANCHARD, COIN & LINCOLN & WASHINGTON

remainder of GRANT TOWNSHIP outside the city
EXCEPT that portion surrounded by the City of
included in SHENANDOAH WARD 2
(census block 3022)

3. PIERCE	1238	ESSEX, & all of the remainder of
PIERCE TOWNSHIP, all of		
FREMONT TOWNSHIP		
4. CLARINDA PRECINCT 1		
5. CLARINDA PRECINCT 2	5572	Incorporated City of
Clarinda, Iowa (Redistricting to be done by City Council)		
6. SHENANDOAH WARD 1		
7. SHENANDOAH WARD 2	5150	Incorporated City of
Shenandoah, Iowa		
(Redistricting to be done by City Council)		

8. SHENANDOAH WARD 3

SECTION 4. When Effective. This ordinance shall be in effect after its final passage, approval, and publication as provided by law.

On a motion by Richardson, seconded by Herzberg, the board approved the first reading of Precinct Ordinance No. 2013-4.

On a motion by Herzberg, seconded by Richardson, the minutes of today, March 26, 2013, were approved unanimously.

With no further business, the Board adjourned at 10:45 a.m. and will meet again next Tuesday, April 2, 2013 at 8:30 in the board room.

Elaine Armstrong, Chairman
Page County Board of Supervisors

Melissa Wellhausen
Page County Auditor

March 21, 2013

The Page County Board of Supervisors met with the Montgomery County Supervisors to discuss the engineer's contract. On a motion by Richardson, seconded by Herzberg, the board approved the agenda. The engineer's contract was addressed. Armstrong stated she would like to discuss the 5% raise in contract. Amos stated their board had already approved their contract and so therefore it was irrelevant. Herzberg stated he would be in favor of a one year agreement. Skinner stated he did not want to go through the contract process again. He would like to see a longer contract and then that end the sharing agreement. Amos stated he is happy with what they are getting and they will take Brad on full-time, it is just whether Page County wants to wait until Burmeister is ready. The board did budget for the full-time position if Page County does not want to take him on full-time. Montgomery County thinks they have plenty of projects to keep him more than busy for the next several years. Armstrong stated she is not aware of any grants Page County has received recently. Herzberg stated he just wanted to make sure Montgomery County is agreeable to a one year contract. Skinner stated in order to have Burmeister ready to take over he would like the three year contract. Armstrong stated she has been receiving the message loud and clear from Page County urging her not to approve this contract. Montgomery County stated they

will not feel bad if Page County opts out. Blue stated Montgomery County is happy and does not mind taking Skinner on full-time. Blue stated if you choose not to sign the contract it is up to Page County to make their decision and move forward. Richardson stated he is in favor of a longer agreement to get to the point where Burmeister is ready to take over. Richardson stated Page County owes it to Burmeister to create a plan. Richardson stated he has not gotten any calls that citizens are unhappy with the engineer. Amos stated when he started the county went 18 months where they couldn't even find a candidate to be an engineer. Armstrong stated the discussion will continue next week in Page County.

The board next discussed sharing IT. Armstrong stated the board is uneducated at GIS. Armstrong stated that there is state assessment which her and Herzberg feel would be very helpful. Radcliff stated Patrick (IT) saved the county a lot of money for the law enforcement center. Amos stated it is all in the person you find. Patrick has done a lot to help each department to educate them on their equipment. Blue stated Page County will need to meet and discuss and then they can get back in touch in the next few weeks.

With no further business, the Board adjourned at 10:45 a.m. and will meet again next Tuesday, April 2, 2013 at 8:30 in the board room.

Elaine Armstrong, Chairman
Page County Board of Supervisors

Melissa Wellhausen
Page County Auditor

April 2, 2013

The Page County Board of Supervisors met in session on this 2nd day of April, 2013, with Elaine Armstrong, Jim Richardson, and Jon Herzberg present. On a motion by Herzberg, seconded by Richardson, the board unanimously approved the agenda for today.

The minutes of March 21, 2013 were read. On a motion by Richardson, seconded by Herzberg, the minutes were approved.

Mary Ohnmacht, Deputy Assessor, Rick Dailey, Brandon Burmeister, and Terry Randolph from Secondary Roads, and Kim Behrens, Treasurer were present. John VanNostrand, Mike Peterson, and Dan Eshelman were present from the public.

The board next discussed the letter Skinner send last Friday initially rejecting the one year contract and requesting a three year contract. Richardson made a motion to approve the three year contract with Skinner. Herzberg seconded the motion for discussion purposes. Richardson stated if the agreement is ended earlier than three years the payout would be accrued vacation and sick leave and two months of wages which is about \$20,000 for the wage portion. Richardson stated Burmeister will go on and become a very good engineer. Richardson stated there is some pending litigation and Skinner will still need to be involved. Richardson stated there would be an expense of a different engineer and having Skinner come back to assist with defending the lawsuit. Herzberg stated he is still in favor of a one year contract. Herzberg stated he has spoken with some other engineers and it will not affect Burmeister if a change is made. Herzberg is still in favor of the one year contract only. He stated there are other engineers willing to assist with Burmeister's training process. Armstrong stated she talked with the director of the licensing bureau and he stated it is rare to have a person just work under one engineer. One thing the licensing board looks for in licensing is a variety of experience. Roll call for the three year motion. Richardson aye, Herzberg nay, Armstrong nay. Motion failed. Skinner stated he would take Page County's action under advisement and let them know what direction he would like to take. Skinner

stated he had set a personal goal to see it through for five years. Skinner stated there are a lot of things impacting both counties and he is going to have to take all of it into consideration. The farm to market rock haul project was discussed and it will start in the next few weeks. It does include about 55 miles of the farm to market roads. Next year will be an off year and there will not be a rock haul project.

The steps were discussed and the board agreed something needs to be done and that the south steps are failing more quickly than the north ones.

The second reading of the precinct ordinance was read.

**PAGE COUNTY ORDINANCE NO. 2013-4
AN ORDINANCE TO RE-PRECINCT PAGE COUNTY AND
ADJUST VOTING PRECINCT BOUNDARIES
(REPLACES ORDINANCE NO. 2011-1)**

BE IT ENACTED BY THE PAGE COUNTY BOARD OF SUPERVISORS:

SECTION 1. Purpose. The purpose of this ordinance is to re-precinct Page County in this year following the Federal Decennial Census as required by Section 49.7, Code of Iowa.

SECTION 2. Division into Precincts. The County of Page shall be divided into eight (8) precincts plus the Absentee Precinct. The number of precincts, precinct name, precinct population, and legal descriptions are described below:

SECTION 3. Legal Description of Precincts.

All voting precincts (except Clarinda Precincts and Shenandoah Precincts established by the Clarinda and Shenandoah City Councils) shall be designated as follows:

PAGE COUNTY PRECINCTS	POPULATION
DESCRIPTION	
1. EAST RIVER COLLEGE SPRINGS, HEPBURN, SHAMBAUGH & remainder of AMITY, BUCHANAN, DOUGLAS, EAST RIVER, HARLAN, NEBRASKA, NODAWAY & VALLEY TOWNSHIPS, excluding the CITY OF CLARINDA	2506 BRADDYVILLE, YORKTOWN, & all of the
2. GRANT NORTHBORO, & all the remainder of COLFAX, TOWNSHIPS, all of TARKIO & MORTON remainder of GRANT TOWNSHIP outside the city EXCEPT that portion surrounded by the City of included in SHENANDOAH WARD 2 (census block 3022)	1466 BLANCHARD, COIN & LINCOLN & WASHINGTON TOWNSHIPS, & all of the limits of SHENANDOAH Shenandoah which shall be
3. PIERCE PIERCE TOWNSHIP, all of FREMONT TOWNSHIP	1238 ESSEX, & all of the remainder of

4. CLARINDA PRECINCT 1

5. CLARINDA PRECINCT 2 5572 Incorporated City of
Clarinda, Iowa (Redistricting to be done by City Council)

6. SHENANDOAH WARD 1

7. SHENANDOAH WARD 2 5150 Incorporated City of
Shenandoah, Iowa
(Redistricting to be done by City
Council)

8. SHENANDOAH WARD 3

SECTION 4. When Effective. This ordinance shall be in effect after its final passage, approval, and publication as provided by law.

On a motion by Herzberg, seconded by Richardson, the board approved the second reading of Precinct Ordinance No. 2013-4.

Alan Schenck met with the board. He stated he would like to have the interest waived on his two commercial properties. He stated he is ok with paying the tax just not the interest assessed due to penalties being imposed for not paying timely. He would like a waiver on the interest. He stated the assessed value on each building is very high and he has been trying to sell both buildings for less than the initial building's assessment. Armstrong stated the only time they waive interest is if the building is being donated or if it is an abandoned property. Mr. Schenck stated he doesn't believe this will set precedent. He stated each issue needs to be looked at separately. The taxes have been delinquent for four years. The interest is paid first then the taxes. Kim Behrens, Treasurer, stated typically Page County only abates the taxes when it is being given to another governmental entity. Armstrong stated she does not think they should go down this road. Richardson agreed with Armstrong. Herzberg stated he thinks this will set a precedent. Schenck added the penalty percentage charged is high, which is 2% per the Code of Iowa. The board agreed they do not feel they can assist with this at this time. Schenck thanked the board for their time.

On a motion by Richardson, seconded by Herzberg, the minutes of today, April 2, 2013, were approved unanimously.

With no further business, the Board adjourned at 9:35 a.m. and will meet again next Tuesday, April 9, 2013 at 8:30 in the board room.

Elaine Armstrong, Chairman
Page County Board of Supervisors

Melissa Wellhausen
Page County Auditor

April 9, 2013

The Page County Board of Supervisors met in session on this 9th day of April, 2013, with Elaine Armstrong, Jim Richardson, and Jon Herzberg present. On a motion by Herzberg, seconded by Richardson, the board unanimously approved the agenda for today.

Mary Ohnmacht, Deputy Assessor, John VanNostrand, Mandy Ford, Jeremy Peterson, Sue Bond, Judy Ridnour, Amanda Baker and Lori North (Blue Cross Blue Sheild) Lyle Palmer, Sheriff, and Dan Eshelman were present from the public.

Brad Skinner, engineer, and Brandon Burmeister, assistant engineer, discussed the truck bids with the board. The secondary roads department is looking at replacing three dump trucks with two. He stated costs will go up due to the emission standards.

The increase could be close to \$10,000 for the next model year per truck. Skinner wanted to know if they could move forward due to the bid letting date of April 30th. Armstrong wanted to know the date the new emissions standards go into effect. Skinner stated they are already in effect. Skinner stated most other secondary roads departments have switched over. Armstrong wanted to know the approximate cost of these trucks. The trucks are \$110,000 and the dump bodies are \$50,000 to \$60,000 each. Armstrong stated motor graders were in the budget for next year not dump trucks. Armstrong stated during the budget it was discussed not to proceed with new equipment until the K & L trial is resolved. Armstrong stated over \$50,000 has been spent on legal fees for the K & L trial already and it has not gone to trial yet. She also stated there has also been over \$8,000 spent on expert witnesses and Oxley coming back to assist with preparations for the trial. Richardson stated he had said he wanted to wait until the trial was over but due to the postponement he didn't care either way whether we proceeded on the purchase of the equipment. Skinner stated then that the final purchases for the equipment line item for FY14 would be a blade and a refurbished blade. Skinner stated both he and Burmeister will be going to NACE this year. Skinner stated they are down a truck so therefore there is no spare. Skinner stated the two they are looking at trading have low miles and they do not get used very much because they are single axels. Therefore they would like to trade two trucks for one larger one that they would utilize more. Herzberg stated he would prefer two quotes so they could then do one versus two trucks. Skinner stated a new dump truck is needed, and then a blade, and then it would be a choice between another blade or a dump truck. Herzberg stated to get bids for one truck or two and the board could decide where to go once the amounts were known. Skinner stated that April 30th will be the date set for the bid opening.

Armstrong stated she would move into the next discussion item as she added it to the agenda. She stated that Skinner sent an email March 28 stating he declined the one year engineering agreement. Then last week they voted and moved not to approve a three year agreement. She stated it is time to move forward with engineering services. She stated Page County has been in the news too long and would like to move forward with different engineering negotiations. Armstrong asked Skinner what he thought. He stated there were really no negotiations on the table. Skinner stated he does not feel the board is aware of what is really in the process for secondary roads. Skinner stated bridge funding will have to be kept on top of so it is followed through. Skinner stated with the K & L and the other vacation lawsuits he plans to make himself available on a consulting basis. Skinner stated that the bridge process needs to be kept on top of and have an engineer following it. Skinner stated with a one year agreement a salary was not discussed and that clouded his judgment. He still did not feel like a one year agreement was in the best interest of anyone. He also stated sharing an engineer is a challenge and he feels it best to have him assist with K & L and move forward. Skinner stated there will need to be direct supervision for Burmeister. Herzberg asked Skinner if he was declining the one year contract. Skinner stated he doesn't even know what a one year contract would be. He stated no salary was discussed. Skinner stated that the one year does not make sense for him. Herzberg stated whatever happens Page County will not jeopardize Burmeister process or his PE certification. Richardson stated after July 1st Page County would have to look into a sharing agreement with another county or advertise to hire a new engineer. Skinner stated he doubted any current engineers would be interested because of our personnel issues. Skinner prepared a list of steps for transition. Armstrong thanked Skinner for this.

Amanda Baker and Lori North with Wellmark Blue Cross Blue Shield met with the board. The health renewal packet was discussed. Claims and premiums were discussed. The wellness incentive was discussed. This year will be a short plan year from July 1, 2013 to November 1, 2013. There will be two short programs offered for the incentive. The face value of the incentive will be \$75. Judy Ridnour thinks we will be a bit short on the wellness incentives for the 5% discount. She thinks we might be closer to the 4% discount. Richardson stated he is no longer in favor of giving time off as an incentive. He would be more in favor of the employee paying a share if the incentives are not reached.

Mandy Ford asked permission to use the courthouse lawn for the Second Annual Kindness Walk on May 11, 2013. On a motion by Richardson, seconded by Herzberg, the board approved to allow the Kindness Walk.

Jeremy Peterson asked the board to approve the Proclamation for Fremont/Page Prevent Child Abuse Council. On a motion by Herzberg, seconded by Richardson, the board approved to sign the proclamation.

Amanda Baker, Wellmark, next discussed the checklist of changes with healthcare. She discussed the 2014 overall changes with the policies and fees.

On a motion by Richardson, seconded by Herzberg, the board approved to set the truck quote opening for April 30, 2013 with an option to purchase 1, 2, or 0 trucks.

The third and final reading of the precinct ordinance was read.

**PAGE COUNTY ORDINANCE NO. 2013-4
AN ORDINANCE TO RE-PRECINCT PAGE COUNTY AND
ADJUST VOTING PRECINCT BOUNDARIES
(REPLACES ORDINANCE NO. 2011-1)**

BE IT ENACTED BY THE PAGE COUNTY BOARD OF SUPERVISORS:

SECTION 1. Purpose. The purpose of this ordinance is to re-precinct Page County in this year following the Federal Decennial Census as required by Section 49.7, Code of Iowa.

SECTION 2. Division into Precincts. The County of Page shall be divided into eight (8) precincts plus the Absentee Precinct. The number of precincts, precinct name, precinct population, and legal descriptions are described below:

SECTION 3. Legal Description of Precincts.

All voting precincts (except Clarinda Precincts and Shenandoah Precincts established by the Clarinda and Shenandoah City Councils) shall be designated as follows:

PAGE COUNTY PRECINCTS	POPULATION	DESCRIPTION
1. EAST RIVER	2506	BRADDYVILLE, COLLEGE SPRINGS, HEPBURN, SHAMBAUGH & YORKTOWN, & all of the remainder of AMITY, BUCHANAN, DOUGLAS, EAST RIVER, HARLAN, NEBRASKA, NODAWAY & VALLEY TOWNSHIPS, excluding the CITY OF CLARINDA
2. GRANT	1466	BLANCHARD, COIN & NORTHBORO, & all the remainder of COLFAX, LINCOLN & WASHINGTON TOWNSHIPS, all of TARKIO & MORTON TOWNSHIPS, & all of the remainder of GRANT TOWNSHIP

- | | | | |
|----|---------------------|------|---|
| | | | outside the city limits of SHENANDOAH EXCEPT that portion surrounded by the City of Shenandoah which shall be included in SHENANDOAH WARD 2 (census block 3022) |
| 3. | PIERCE | 1238 | ESSEX, & all of the remainder of PIERCE TOWNSHIP, all of FREMONT TOWNSHIP |
| 4. | CLARINDA PRECINCT 1 | | |
| 5. | CLARINDA PRECINCT 2 | 5572 | Incorporated City of Clarinda, Iowa (Redistricting to be done by City Council) |
| 6. | SHENANDOAH WARD 1 | | |
| 7. | SHENANDOAH WARD 2 | 5150 | Incorporated City of Shenandoah, Iowa (Redistricting to be done by City Council) |
| 8. | SHENANDOAH WARD 3 | | |

SECTION 4. When Effective. This ordinance shall be in effect after its final passage, approval, and publication as provided by law.

ATTEST:

Melissa Wellhausen
Page County Auditor

Elaine Armstrong
James D. Richardson
Jon W. Herzberg

Page County Board of Supervisor

On roll call vote Richardson aye, Herzberg aye, Armstrong, aye. The motion carried. The board approved the third and final reading of Precinct Ordinance No. 2013-4.

On a motion by Richardson, seconded by Herzberg, the minutes of today, April 9, 2013, were approved unanimously.

With no further business, the Board adjourned at 11:00 a.m. and will meet again next Tuesday, April 16, 2013 at 8:30 in the board room.

Elaine Armstrong, Chairman
Page County Board of Supervisors

Melissa Wellhausen
Page County Auditor

April 16, 2013

The Page County Board of Supervisors met in session on this 16th day of April, 2013, with Elaine Armstrong, Jim Richardson, and Jon Herzberg present. On a motion by Herzberg, seconded by Richardson, the board unanimously approved the agenda for today.

Armstrong stated it is on the agenda today to move into closed session. Armstrong stated she does not feel this is necessary. Richardson does feel this effects the case and feels the outside legal counsel needs to be phoned. On a motion by Herzberg, seconded by Richardson the board unanimously moved to go into closed session per Ch.21.5 (c).

Mary Ohnmacht, Deputy Assessor, John VanNostrand, Carl Sonksen, and Dan Eshelman were present from the public.

Project FM-C073(120)—55-73 which is J-52 at Fremont County line to M-48, J-55 east of City of Braddyville to 314th St. 212th Place at Highway 2 to A Avenue was

discussed. On a motion by Richardson, seconded by Herzberg, the plans for this project were unanimously approved.

Pete Franks was contacted about signing the contract to get the design work started. On a motion by Herzberg, seconded by Richardson the board unanimously approved the fees for the design work for the outside courthouse steps dated March 27, 2013.

The substance abuse prevention grant was discussed.

The Hepburn bridge was discussed. It was discussed if the bridge plans are ready to submit to Iowa DOT.

On a motion by Richardson, seconded by Herzberg, the minutes of today, April 16, 2013, were approved unanimously.

With no further business, the Board adjourned at 9:40 a.m. and will meet again next Tuesday, April 23, 2013 at 8:30 in the board room.

Elaine Armstrong, Chairman
Page County Board of Supervisors

Melissa Wellhausen
Page County Auditor

April 23, 2013

The Page County Board of Supervisors met in session on this 23rd day of April, 2013, with Elaine Armstrong, Jim Richardson, and Jon Herzberg present. On a motion by Herzberg, seconded by Richardson, the board unanimously approved the agenda for today.

Mary Ohnmacht, Deputy Assessor, John VanNostrand, Lyle Palmer, Sheriff, Jane Miller, CPC, Rod Riley, Emergency Management, Dan Eshelman, Robert Henke, Curtis Meier, Alan Nothwehr, Curtis Davison, Phil Gibson, and Shane McNaughton were present from the public.

The upcoming Hepburn Bridge project was discussed. The preliminary plan is to be submitted soon. Burmeister stated that Calhoun Burns is working on this. Herzberg stated he has spoken with the Mills County engineer about filling in for us. He would like to run it by his board and then come down and meet with us the first week in May to discuss the duties. Armstrong stated we need to make sure he is reimbursed for his time here in Page County. Herzberg stated by DOT code he will be considered a shared engineer. He would be willing to work by the hour.

The substance abuse grant was discussed and it was decided not to move forward with this due to it not being in the budget for next year.

Lyle Palmer, Sheriff, met with the board to discuss wellness. Sheriff Palmer questioned the wellness program and whether ISAC requires this. Most meetings are done during regular work hours. Palmer stated he also requests prior approval for overtime. He stated if overtime is going to be needed he needs to add that to his budget. Palmer questioned whether each department has a representative on the wellness committee. Armstrong stated not all departments are represented but they should be. The jail was discussed and how things are progressing from the repairs being made.

Jane Miller, CPC, met with the board to discuss the slip and fall policy and the projected cost report. The projected rate for the cost report is up this year. On a motion by Richardson, seconded by Herzberg, the board unanimously approved the Case Management Cost Report. Rod Riley and Jane Miller discussed the slip and fall policy. On a motion by Herzberg, seconded by Richardson, the board unanimously approved the slip and fall policy for Page County.

The Page County Soil Commission met with the board to discuss a soil loss issue. There has been a soil loss complaint. The engineer's office was contacted to look into this issue. This is estimated at between 20 to 30 tons of loss for each acre when less than 5 tons is acceptable. The owner is a Michael Sedlak, Buchanan Township Section 22. This will fill the county's road ditch and become an issue. The engineer's office will draft a letter to Page County Soil Commission about the soil loss issue.

The board next discussed the downspouts. The downspouts need replaced. There are several places the downspouts are plugged. The board will wait to hear back from several local vendors about cost estimates.

A letter was discussed regarding a parcel of land Iowa Natural Heritage had given to Page County. Page County is now planning to sell the parcel of land through the bidding process with several restrictions in place. On a motion by Richardson, seconded by Herzberg, the board unanimously approved the letter be sent to Iowa Natural Heritage.

On a motion by Richardson, seconded by Herzberg, the minutes of today, April 23, 2013, were approved unanimously.

With no further business, the Board adjourned at 10:25 a.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman
Page County Board of Supervisors

Melissa Wellhausen
Page County Auditor

April 30, 2013

The Page County Board of Supervisors met in session on this 30th day of April, 2013, with Elaine Armstrong, Jim Richardson, and Jon Herzberg present. On a motion by Herzberg, seconded by Richardson, the board unanimously approved the agenda for today.

Peggy Smith, Assessor, Kim Behrens, Treasurer, and Dan Eshelman, were present from the public.

Brad Skinner, engineer, met with the board. Bids were opened for the truck bids. Omaha TruckCenter bid 113,864 for each new truck. With the trade in of the three old trucks the total for the two new trucks would be \$187,228. This does not include the dump box or the snow equipment. This is the new emissions system on these trucks. Hawkeye Truck Equipment bid for the snow equipment and dump box for each of these trucks at \$76,928 per truck. Cornhusker International bid \$117,650 for each truck with the old emissions systems. Their net price for two is \$372,156 with the added equipment and trade ins. Armstrong questioned the need for these trucks. Skinner stated the spare truck is basically inoperable?? Armstrong stated she cannot see going with two trucks right now. On a motion by Richardson, seconded by Herzberg, the board approved to table the truck bid quotes until the engineer can look the specs over and make a recommendation to the board. Subdivision approvals were discussed. Skinner stated it is customary to have the Zoning Board look at it and then after that fact have it presented to the board of supervisors and approved within a month to 6 weeks after zoning as approved it. The soil loss letter was discussed. The rock hall should be completed in the next several days except for J-35 to New Market due to some reshaping on that road. The design options are being looked at for Valley Township Section 5 on 102nd Street. If consultants do the work it will be about \$10,000 for the work. A box culvert would work there too and require less maintenance down the road. Patching and rock were also discussed. The Hepburn Bridge was also discussed.

Herzberg asked Skinner if we are on track for the bridge and Skinner assured the board they are on track with potentially a one month leeway for the project. Armstrong stated Kevin Mayberry, from Mills County, will be visiting next week with the board to discuss engineering services.

Peggy Smith, Assessor, met with the board to discuss fee schedules for the open records. Kim Behrens, Treasurer, joined the meeting. Smith stated she is in the process of creating new fee schedule. Iowa law only allows assessors to charge the actual cost to compile the information. The State Assessor Association can make recommendations to the assessors but cannot make them comply. Angie McBride with the Ombudsmen's Office made a recommendation to recreate a sample policy for all assessors to comply with. There needs to be policy in place that is legal per the Code of Iowa. The board thought it would be best for the department heads to get together and come up with a fee schedule and then get guidance from outside parties as well to ensure the new policy is legal and acceptable.

On a motion by Richardson, seconded by Herzberg, the minutes of today, April 30, 2013, were approved unanimously.

With no further business, the Board adjourned at 10:15 a.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman
Page County Board of Supervisors

Melissa Wellhausen
Page County

Auditor

May 7, 2013

The Page County Board of Supervisors met in session on this 7th day of May, 2013, with Elaine Armstrong, Jim Richardson, and Jon Herzberg present. On a motion by Herzberg, seconded by Richardson, the board unanimously approved the agenda for today.

Mary Ohnmacht, Deputy Assessor, Rob Roane with Cornhusker International Trucks, Jamie Campbell with Secondary Roads, Jeremy Peterson, County Attorney, John VanNostrand, Kim Behrens, Treasurer, Scott Mattes, Randy Davison, Brandon Burmeister, Brad Skinner, Jane Miller, and Dan Eshelman, were present from the public.

Brad Skinner and Brandon Burmeister met with the board. Truck bids were discussed. Rob Roane with Cornhusker International Trucks discussed with the board the average trade cycle. The plow truck will run about \$600 to \$800 different for the diesel emissions. He stated they will do onsite training as well for the trucks. Skinner's recommendation is to move forward with the Cornhusker International Truck. The specs are more in line with the Cornhusker Truck. Campbell stated he is in favor of the International Truck. On a motion by Richardson, seconded by Herzberg, there was a motion to approve the purchase of one truck from Cornhusker International. Roll call Richardson, aye, Herzberg, aye, Armstrong, nay. Motion carried two to one. Armstrong stated she sees the need but is worried about the money. Skinner discussed the maintenance pipe letting and would like to set that for May 21, 2013. On a motion by Herzberg, seconded by Richardson, the board unanimously approved to set the maintenance pipe letting for May 21, 2013. An easement was discussed on 160th Street, east of M-70. A property owner discussed with the engineer a need to upgrade the road. There are no right of way costs to the County. However there will be easements. On a motion by Richardson, seconded by Herzberg, the board unanimously approved a right of way easement on 160th Street, east of M-70. Skinner stated they

Elaine Armstrong, Chairman
Page County Board of Supervisors

Melissa Wellhausen
Page County Auditor

May 14, 2013

The Page County Board of Supervisors met in session on this 14th day of May, 2013, with Elaine Armstrong, Jim Richardson, and Jon Herzberg present. On a motion by Richardson, seconded by Herzberg, the board unanimously approved the agenda for today.

Mary Ohnmacht, Deputy Assessor, John VanNostrand, Brandon Burmeister, Brad Skinner, and Dan Eshelman, were present from the public.

Brad Skinner and Brandon Burmeister met with the board. The material inspection cost for the BRS-C073(97)-60-73 project were discussed. On a motion by Herzberg, seconded by Richardson, the board approved the material inspection finance agreement. Financing options were discussed for the new truck. Leasing options were discussed for the truck. Auditor Wellhausen stated there was a budget set and money set aside for equipment and financing the truck is at a higher rate than actually paying for the equipment presently. Richardson stated he would be in favor of purchasing one truck out of this year's budget and then finance one over three years. Herzberg stated he would be against financing. Armstrong stated she is hesitant to finance as well. Armstrong stated she is in favor of sticking with the original plan to purchase the truck and then wait and see how the year plays out before purchasing more equipment. The board agreed to move forward with the purchase of one truck that was already approved in a prior meeting.

On a motion by Richardson, seconded by Herzberg, the board approved Jeri Nielsen as the County Liaison for emergency management services.

The board next discussed engineering services. Nicole Fox, with Local System Services, stated consulting with HR Green would not be possible. Cities are not required to have an engineer but counties are. Jerry Hare was discussed. He is a retired engineer. He was the Pottawattamie County engineer and the Mills County engineer. He was the Public Works Director for the City of Bellevue. He will be contacted to see if he is willing to come and meet with the board. Armstrong stated the board is trying to find the best person for the job and make sure the roads are in the best shape possible. Richardson questioned whether the position needs to be posted. Armstrong will check to see if the position needs to be posted.

On a motion by Herzberg, seconded by Richardson, the minutes of today, May 14, 2013, were approved unanimously.

With no further business, the Board adjourned 9:25 a.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman
Page County Board of Supervisors

Melissa Wellhausen
Page County Auditor

May 21, 2013

The Page County Board of Supervisors met in session on this 21st day of May, 2013, with Elaine Armstrong, Jim Richardson, and Jon Herzberg present. On a motion by Herzberg, seconded by Richardson, the board unanimously approved the agenda for today.

Dan Eshelman and John VanNostrand from the public were present and Emily Spencer with Metal Culverts was present for the pipe bid letting.

Brad Skinner, engineer, met with the board. Skinner informed the board there were a total of five bids for the pipe letting. Bids were opened with Northern Iowa

Construction Products with a bid for stock pipe \$56,337.60, and a total of \$79,327.40, Metal Culverts, Inc with a bid for stock pipe \$55,383.02, and a total of \$77,133.16, True North Steel for stock pipe of \$112,707.00, and a total of \$157,411.60, Midwest Service and Sales for stock pipe of \$88,458.68, and a total of \$131,073.33, Midwestern Culvert for a total of \$85,848.03. Richardson moved to approve the low bid from Metal Culverts pending verification of the dollar amounts on the bids, seconded by Herzberg. John VanNostrand from the Clarinda Herald Journal joined the meeting. Emily Spencer left the meeting. Skinner discussed with the board requests from the union regarding the ten hour work days and breaks and also discussed the hours allowed for funeral leave. Skinner feels ten hour days during the summer months is more efficient and is working well. Skinner would like to go forward with the request for 6am to 4:30pm with a half hour unpaid lunch contingent upon the quarry being able to open early enough to accommodate the county trucks. The new pickups for secondary roads were discussed. The title and registration information has been received and the pickups will now be in use. Skinner informed the board of a minor weir repair needed for 9/16 in Lincoln Township. Richardson asked Skinner if there had been further damage due to recent rains in the area of a field erosion site in Buchanan Township. Skinner said there had been no damage to the road but the ditch had silted in some. Skinner informed the board of the progress of dust control throughout the county. Herzberg discussed with Skinner an issue brought to his attention by Steve Driftmier. Skinner stated he had been discussing it in the office this morning and will look into it further.

The board discussed the invitation to the dedication at Rapp Park Thursday May 23rd at 2:00pm. Herzberg will plan on attending, Richardson has a SWIPCO meeting and Armstrong has other commitments.

The Solutions contracts were discussed with Herzberg motioning to approve and sign the contracts, seconded by Richardson, motion carried.

Armstrong started discussion on a posting for the engineer position and the samples received from Nicole Fox, with the Iowa DOT Office of Local Systems. The board approved a posting which will expire on May 31, 2013 at 4:00pm. Nicole Fox informed Armstrong to email the posting to her and she will forward it on to the proper contacts. The posting will also be posted on the bulletin board in the courthouse.

Carl Sonksen, Assistant County Attorney, met with the board. On a motion by Richardson, seconded by Herzberg, the board approved to go into closed session per Ch. 21.5(c) of the Code of Iowa. Richardson, aye, Herzberg, aye, Armstrong, aye. The board came out of closed session at 10:20am.

The claims dated May 15, 2013 were approved.

On a motion by Herzberg, seconded by Richardson, the minutes of today, May 21, 2013, were approved unanimously.

With no further business, the Board adjourned at 10:36 a.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman
Page County Board of Supervisors
May 28, 2013

Sonia Morrison
Deputy Page County Auditor

The Page County Board of Supervisors met in session on this 28th day of May, 2013, with Elaine Armstrong, Jim Richardson, and Jon Herzberg present. On a motion by Herzberg, seconded by Richardson, the board unanimously approved the agenda for today.

Dan Eshelman from the public was present and John VanNostrand from the Clarinda Herald Journal was present.

On a motion by Herzberg, seconded by Richardson, the board unanimously approved to appoint Joe Skahill to the Shenandoah Library Board to fill a vacancy effective July 1, 2013.

On a motion by Richardson, seconded by Herzberg, the board unanimously approved to sign the Rural Transit System Joint Participation Agreement with SWIPCO.

On a motion by Herzberg, seconded by Richardson, the board unanimously approved the amendment to extend the CPPC contract for next year.

Brad Skinner, engineer, met with the board. He updated the board on the weather conditions. He also updated the board on the M-63 project asphalt patching.

The board discussed the district meeting June 11, 2013. The board will not meet that day due to all supervisors and auditor attending this meeting.

On a motion by Richardson, seconded by Herzberg, the minutes of today, May 28, 2013, were approved unanimously.

With no further business, the Board adjourned 9:15 a.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman
Page County Board of Supervisors

Melissa Wellhausen
Page County Auditor

June 4, 2013

The Page County Board of Supervisors met in session on this 4th day of June, 2013, with Elaine Armstrong, Jim Richardson, and Jon Herzberg present. On a motion by Herzberg, seconded by Richardson, the board unanimously approved the agenda for today.

Mary Ohnmacht, Deputy Assessor, Dan Eshelman and John VanNostrand from the public were present.

Brad Skinner, engineer met with the board. The FM-CO73(119)-55-73 project was discussed. On a motion by Richardson, seconded by Herzberg, the board approved the patching project with Tek Builders, Inc. for \$329,225.00. Skinner discussed that Sorensen Law Office is proposing a 28E agreement with the City of Essex and Page County for a joint project of 1320 feet south of the intersection of E Avenue and 150th Street.

No board meeting will be held next Tuesday due to the supervisors and auditor attending the district meeting in Council Bluffs, Iowa.

The canvass for the Special Shenandoah School Election was held.

HR consulting was discussed. Our current consultant is retiring. The board would like to invite several HR consultants in to interview with the board. The board would like to invite these individuals on July 9, 2013.

Armstrong stated that job evaluations for all employees need to be completed annually.

Jeremy Peterson, County Attorney, met with the board. He recommends that the Page County Board approve outside legal counsel for the Goudie and Andrew lawsuits. Peterson would like to approve Stuart Tinley Law Firm to handle the cases. On a motion by Herzberg, seconded by Richardson, the board approved to allow Stuart Tinley to proceed with the Goudie and Andrew lawsuits.

Jeremy Peterson would like to have approved lodging expenses of \$139.99 a night for the Attorney Conference. On a motion by Richardson, seconded by Herzberg,

the board approved the hotel expense for the County Attorney to attend his conference next week.

The Tillman Quit Claim Deed was discussed. Peterson will draft a resolution for the board to adopt and then a public hearing will be held. Then bidding will be opened for property after that.

The county attorney looked over the letters Skinner had provided regarding consulting fees and drafted a response that the board will put on the agenda to approve on June 18th.

Jerry Hare met with the board to discuss the engineering position. The budget was discussed for next fiscal year and there were concerns over equipment expenditures and lawsuit outcomes. Hours per work were discussed and the board would like to see at least 20 hours a week. The board would like the engineer involved with the snow removal operations and the maintenance procedures and priorities. Current personal was discussed. Hare suggested the board draft an agreement and then provide it to him to discuss. Richardson stated he would like to see Hare and Armstrong work together on an agreement.

On a motion by Richardson, seconded by Herzberg, the minutes of today, June 4, 2013, were approved unanimously.

With no further business, the Board adjourned 10:45 a.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman
Page County Board of Supervisors

Melissa Wellhausen
Page County Auditor

June 12, 2013

The Page County Board of Supervisors met in session on this 12th day of June, 2013, with Elaine Armstrong, Jim Richardson, and Jon Herzberg present. On a motion by Herzberg, seconded by Richardson, the board unanimously approved the agenda for today.

Brad Skinner, engineer, met with the board. On a motion by Herzberg, seconded by Richardson, the board unanimously approved to set the public hearing date for Zoning for June 25, 2013. On a motion by Richardson, seconded by Herzberg, the board approved unanimously to sign the contract for project FM-CO73(119)—55-73 for patching. It was discussed that Brandon Burmeister resigned last week. The work load coming up was discussed and how to handle it. The patching project is set to start and an overlay project is set for later this summer. Randy Davision will be very busy with these projects. It was discussed to contact Carol Oxley and see if he would be willing to come back and assist for awhile. Applicants for the upcoming engineer position was discussed.

On a motion by Herzberg, seconded by Richardson, the board unanimously approved to abate the taxes on 210 E. Sheridan Avenue, Shenandoah, Iowa.

RESOLUTION #19-2013

The Page County Board of Supervisors met in session on this 12th day of June, 2013 and approved the abatement of all taxes on the following property now owned by the City of Shenandoah due to court proceedings:

Lot 1 and East Half of Lot 2 (Except South 50 Feet of Both) Of Sub-Division of Lot 34 in East Shenandoah, an Addition to the City of Shenandoah, Iowa, commonly known as 210 E. Sheridan Avenue (0520158130000).

Dated this 18th day of June, 2013.

ATTEST:

Elaine Armstrong

Melissa Wellhausen
Page County Auditor

James D. Richardson
Jon W. Herzberg
Page County Board of Supervisors

On a motion by Richardson, seconded by Herzberg, the board unanimously approved the end of the year transfers.

RESOLUTION #21-2013

The Page County Board of Supervisors sitting in session on this 12th day of June, 2013, do hereby approve the transfer of funds as follows:

From Rural Basic Fund to Secondary Road Fund \$25,701.00
11000-10300-812-24-264 to 20000-10300-9020-20-264

ATTEST: Elaine Armstrong
Melissa Wellhausen James D. Richardson
Page County Auditor Jon W. Herzberg
Page County Board of Supervisors

RESOLUTION #22-2013

The Page County Board of Supervisors sitting in session on this 12th day of June, 2013, do hereby approve the transfer of funds as follows:

From Rural Basic Fund to Secondary Road Fund \$812,000
(11000-10300-812-99 to 20000-10300-9020-20)

ATTEST: Elaine Armstrong
Melissa Wellhausen James D. Richardson
Page County Auditor Jon W. Herzberg
Page County Board of Supervisors

RESOLUTION #23-2013

The Page County Board of Supervisors sitting in session on this 12th day of June, 2013, do hereby approve the transfer of funds as follows:

From General Basic to Conservation Reserve Fund \$3,000
(01000-10300-814-22-351 to 68000-10300-9000-22-351)

ATTEST: Elaine Armstrong
Melissa Wellhausen James D. Richardson
Page County Auditor Jon W. Herzberg

RESOLUTION #24-2013

The Page County Board of Supervisors sitting in session on this 12th day of June, 2013, do hereby approve the transfer of funds as follows:

Transfers from LOSST:
24000-10300-815-12 to 11000-10300-9040-12 for \$122,269 for Rural Basic LOSST (PTR)
24000 10300 814 12 to 01000 10300 9040 05 425 for \$103,500 for Law Enforcement LOSST (PTR for \$34,000) (CB for \$69,500)
24000 10300 814 12 425 to 01000 10300 9040 12 425 for \$18,000 for Community Betterment LOSST Page County Fair
24000 10300 812 12 to 20000 10300 9040 20 425 for \$40,000 for Secondary Roads Infrastructure LOSST
24000 10300 814 12 50 to 01000 10300 9040 22 425 for \$10,000 for Conservation Road Infrastructure LOSST

ATTEST: Elaine Armstrong
Melissa Wellhausen James D. Richardson
Page County Auditor Jon W. Herzberg

The board discussed a letter the attorney wrote regarding the contractual agreement with Skinner for the trial.

The engineering services were discussed. Hare is still considering and will get back to us. The board decided to repost the position for engineer and accept resumes until July 12, 2013. The board will also post for an assistant engineer until the position is filled.

On a motion by Herzberg, seconded by Richardson, the minutes of today, June 12, 2013, were approved unanimously.

With no further business, the Board adjourned 10:00 a.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman
Page County Board of Supervisors

Melissa Wellhausen
Page County Auditor

June 18, 2013

The Page County Board of Supervisors met in session on this 18th day of June, 2013, with Elaine Armstrong, Jim Richardson, and Jon Herzberg present. On a motion by Herzberg, seconded by Richardson, the board unanimously approved the agenda for today.

Brad Skinner, engineer, met with the board. The patching project was discussed. Skinner stated we are waiting on the other projects to develop. Skinner made the board aware that Terry Randolph is retiring and his last day will be July 11, 2013. The position was discussed and how to fill this position. The board would like to have the position posted and also advertised in the paper to be able to fill it with the best possible person.

The land sale resolution was discussed. The board set a date and time for the public hearing and to accept bids for the sale of the land. On a motion by Herzberg, seconded by Richardson, the board unanimously approved the land sale resolution.

RESOLUTION #20-2013

Land Sale Resolution

WHEREAS, Page County currently owns a parcel of land on the west side of Page County with a legal description as follows:

All that part of the right of way of Chicago, Burlington & Quincy Railroad Company located in the Southeast Quarter of the Northeast Quarter (SE1/4NE1/4) of Section Twenty (20), Township Sixty-nine (69) North, Range Thirty-nine (39) West of the Fifth Principal Meridian (5th P.M.), Page County, Iowa, which lies on the Northerly side of Northerly right of way line of the Wabash Railroad Company and abuts upon and immediately adjoins the land formerly owned by Edward Welch May and Frances May Rankin in the Southeast Quarter of the Northeast Quarter (SE1/4NE1/4) of said Section Twenty (20); and

WHEREAS, said parcel of land is owned with the following restrictions, which run with the land:

1. The Property shall be developed for open space, trail and conservation purposes only.
2. No Confined Animal Feeding Operations
3. No open air animal feedlots
4. No construction, erection or placement of any residence
5. No subdivision of the Property.

The above deed restriction is for the benefit and enjoyment of the grantee, the grantor, the grantor's heirs and assigns, and the Iowa Natural Heritage Foundation. The grantee, the grantor, the grantor's heirs and assigns and/or the Iowa Natural

Heritage Foundation shall have the right to renew the restrictions pursuant to Section 614.24 of the 2011 Code of Iowa; and

WHEREAS, said parcel of land no longer serves as a benefit for Page County; and

WHEREAS, Page County wishes to sell said parcel of land by public bid via quit claim deed; and

WHEREAS, Iowa Code section 331.361(2), sets out the procedure if the Board of Supervisors wishes sell real property; and

WHEREAS, Page County will accept public bids for said parcel of land commencing on July 9, 2013 at 8:00 a.m.; and

WHEREAS, the public bids for said parcel of land will be closed on July 23, 2013 at 4 p.m.; and

WHEREAS, the Board of Supervisors intends to provide any proceeds from the sale of the parcel of land to the Conservation Board to benefit Page County; and

WHEREAS, a public hearing shall be held to discuss the sale of said parcel of land by public bid on Tuesday, July 9, 2013 at 9:00 a.m.; and

WHEREAS, the public is encouraged to attend the public hearing; and

WHEREAS, the Board of Supervisors shall publish notice of the public hearing in the official newspapers for Page County for 2013 (the "*Clarinda Herald Journal*" published in Clarinda, the "*Essex Independent*" published in Essex, and the "*Valley News Today*" published at Shenandoah) in accordance with Iowa Code section 331.305; and

WHEREAS, at the conclusion of the public hearing, the Board of Supervisors shall make a final determination about said parcel of land;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF PAGE COUNTY that the Board of Supervisors hereby adopts this land sale resolution pursuant to Iowa Code section 331.361(2).

Passed and approved this 18th day of June, 2013.

ATTEST:

Melissa Wellhausen
Page County Auditor

Elaine Armstrong
James D. Richardson
Jon W. Herzberg
Page County Board of Supervisors

Jane Miller, CPC, met with the board. She asked for hotel exception for Heather for \$167.50 for an upcoming meeting. On a motion by Richardson, seconded by Herzberg, the board approved to allow the hotel exception. On a motion by Herzberg, seconded by Richardson, the board unanimously approved the RX grant for up to \$20,000. On a motion by Richardson, seconded by Herzberg, the board approved the contract with Anchor Homes for \$246/day, Nishna Productions for \$45.20 /work activity, Southwest Iowa Families for \$103/evaluation and \$80/therapy, Waubonsie Mental Health for \$160/therapy, \$300/evaluation, Terrace View, \$64.48/supervision. Case management was discussed. Case management has had several changes due to Senate File 446 and funding has been potentially eliminated in FY15.

On a motion by Richardson, the board approved to reappoint Pam Herzberg to the Clarinda City Library Board. Herzberg abstained.

An interim engineer was discussed. Kevin Mayberry from Mills County has been approached to see if he would be willing to assist for a brief period of time.

Zoning was discussed. A temporary zoning administrator was discussed and one will be appointed next week.

The board met with a candidate to interview for the county engineer position. The candidate asked the board to go into closed session based on the Code of Iowa Ch.21.5.i. On a motion by Herzberg, seconded by Richardson, the board approved to go into closed session. Herzberg aye, Richardson aye, Armstrong aye. The board came out of closed session at 11:52.

On a motion by Herzberg, seconded by Richardson, the minutes of today, June 18, 2013, were approved unanimously.

With no further business, the Board adjourned at 12:00 a.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman
Page County Board of Supervisors

Melissa Wellhausen
Page County Auditor

June 24, 2013

The Page County Board of Supervisors met in session on this 24th day of June, 2013, with Elaine Armstrong, Jim Richardson, and Jon Herzberg present. On a motion by Herzberg, seconded by Richardson, the board unanimously approved the agenda for today.

The board met with a candidate to interview for the county assistant engineer position. The candidate asked the board to go into closed session based on the Code of Iowa Ch.21.5.i. On a motion by Herzberg, seconded by Richardson, the board approved to go into closed session. Herzberg aye, Richardson aye, Armstrong aye. The board came out of closed session at 12:00 p.m.

Richardson went to the Page County Flood Hazard Product Review Meeting. He gave the board an update on the meeting held last Wednesday, June 19, 2013.

On a motion by Herzberg, seconded by Richardson, the minutes of today, June 24, 2013, were approved unanimously.

With no further business, the Board adjourned at 12:00 p.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman
Page County Board of Supervisors

Melissa Wellhausen
Page County Auditor

June 25, 2013

The Page County Board of Supervisors met in session on this 25th day of June, 2013, with Elaine Armstrong, Jim Richardson, and Jon Herzberg present. On a motion by Herzberg, seconded by Richardson, the board unanimously approved the agenda for today.

Mary Ohnmacht, Deputy Assessor, Dan Eshelman, and John VanNostrand from the public were present.

The board thanked Burmeister and Skinner and wished them well. Skinner and Burmeister updated the board on Secondary Roads projects. Skinner discussed having someone take the lead for maintenance and also for the building/office. Skinner suggested Randy be the contact for construction and Dailey be the contact for maintenance. Judy Ridnour joined the meeting. Armstrong stated she has gotten several compliments on blading.

On a motion by Herzberg, seconded by Richardson, the board opened the public hearing at 9:00 am to discuss/approve the subdivision and zoning ordinance changes. There was a subdivision requested. Also lot and width will be changed to 100 feet in the zoning ordinance. On a motion by Richardson, seconded by Herzberg, the board approved to close the public hearing. On a motion by Herzberg, seconded by

Richardson, the board approved the subdivision for Richard and Paulette Wagoner. On a motion by Richardson, seconded by Herzberg, the board approved the lot and width change to 100 ft for agriculture in the zoning ordinance.

Elaine Farwell met with the board. She wanted to know if they could use the south side of the courthouse lawn for the Rumbles Dance July 19, 2013. On a motion by Herzberg, seconded by Richardson, the board approved the use of the south side of the courthouse lawn again this year. Farwell also thanked the board for the county's continued support.

On a motion by Richardson, seconded by Herzberg, the board moved to recess until 11:15 am.

On a motion by Herzberg, seconded by Richardson, the board moved to reconvene the meeting at 11:15 am. Kevin Mayberry, Mills County Engineer, met with the board. The board discussed Mayberry filling in as the Interim Engineer in July. On a motion by Herzberg, seconded by Richardson, the board approved to appoint Kevin Mayberry as Page County Engineer until a Page County Engineer is hired and fully functional as County Engineer.

RESOLUTION #25-2013

BE IT RESOLVED by the Board of Supervisors of Page County, Iowa, that Kevin Mayberry, the County Engineer of Page County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and Federal or State aid construction projects in this county.

Dated at Clarinda, Iowa, this 25th day of June, 2013.

ATTEST:

Melissa Wellhausen
Page County Auditor

Elaine Armstrong
James D. Richardson
Jon W. Herzberg

Page County Board of Supervisors

The board met with a candidate to interview for the county engineer position. The candidate asked the board to go into closed session based on the Code of Iowa Ch.21.5.i. On a motion by Herzberg, seconded by Richardson, the board approved to go into closed session. Herzberg aye, Richardson aye, Armstrong aye. The board came out of closed session at 2:15 p.m.

On a motion by Richardson, the board approved to appoint Judy Ridnour interim zoning administrator with all overtime approved for this issue.

On a motion by Richardson, the minutes of today, June 25, 2013, were approved.

With no further business, the Board adjourned at 3:00 p.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman
Page County Board of Supervisors

Melissa Wellhausen
Page County Auditor

June 28, 2013

The Page County Board of Supervisors met in session on this 28th day of June, 2013, with Elaine Armstrong, Jim Richardson, and Jon Herzberg present. On a motion by Herzberg, seconded by Richardson, the board unanimously approved the agenda for today.

The board met with a candidate to interview for the county assistant engineer position. The candidate asked the board to go into closed session based on the Code

of Iowa Ch.21.5.i. On a motion by Herzberg, seconded by Richardson, the board approved to go into closed session. Herzberg aye, Richardson aye, Armstrong aye. The board came out of closed session at 9:42 a.m.

On a motion by Richardson, seconded by Herzberg the board approved to sign and send a formal written offer to a candidate for the engineer position.

Claims were allowed and the Auditor authorized to issue warrants for the same, dating them June 15, 2013 and June 30, 2013.

On a motion by Herzberg, seconded by Richardson, the minutes of today, June 28, 2013, were approved.

With no further business, the Board adjourned at 10:20 a.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman
Page County Board of Supervisors

Melissa Wellhausen
Page County Auditor

July 2, 2013

The Page County Board of Supervisors met in session on this 2nd day of July, 2013, with Elaine Armstrong, Jim Richardson, and Jon Herzberg present. On a motion by Herzberg, seconded by Richardson, the board unanimously approved the agenda for today.

Judy Ridnour, Engineer's Office, met with the board. Fuel quotes were discussed. Clarinda Coop came in \$8,456.07 and United Farmers Mercantile Coop came in at \$7,522.45. However with Clarinda Coop they have their own tanker and can split fuel loads between drop-offs. On a motion by Herzberg, seconded by Richardson, the board unanimously agreed to keep the fuel in county with Clarinda Coop to keep it in county and also to maintain the good working relationship the County has with the Coop.

The outdoor steps were discussed. The design phase is about 80% done. The designer will come down and present the final design the end of July or beginning of August to the board.

On a motion by Richardson, seconded by Herzberg, the board unanimously agreed to recess until 10:15 am.

On a motion by Herzberg, seconded by Richardson, the board approved to reconvene at 10:15 am.

Michael Galloway, with Ahlers and Cooney PC, met with the board to discuss HR consulting to replace Renee VonBokern who retired.

On a motion by Herzberg, seconded by Richardson, the minutes of today, July 2, 2013, were approved.

With no further business, the Board adjourned at 11:55 a.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman
Page County Board of Supervisors

Melissa Wellhausen
Page County Auditor

July 9, 2013

The Page County Board of Supervisors met in session on this 9th day of July, 2013, with Elaine Armstrong, Jim Richardson, and Jon Herzberg present. On a motion by Herzberg, seconded by Richardson, the board unanimously approved the agenda for today. Present from the public were Mary Ohnmacht, Deputy Assessor and Margie and Carl Boylan, Lyle Palmer, Sheriff, and Dan Eshelman.

Elaine Armstrong gave an update on the county engineer position announcing that JD King has accepted the position. Jon Herzberg moved to sign the employment contract with JD King. Richardson seconded, motion carried.

Richardson moved to approve Michael Galloway with Ahlers & Cooney PC for HR consulting for a fee of \$750/per month. Seconded by Herzberg, motion carried.

On a motion by Richardson, seconded by Herzberg, the public hearing regarding the sale of a tract of land was opened at 9:00 a.m. The County would like to sell this property in order to return it to the tax rolls. On a motion by Herzberg, seconded by Richardson, the board closed the public hearing at 9:33 am. On a motion by Richardson, seconded by Herzberg, the board unanimously approved to take bids through July 23rd at 4 p.m.

Sheriff Palmer discussed with the board a sheriff's vehicle he will be trading and if secondary roads needs the vehicle. The board would like to see if a trade could be worked out between the sheriff's department and secondary roads.

On a motion by Herzberg, seconded by Richardson, the minutes of today, July 9, 2013, were approved.

With no further business, the Board adjourned at 10:00 a.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman
Page County Board of Supervisors

Melissa Wellhausen
Page County Auditor

July 16, 2013

The Page County Board of Supervisors met in session on this 16th day of July, 2013, with Elaine Armstrong and Jon Herzberg present. On a motion by Herzberg, the board unanimously approved the agenda for today. Present from the public were Mary Ohnmacht, Deputy Assessor, John Van Nostrand and Dan Eshelman.

Armstrong reported that Mayberry checked on a potential rock petition with Terry Crowley in Hawleyville. Further investigation will have to be done. The start date for J.D. King, the new engineer, will be Monday, July 22. Interviews for the assistant engineer will resume shortly after his start date. A letter to Kevin Mayberry will be sent ending his services in an interim capacity and thanking him for his willingness to assist. The asphalt overlay work for 11 miles includes: (1) J32 east from State Highway 48 to county route M41 (2) M41 starting at Highway 2 north to 150th St (3) T Ave from Highway 2 south to 220th St. (4) J55 starting at Highway 71 through Braddyville to west end of Nodaway River Bridge. The work is scheduled to begin on July 22nd.

Kim Behrens, Treasurer, met with the board to assign two tax sale certificates to City of Clarinda for the following properties:

74-0831135110000, commonly known as 123 N 15th St, Clarinda, IA

74-0831135100000, commonly known as 125 N 15th St, Clarinda, IA

On a motion by Herzberg, the board approved the signing of the tax sale certificates.

Claims were allowed and the Auditor authorized to issue warrants for the same, dating them July 15, 2013.

The board reviewed the sheriff expenditure report for June.

Armstrong reported on the CTC meeting she attended with Jane Miller.

On a motion by Herzberg, the minutes of today, July 16, 2013, were approved.

With no further business, the Board adjourned at 9:10 a.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman
Page County Board of Supervisors

Cheryl Castillo
Page County Deputy Auditor

July 23, 2013

The Page County Board of Supervisors met in session on this 23rd day of July, 2013, with Elaine Armstrong, Jim Richardson, and Jon Herzberg present. On a motion by Herzberg, seconded by Richardson, the board unanimously approved the agenda for today. Present from the public John VanNostrand, Dan Eshelman, Sue Bond, Wellness, Judy Ridnour, Wellness, and JD King, Engineer.

JD King, Page County Engineer, met with the board. On a motion by Herzberg, seconded by Richardson, the board unanimously approved the appointment of JD King as Page County Engineer.

RESOLUTION #26-2013

BE IT RESOLVED by the Board of Supervisors of Page County, Iowa, that James David (J.D.) King, the County Engineer of Page County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and Federal or State aid construction projects in this county.

Dated at Clarinda, Iowa, this 23rd day of July, 2013.

ATTEST:

Melissa Wellhausen
Page County Auditor

Elaine Armstrong
James D. Richardson
Jon W. Herzberg
Page County Board of Supervisors

JD King updated the board on what he is addressing first. He has currently been driving the roads and getting a feel for how they are.

Sue Bond and Judy Ridnour with the Wellness Committee met with the board. The board needs to approve the supervisor's role on the wellness committee. On a motion by Richardson, seconded by Richardson, the board unanimously approved the supervisor's role on the wellness committee.

On a motion by Herzberg, seconded by Richardson, the board unanimously approved to move into closed session based on Chapter 21.5(1)(g) to discuss a pending investigation. Herzberg, aye, Richardson, aye, Armstrong, aye.

The counter claim with the K & L lawsuit was discussed. The fee agreement with Brad Skinner was discussed and whether that has been received. Rob Livingston with Stuart and Tingly Law needs an agreement on file to proceed.

A drainage issue in Shenandoah was discussed. Richardson will attend the Shenandoah City Council meeting

On a motion by Herzberg, seconded by Richardson, the minutes of today, July 23, 2013, were approved.

With no further business, the Board adjourned at 10:50 a.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman
Page County Board of Supervisors

Melissa Wellhausen
Page County Auditor

July 30, 2013

The Page County Board of Supervisors met in session on this 30th day of July, 2013, with Elaine Armstrong, Jim Richardson, and Jon Herzberg present. On a motion by Herzberg, seconded by Richardson, the board unanimously approved the agenda for today. Present from the public were John VanNostrand, Dan Eshelman, and Stan and Ruby Brownlee.

JD King, Engineer met with the Board. King requested to allow the Brownlees to talk first. Stan Brownlee proceeded to explain the condition of his road and the nature of his business located at his home. Brownlee went over past board minutes and discussion of future seal coating and the expense of such followed. The future plans of

the roads were discussed and King would like to review the plan and make his own suggestions.

King proceeded to discuss the contract award recommendation of project FM-CO73(120)—55-73 for seal coat and base stabilization work. He recommends awarding the contract to Mannatt's Inc of Brooklyn for \$406,080.22. Mannatt's was the only bid received. Richardson moved to accept the bid, seconded by Herzberg. Roll call vote Armstrong, aye, Herzberg, aye, Richardson, aye, motion carried. Richardson discussed the quarry road and "Y" intersection with King, and reworking the intersection to make it a "T" before work begins on seal coating and base stabilization. King will take a look at the intersection later today.

Pete Franks, Franks Design Group, met with the board to discuss the plans for the new courthouse steps. The stairs and slab will be removed back to the door threshold and the sidewalls will be left in place. The new stairs will be reinforced with a steel structure. Franks informed the board how the new stairs would be constructed, and the differences between the old stairs and the new. Herzberg asked about the center railing being removable on the north side, for situations where large items are needed to be brought into the building. Richardson and Armstrong agreed, and Franks agreed this could be done and will add the change to the plans. Armstrong asked about the timeline for the steps to be completed. Franks believes the construction will begin in September. Discussion of sealing the concrete and using salt in the winter followed. Herzberg asked about another railing being installed along the basement steps to replace the fence that is there now. Richardson would like to get a cost for replacing the fence, as well as railings for the restroom entrances.

Kim Behrens, Treasurer met with the Board to discuss tax abatements on two parcels owned by the City of Clarinda. The parcels were used by the City to create the street to the new hospital. Herzberg motioned to abate the taxes, seconded by Richardson, motion carried.

RESOLUTION #27-2013

The Page County Board of Supervisors met in session on this 30th day of July, 2013 and approved the abatement of all taxes on the following property now owned by the City of Clarinda:

Parcel A of Lot 3 Farrens 3rd & Parcel A of Parcel D 1-68-37 (97-1101357195000), and Parcel A of Lot 2 Farrens 3rd (97-1101377135000)

Dated this 30th day of July, 2013.

ATTEST:

Sonia Morrison

Page County Deputy Auditor

Elaine Armstrong

James D. Richardson

Jon W. Herzberg

Page County Board of Supervisors

The board walked around the courthouse with Pete Franks to view the basement entrances to the courthouse and restrooms. Franks will prepare alternate plans for the basement entrance on the north of the building as well as the restroom entrances.

Jane Miller, CPC met with the board to present the Alegent contract for the board to sign. Richardson moved to sign the contract, seconded by Herzberg, motion carried. The acceptance of the regional letter of intent was discussed.

Jeremy Peterson, County Attorney joined the meeting. Peterson discussed a proposal letter received from Brad Skinner regarding his services during the upcoming trials. The board agreed to add it to next week's agenda to sign. Eric Hansen's letter to the board was discussed, and Peterson informed the board he is still waiting on a phone call from the State Auditor's office. Richardson asked Peterson's opinion on taking

action on the letter. Richardson moved to acknowledge receipt of the letter from Eric Hansen, Mills County Attorney regarding work on the Page/Montgomery road. Due to the significant delay in receiving the recommendation, the fact that the relevance of the issue is now questionable, no further action be taken in the matter. Seconded by Herzberg, motion carried unanimously.

Sheriff Lyle Palmer joined the meeting. He informed the board of the truck they had stripped down and made ready for secondary roads to purchase from the sheriff's department. Palmer's department will prepare a bill for the truck to be presented to the secondary roads department. Palmer updated the board on other vehicles within the department and plans for them.

The board was presented with one bid for the land sale of the land described as: All that part of the right of way of Chicago, Burlington & Quincy Railroad Company located in the Southeast Quarter of the Northeast Quarter (SE1/4NE1/4) of Section Twenty (20), Township Sixty-nine (69) North, Range Thirty-nine (39) West of the Fifth Principal Meridian (5th P.M.), Page County, Iowa, which lies on the Northerly side of Northerly right of way line of the Wabash Railroad Company and abuts upon and immediately adjoins the land formerly owned by Edward Welch May and Frances May Rankin in the Southeast Quarter of the Northeast Quarter (SE1/4NE1/4) of said Section Twenty (20)

The bid received was from Marlin Tillman for \$3,000. Herzberg motioned to accept the bid, seconded by Richardson, motion carried. The County Attorney's office will prepare a Quit Claim Deed to present to Tillman which will include the covenants laid forth by Iowa Natural Heritage Foundation.

JD King, Engineer rejoined the meeting. Armstrong gave King an application for the Assistant Engineer and discussion of the applicants followed. The board and King also discussed applicants for the roads crew and for roads superintendent, and the possibility of changes within the department. The board provided King with the name of Michael Galloway with Ahlers & Cooney to discuss labor issues with. Labor negotiations with the secondary roads union will be beginning in the near future. King presented the board with an update of projects being performed within the department. Discussion of striping on paved roads and shoulders followed. The plans for the Hepburn bridge and scheduling was discussed, as well as other bridges within the county. The quarry intersection discussion was revisited.

Claims were allowed and the Auditor authorized to issue warrants for the same, dating them July 15, 2013 and July 31, 2013.

On a motion by Richardson, seconded by Herzberg, the minutes of today, July 30, 2013, were approved.

With no further business, the Board adjourned at 11:30 a.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman
Page County Board of Supervisors

Sonia Morrison, Deputy
Page County Auditor

August 6, 2013

The Page County Board of Supervisors met in session on this 6th day of August, 2013, with Elaine Armstrong, Jim Richardson, and Jon Herzberg present. On a motion by Richardson, seconded by Herzberg, the board unanimously approved the agenda for today. Present from the public were John Greenwood, Donna Spencer, Dan Eshelman, and Mary Ohnmacht, Deputy Assessor.

JD King, engineer, joined the meeting. The Hepburn Bridge project was discussed. On a motion by Herzberg, seconded by Richardson, the board unanimously approved the federal aid agreement 414-HBRRS-05 for project BRS-CO73(121)—60-73, bridge deck widening for the Hepburn Bridge over the Nodaway.

The dirt road improvement project on 160th street had a citizen concern. The citizen was concerned that too much dirt work was being done. JD King stated this was a plan implemented by the previous engineer. Instead of maintaining 160th and S Avenue there will be a shorter way out. They are bringing up 160th Street now to allow a shorter access. The engineer gave an update on the secondary roads department. Patching work is taking place on M56, improvements are being worked on 160th Street. There is also mowing being done on gravel roads. Road temperature sensors were installed in three vehicles to assist with the winter time road conditions. Transfer of jurisdiction money will be coming in during fiscal year 2014. Arlene Steddom at 2275 225th Street had a road concern. She lives on a rock ends road and the mud from the road is washing down to her driveway where the dirt meets the gravel due to a large hill. JD King will look into this issue.

John Greenwood, Clarinda Economic Development, met with the board to discuss a request for an enterprise zone at the former hospital location. On a motion by Herzberg, seconded by Richardson, the board unanimously approved resolution 28-2013.

RESOLUTION #28-2013

RESOLUTION APPROVING THE APPLICATION TO THE IOWA DEPARTMENT OF ECONOMIC DEVELOPMENT REQUESTING CERTIFICATION OF AN ENTERPRISE ZONE IN PAGE COUNTY

WHEREAS, Page County (hereinafter referred to as the "County"), State of Iowa is a political subdivision organized and existing under the law and the Constitution of the State of Iowa (the "State"); and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF PAGE COUNTY AS FOLLOWS:

The County hereby requests Enterprise Zone certification from the Iowa Economic Development Authority Board of Directors as authorized in Section 15E.194 of the Act for the 4.5 acres described below, which the County certifies, when added to previously certified zones, is less than 1% of the total area of the 342,710 acres in Page County.

Page County, Clarinda, Enterprise Zone #6—4.5 acres—Old Hospital Grounds

A detailed map and description of the areas described above in an Attachment to this Resolution.

The County shall provide a copy of this resolution to the Iowa Department of Economic Development and shall file this resolution with the Page County Assessor.

This resolution shall become effective immediately upon its passage and approval. Passed and approved: August 6, 2013.

ATTEST:
Melissa Wellhausen
Page County Auditor

Elaine Armstrong
James D. Richardson
Jon W. Herzberg
Page County Board of Supervisors

On a motion by Richardson, seconded by Herzberg, the board unanimously approved the letter Skinner prepared regarding his compensation during the trial.

Donna Spencer met with the board to ask for a tax suspension on her home for taxes coming due this fall. The board discussed assistance options with Ms. Spencer and asked her to speak with Jane Miller, General Relief Director.

On a motion by Richardson, seconded by Herzberg, the minutes of today, August 6, 2013, were approved.

With no further business, the Board adjourned at 10:00 a.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman
Page County Board of Supervisors

Melissa Wellhausen
Page County Auditor

August 13, 2013

The Page County Board of Supervisors met in session on this 13th day of August, 2013, with Elaine Armstrong, Jim Richardson, and Jon Herzberg present. On a

motion by Richardson, seconded by Herzberg, the board unanimously approved the agenda for today. Present from the public were Dan Eshelman and John VanNostrand.

Debra Rolland Carlson (2928 V Avenue, Braddyville, Iowa) called to discuss a dust issue with the board. She would like 30 years worth of roads information per the freedom of information act. She would like to know what has been spent on roads in Page County by township. She also shared a concern regarding the assessor's vehicle and that the assessor did not notify her when she was coming out.

On a motion by Richardson, seconded by Herzberg, the board approved to sign the quit claim deed to Marlin and Mary Jo Tillman.

JD King, Engineer, joined the meeting. JD King will call Mrs. Carlson back later today. Herzberg brought up a road concern on Ferguson Road at 190th St. There is a dip between B and C road. JD King had a letter to send to the NRCS from Page County requesting EWP help for weir repair. On a motion by Herzberg, seconded by Richardson, the board approved the letter to the NRCS office from Page County. JD King gave the board an update on what is going on in the county. He stated they are mowing roadside ditches on gravel roads still. He updated the board on the 160th St improvements.

The board then went on a road tour. The board visited 196th Street where they met with Keith Wagoner. He was concerned about a curve where several accidents have happened. The board then viewed 160th St where improvements are being made. Bob Fastenau visited with the board about a field entrance. The road is in the process of being prepared for rock. JD King discussed with the board how local money was to be spent per the budget. J20 was driven as well and discussed.

On a motion by Richardson, seconded by Herzberg, the minutes of today, August 13, 2013, were approved.

With no further business, the Board adjourned at 12:00 a.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Auditor

August 20, 2013

The Page County Board of Supervisors met in session on this 20th day of August, 2013, with Elaine Armstrong, Jim Richardson, and Jon Herzberg present. On a motion by Richardson, seconded by Herzberg, the board unanimously approved the agenda for today. Present from the public were Dan Eshelman, Kim Gotschall, and Keith Wagoner.

The board discussed the need for a medical examiner. There were two medical examiners in Page County then Dr. Stone retired leaving only one now in county, Dr. Janet Bumgarner. Michael Kirsch from Shenandoah would like to do this and Rob Marsh from Clarinda is also interested. Shenandoah Hospital is willing to pay \$1,000 of the \$2,000 fee for the certification for Mike Kirsch. Clarinda Hospital will cover the salary for Rob Marsh while he is at training. Dr. Janet Bumgarner was contacted and fees were discussed. She stated that investigators would do most of the work and then she would have to sign off. She stated that the fee would be split between them. On a motion by Richardson, seconded by Herzberg, the board approved the appointment of Rob Marsh and Mike Kirsch as medical investigators. The board will assist with the fees to become a medical investigator with a two year commitment.

On a motion by Herzberg, seconded by Richardson, the board unanimously approved the civil war rededication ceremony at the Civil War Monument on October 6.

JD King, engineer, met with the board. Kim Gotschall came in and met with the board and expressed her appreciation for the recent updates on Main Street in Braddyville. Keith Wagoner met with the board to discuss Code Red and the need for additional security out by the prison. King gave an update for the week. The new truck is getting the equipment put on. Mowing of gravel roads is still continuing. Road projects were discussed.

The board then took a road tour to discuss various road issues and concerns within the county. The board went down to Teak Avenue and 314th Street. Discussion followed on ideas of how to change the intersection to provide a safer road. It was discussed to leave the roadway wide to ensure plenty of room. Embargoed roads were discussed and the five year plan was also looked at.

Claims were allowed and the Auditor authorized to issue warrants for the same, dating them August 15, 2013.

On a motion by Richardson, seconded by Herzberg, the minutes of today, August 20, 2013, were approved.

With no further business, the Board adjourned at 12:00 a.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Auditor

August 27, 2013

The Page County Board of Supervisors met in session on this 27th day of August, 2013, with Elaine Armstrong, Jim Richardson, and Jon Herzberg present. On a motion by Herzberg, seconded by Richardson, the board unanimously approved the agenda for today. Present from the public were Dan Eshelman, John Van Nostrand, JD King, Ed Burch, Homer Sowards, Lyle Palmer, Rodney Stevens, Alan Ritchie, Vaughn Livingston, Carol Oxley, Brenda Esaias, Peggy Smith, Jane Miller, Kim Behrens, and Jeremy Peterson.

JD King, engineer, met with individuals regarding the rock quarry road issue. Several individuals from the area were present and discussion followed about the intersection and concerns with the road.

Jane Miller, Case Management, met with the board. The case management report was discussed. On a motion by Richardson, seconded by Herzberg, the case management cost report for fiscal year 2013 was approved unanimously.

On a motion by Herzberg, seconded by Richardson, the board approved to postpone the bidding policy and discuss it with department heads.

Carrol Oxley met with the board to discuss the upcoming K and L lawsuit. Carrol would like to work three four hour days this week and one four hour day next week. He then will be deposed September 10, 2013. Then the court day is set for October 15, 2013. He would like to also have a few days to review before the court date. This deposition is with the insurance company due to the countersuit. He stated his wage will be \$45.00 an hour. He stated then his wage will be \$50.00 an hour for the testimony at trial. On a motion by Richardson, seconded by Herzberg, the board approved Oxley's rates for \$45.00 an hour for review, and \$50.00 an hour for testimony.

Alan Ritchie and Vaughn Livingston met with the board to discuss the recent coroner appointments. They feel there is a conflict of interest with Mr. Kirsch's other line of work. They feel it gives Mr. Kirsch an unfair advantage in the funeral business. They feel that he could influence business. They stated this is not a personal reflection on Mr. Kirsch. The board will take this under advisement and speak with the medical examiner.

Linda Hinton from ISAC met with the board. Department heads met with the board and Ms. Hinton. Brenda Esaias, Peggy Smith, Jane Miller, Kim Behrens, Jeremy Peterson, JD King, Lyle Palmer, and Melissa Wellhausen were present. Ms. Hinton discussed how ISAC can better meet the needs of their constituents. Jane Miller discussed mental health redesign. Health insurance and incentives, legislative issues, and ISAC schools were discussed.

JD King, engineer, met with the board to give an update. J52 work will take place this week. At the shop fuel tanks will be painted. JD provided the board with the annual report and also the employee newsletter was also given to the board.

On a motion by Richardson, seconded by Herzberg, the minutes of today, August 27, 2013, were approved.

With no further business, the Board adjourned at 12:15 p.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman
Page County Board of Supervisors

Melissa Wellhausen
Page County Auditor

September 3, 2013

The Page County Board of Supervisors met in session on this 3rd day of September, 2013, with Elaine Armstrong, Jim Richardson, and Jon Herzberg present. On a motion by Herzberg, seconded by Richardson, the board unanimously approved the agenda for today. Present from the public were Dan Eshelman, John Van Nostrand, JD King, Janet Bumgarner, Michael Kirsch, Rob Marsh, and Alan Ritchie.

JD King met with the board to give the board an update. No blades will be running this week due to the lack of rain. There is some pipe work being done in Washington Township. Motorgrader #5 has a vibration in the engine. It was recently rebuilt. Survey work will be done on Teak Avenue. Manatts will be here the week of September 16th for the base stabilization. J52 pavement preservation work was discussed. The board would like to try the pavement preservation and filling of cracks on J52. JD would also like to put a seal on J20. Armstrong discussed the annual report with JD. The final voucher was presented for Armstrong to sign to Tek Builders for patching.

On a motion by Richardson, seconded by Herzberg, the board approved the cabling upgrade without the clerk update due to that office being previously upgraded. The bid with Commonwealth currently is at \$14,804.64 and this will be less without the clerk update.

Auditor Wellhausen updated the board on the phone system. The current phone system is outdated and has been causing issues. Several phones have stopped working and there are not any phones left to replace those with. Auditor Wellhausen and Chairperson Armstrong met with several vendors last week for phone presentations. Three phone bids were received. Windstream gave a bid of \$22,914.57 for a Mitel phone system. Access Systems gave a bid of \$17,948.22 for an Ayaya phone system. Alliance Technologies gave a bid of \$31,274.33 for a ShoreTel phone system. On a motion by Herzberg, seconded by Richardson, the board approved to upgrade the phone system and move forward with Access Systems.

Jane Miller met with the board to discuss the IMWCA slip and fall response. On a motion by Richardson, seconded by Herzberg, the board approved the response for the slip and fall response.

Janet Bumgarner, Michael Kirsch, Rob Marsh, and Alan Ritchie met with the board to discuss the recent medical investigator appointments. Dr. Janet spoke with the state assistant medical examiner, Dr. Klein. He stated it is best to offer all funeral

homes and not just one when dealing with families. Dr. Janet is still the only one to sign off on the cremation and death certificates. Richardson stated he has several concerns from citizens over the appointment of Mr. Kirsch due to his ties to the funeral business. Herzberg stated he has had a few calls and no one has shared any issues with the appointment of Mr. Kirsch. Armstrong stated she is in favor of moving forward with the appointment of Mike Kirsch due to the lack of interest from other people. Alan Ritchie stated he had concerns over a conflict of interest due to Mr. Kirsch's position working with families and then providing them funeral home information. Richardson stated that he would like to ask the other EMT staff in Shenandoah to see if anyone else would be interested. Armstrong stated at this time she would like to see Dr. Janet poll the medical staff to ensure no other individuals are interested. Dr. Janet gets \$150 per case and the investigators will be paid a portion of that.

On a motion by Richardson, seconded by Herzberg, the minutes of today, September 3, 2013, were approved.

With no further business, the Board adjourned at 10:35 a.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Auditor

September 10, 2013

The Page County Board of Supervisors met in session on this 10th day of September, 2013, with Elaine Armstrong, Jim Richardson, and Jon Herzberg present. On a motion by Herzberg, seconded by Richardson, the board unanimously approved the agenda for today. Present from the public were Dan Eshelman and John Van Nostrand.

JD King met with the board to give the board an update. The crew is still mowing roadsides on gravel roads. Pipe work is still being done in Lincoln Township. Rock is being put on in locations where needed. The Hungry Canyons meeting last week was discussed. A Avenue was discussed. The road is in need of work.

The board discussed the Seneca Proposal which involves cleaning up the gun range at the Clarinda airport. Sheriff Palmer joined the meeting. The City of Clarinda would like Page County to assist with the cleanup since the sheriff's department has used the gun range for shooting practice. Armstrong stated that the county has already put money into the Pierce Creek gun range which is open for law enforcement use. She stated that the state has also used the airport range and the board would like to know how much the state is planning to contribute for the cleanup. Richardson stated he feels Page County bears some of the responsibility. The board feels they have contributed to the problem and will have to plan for it in the future. The board would like to know the final overall costs for cleanup of the gun range at the Clarinda airport.

Brenda Esaias, Recorder, met with the board to discuss her office. Overtime was discussed. Esaias stated her office has made some changes and will be moving away from correcting deeds. There has been a backlog but she stated her staff is working through this and hopes to have things back on track by the end of September. Esaias stated there is a lot of correcting her office is currently doing. Herzberg stated he feels Esaias' job is just to record the document, and if they are correcting the documents that makes it a legal issue too. She stated correcting the documents has put her office behind. Armstrong stated she feels a letter needs to be sent stating these types of services cannot be done any longer, Esaias agreed and will send letters to all the attorneys explaining the changes. Herzberg agrees and feels like the backlog needs to be addressed and that documents need to be recorded and should not be corrected. The board feels that making sure the documents are correct is the lawyers'

responsibility. The website was discussed and people want more and more records on the website.

The Mediacom quote was discussed. The quote they gave was for \$709.65 per month. The Windstream quote was for \$1,350.99 per month which does not encompass all of the county's needs. On a motion by Herzberg, seconded by Richardson the board unanimously approved Auditor Wellhausen to sign the quote for Mediacom.

On a motion by Richardson, seconded by Herzberg, the board unanimously approved use of courthouse lawn for the clothesline project for Domestic Violence Awareness on October 18th from 5-8 p.m.

Dr. Janet Bumgarner contacted the board and made them aware that no one else is interested in the medical investigator position from the Shenandoah area.

On a motion by Herzberg, seconded by Richardson, the minutes of today, September 3, 2013, were approved.

With no further business, the Board adjourned at 10:35 a.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Auditor

September 13, 2013

The Page County Board of Supervisors met in session on this 13th day of September, 2013, with Elaine Armstrong and Jon Herzberg present. On a motion by Herzberg, the board approved the agenda for today.

The county school election canvass was held at 10 am.

On a motion by Herzberg, minutes of today, September 13, 2013, were approved.

With no further business, the Board adjourned at 10:50 a.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Auditor

September 17, 2013

The Page County Board of Supervisors met in session on this 17th day of September, 2013, with Elaine Armstrong, Jim Richardson, and Jon Herzberg present. On a motion by Herzberg, seconded by Richardson, the board unanimously approved the agenda for today. Present from the public were Dan Eshelman and John Van Nostrand.

JD King met with the board to give the board an update. On a motion by Richardson, seconded by Herzberg, the board unanimously approved to remove the embargo on Teak Avenue during the base stabilization project. There is blading being done in all districts except one. HR consulting fees were discussed.

On a motion by Herzberg, seconded by Richardson, the board unanimously approved the bidding requirements and procedures policy.

RESOLUTION #29-2013

BIDDING REQUIREMENTS AND PROCEDURES

POLICY

It is the policy of Page County to have and use clear and consistent bidding requirements and procedures. Minimum insurance requirements for bidders are provided in the County's Certificate of Insurance and Insurance Requirements Policy.

SCOPE

This policy is applicable to all bids for the purchase of goods, materials, supplies, equipment and services, EXCEPT AS REGARDS "Public Improvement" (see Iowa Code §26.2 as amended) that meet the threshold amounts set out in Iowa Code §§ 26.3 and 26.14, as amended. In those situations that meet the threshold of Chapter 26, this policy shall not apply. In those situations where the threshold of the project does not meet that set out in Chapter 26, this policy shall apply. In addition, this policy is applicable to all bids for the purchase of goods, materials, supplies, equipment and services except as regards buildings, roads, bridges and culvert projects, WHICH shall be governed by Iowa Code Chapters 26, 309, 310, and 314, as amended. The Board of

Supervisors shall give prior approval to all bidding projects, except those of \$5,000.00 or less. The Board of Supervisors will accept and open the bids unless otherwise indicated in the bid notice or request for proposal. Competitive bidding is not required for professional service contracts. The monetary value of a project should be based upon the responsible department head's reasonable estimate based on the best evidence available as to the cost of the project in order to determine which procedure will be followed.

PROCEDURES/REQUIREMENTS

I. **GENERAL PROCEDURES.** This policy will apply to all purchases and construction projects, regardless of whether the project is a "public improvement" as set out in Iowa Code §26.1 and following. The procedure to be followed will be that set out in Iowa Code §26.1 and following, and Iowa Code §384.103, with the additional provision that it will apply to all purchases. A contract for public improvement must be awarded to the lowest responsible bidder, unless other circumstantial reasons prevail.

- A. **SECONDARY ROAD PROJECTS.** Secondary road or bridge construction and maintenance work and materials for which the Engineer's estimate exceeds \$100,000, except surfacing materials obtained from local pits or quarries shall be governed by the provisions of Iowa Code Chapters 309, 310, and 314, as amended.
- B. **PROJECTS OF \$5,000 OR LESS.** When the estimated cost of a purchase or project is \$5,000 or less, no bidding procedure is required. It is suggested that the department head or elected official will use their discretion in authorizing the project or purchase.
- C. **PROJECTS OF \$5,001 up to \$25,000.** When the estimated cost of a purchase or project is between \$5,001 up to \$25,000, bidding procedure may be used in which requests for written bids are submitted to at least three prospective bidders unless the County official in charge of said bids states in writing that less than three prospective bidders are available.
- D. **PROJECTS OF \$25,001 TO \$100,000.** When the estimated total costs of a project is between the sum of \$25,001 and \$100,000, the County shall submit requests for proposals to prospective bidders. Notice to bidders need not be published. Any applicable bids obtained by the State of Iowa should also be reviewed and considered.
- E. **PROJECTS EXCEEDING \$100,000.** When the estimated total cost of a project exceeds the sum of \$100,000, the County shall submit requests for proposals and advertise for sealed bids by publishing a notice to bidders as provided in Iowa Code §26.3, as amended, except that notice to bidders may be published not less than four (4) and not more than forty-five (45) days before the date for filing bids. See Iowa Code §26.1 and following.
- F. **PUBLIC HEARING.** When the estimated total cost of a prospective bid exceeds the sum of \$100,000, the Board shall not enter into a contract until it has held a public hearing on the proposed plans, specifications, form of contract, and estimated costs, with notice as provided in Iowa Code §331.305, as amended. At the hearing, any interested person may appear and file objections to the proposed plans, specifications, contract, or estimated costs of the improvement. After hearing objections, the governing board shall by resolution enter its decision on the project. See Iowa Code §26.1 and following.
- G. **PUBLIC IMPROVEMENT AND SECURITY AND PERFORMANCE BONDS.** In any project with an estimated value of \$25,000 or more, involving a "public improvement," meaning any building or construction work, the County shall require a security bond in a minimum amount of five percent (5%) with each bid and a performance bond in the amount of 100 percent (100%) to be submitted with the award of the contract. Bonds are to be by cash or by an insurance carrier recognized and approved by the State of Iowa or approved by the County. The County may waive a portion of the performance bond under unusual circumstances. See Iowa Code §331.341, §26.1 and following, and Iowa Code Chapter 573, as amended. NOTE: Bid security is not required for the purchase of vehicles.
- H. **NOTICE TO BIDDERS.** Notice to bidders shall be as set out in Iowa Code §26.1 and following, as amended.
- I. **GENERAL SERVICES CONTRACTS.** When the County wishes to purchase an item that has been bid by the State of Iowa, Department of General Services, under the provisions of Iowa Code §8A.311 as amended, the Board, after hearing, may forego any other bidding and accept the terms of the contract entered into by the State with the respective bidder.
- J. **OPENING BIDS.** The Board of Supervisors shall open the bids, announce the amount of the bids, and file all proposals received at the time and place specified in the notice to bidders. The Board may award the contract to the bidder submitting the bid in the best interest of the county, or it may reject all bids, fix a new date for receiving new bids, and order publication of a new notice to bidders. Bid security furnished by the successful bidder must be retained by the County until the approved contract has been executed and a bond filed by the bidder guaranteeing performance of the contract, and both the contract and the bond have been approved by the County. Checks or bidder bonds of the unsuccessful bidders must be promptly returned to the bidders by the governing body as soon as the successful bidder is determined or within thirty (30) days, whichever is sooner.
- K. **DELEGATION OF OPENING OF BIDS.** When bids or proposals are required to be taken in connection with a bid letting, the County may delegate by resolution to the Auditor, Engineer, or other public officer, the duty of receiving and opening bids and announcing the results. The officer shall report the results of the bidding, with the officer's recommendation thereon, to the governing body at its next meeting.
- L. **EMERGENCY REPAIRS.** When emergency repair or replacement is necessary and the delay of advertising and a public letting might cause serious loss or injury to the County, the County shall by resolution make a finding of the necessity to institute emergency proceedings under Iowa Code §384.103 as amended, and shall procure a certificate from a competent registered professional engineer, architect, or professional or expert in the field affected by the emergency, and not a regular employee of the County, certifying that emergency repairs are necessary.
- M. **COMPETITIVE BIDDING NOT REQUIRED FOR PROFESSIONAL SERVICE CONTRACTS.** Although bidding is preferred when obtaining professional services, this Policy does not require it. Professional services may turn on subject of elements that are not susceptible to formulation in the bidding process. See 1992 Iowa Opinion of Attorney General 190 to City of Clinton v Sheridan, 530 NW2d 690-695 (IA 1995), Iowa Code §331.342 (4), as amended.

This resolution shall become effective immediately upon its passage and approval.

Passed and approved: September 17, 2013.

ATTEST:
Melissa Wellhausen
Page County Auditor

Elaine Armstrong
James D. Richardson
Jon W. Herzberg
Page County Board of Supervisors

On a motion by Richardson, seconded by Herzberg, the board unanimously approved the assignment of tax sale certificate to the City of Shenandoah for Delmar and Betty Keith.

On a motion by Herzberg, seconded by Richardson, the board unanimously approved the tax abatement of the City of Shenandoah for 609 W. Ferguson Road per the resolution.

RESOLUTION #30-2013

The Page County Board of Supervisors met in session on this 17th day of September 2013 and approved the abatement of all taxes on the following property now owned by the City of Shenandoah:

W/2 SW/4 SE/4 Section 18, Township 69, Range 39W to the City of Shenandoah, Iowa, commonly known as 609 W. Ferguson Road (880518451100000).

This resolution shall become effective immediately upon its passage and approval.

Passed and approved: September 17, 2013.

ATTEST:

Melissa Wellhausen
Page County Auditor

Elaine Armstrong
James D. Richardson
Jon W. Herzberg
Page County Board of Supervisors

The board went on a road tour. They toured J-40, M-63, and J-52 east of Coin. The board also headed to Northboro to look at some roads.

On a motion by Herzberg, seconded by Richardson, the minutes of today, September 17, 2013, were approved.

With no further business, the Board adjourned at 11:40 a.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Auditor

September 24, 2013

The Page County Board of Supervisors met in session on this 24th day of September, 2013, with Elaine Armstrong and Jim Richardson present. On a motion by Richardson, the board approved the agenda for today.

JD King met with the board. The blades were out this week. Traffic control on J-20 is being done. The pipe crew is down at Harlan Township. The tandem is still in Omaha for warranty work. Fog seal was done east of Hwy 71 by the Taylor County line.

On a motion by Richardson, the board approved Justin Pottorff, assistant engineer, to be the zoning administrator with Judy Ridnour providing assistance and training during the transition.

Richardson called Pete Franks and updated the board on the steps project possibly being delayed.

Armstrong stated Dr. Janet Bumgarner contacted her and let her know that the entire EMT group at Shenandoah was asked and no one else is interested in being a medical investigator. The medical investigator appointments will be upheld.

On a motion by Richardson, the minutes of today, September 24, 2013, were approved.

With no further business, the Board adjourned at 9:15 a.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Auditor

October 1, 2013

The Page County Board of Supervisors met in session on this 1st day of October, 2013, with Elaine Armstrong, Jim Richardson and Jon Herzberg present. On a motion by Richardson, seconded by Herzberg, the board approved the agenda for today. Also present from the public were John Van Nostrand and Dan Eshelman.

County Engineer, JD King was present to update the Board on current projects. Blades are currently out but may get pulled in if it does not rain.

They are still mowing gravels but will shift to pavement this week. Fuel tanks are being painted. The truck is back from Cornhusker. The new truck will possibly be delivered at the end of the month. They are preparing the snow plow trucks. All fuel tanks are being checked for fuel quality. The base stabilization portion of the project at Braddyville is complete and the seal coat will follow. Work has begun at 212th Place. JD shared information from the MINK conference he attended. A brief discussion on the delay of the K & L trial followed with the hopes of moving it up before February 2014. The trial has now been moved from the middle of October to February 2014. There was a discussion of internal vacancies in the Secondary Roads, both current and upcoming. Using brine on dry pavement prior to snowfall was explored.

On October 8th there will be a Chamber Coffee in the Courthouse at 10:00 am to welcome JD King, Ben Roed and Justin Pottorff.

County Librarians Andrew Hoppman of the Lied Public Library in Clarinda, Jan Frank- De Ois of the Shenandoah Public Library and Brenda Franks from the Essex Public Library met with the Board to present their Annual Library Reports and share new technology available. Data bases have expanded greatly and usage of the electronic and E-books has increased. Usage of DVD programs has also grown. Attendance at the Libraries has also increased greatly. A handout with online resources and how to use those resources was shared with the board. Volunteers play a major role in the success of all these libraries.

Claims were allowed and the Auditor authorized to issue warrants for the same, dating them September 30, 2013.

On a motion by Herzberg, seconded by Richardson the minutes of today, October 1, 2013, were approved.

With no further business, the Board adjourned at 9:55 a.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman

Marcia McKay

Page County Board of Supervisors

Page County Deputy Auditor

October 8, 2013

The Page County Board of Supervisors met in session on this 8th day of October, 2013, with Elaine Armstrong, Jim Richardson and Jon Herzberg present. On a motion by Herzberg, seconded by Richardson, the board approved the agenda for today. Also present from the public were John Van Nostrand and Dan Eshelman.

County Engineer JD King was present to update the Board on current projects. The blades are being run this week. There is a labor driver position open and another person is retiring opening up another position. The fog seal is being completed.

Safety meeting will be held Wednesday, RPA meeting is Thursday in Red Oak, and Chamber welcome is today. The budget was discussed and JD gave the board an update on expenses.

On a motion by Richardson, seconded by Herzberg, the board unanimously approved the abatement of taxes of the Clarinda Regional Health Center.

RESOLUTION #29-2013

The Page County Board of Supervisors met in session on this 8th day of October, 2013 and approved the abatement of all taxes on the following property now owned by the Clarinda Regional Health Center:

Farrens 3rd Lot 3 Exc Parcel A and Parcel D Frac1-68-37 Exc Parcel A

Dated this 8th day of October, 2013.

ATTEST:

Melissa Wellhausen
Page County Auditor

Elaine Armstrong
James D. Richardson
Jon W. Herzberg
Page County Board of Supervisors

Jane Miller, CPC and Case Management, met with the board to discuss a rate increase for Jennie Ed Hospital. On a motion by Herzberg, seconded by Richardson,

the board approved the rate increase for the Jennie Ed Hospital. The board discussed the CPC changes and the case management changes.

On a motion by Richardson, seconded by Herzberg, the minutes of today, October 8, 2013, were approved.

With no further business, the Board adjourned at 9:35 a.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Auditor

October 15, 2013

The Page County Board of Supervisors met in session on this 15th day of October, 2013, with Elaine Armstrong, Jim Richardson and Jon Herzberg present. On a motion by Herzberg, seconded by Richardson, the board approved the agenda for today. Also present from the public were John Van Nostrand and Dan Eshelman.

County Engineer JD King was present to update the board on current projects. Seal coat work is done and the crews moved out last Friday. DNR is going to look at some applications Page County has filed and thinks there might be funds available by the end of the year. The seals coats and fog seals that were recently done were discussed.

The map case was discussed. On a motion by Herzberg, seconded by Richardson, the board approved to donate one of the map tables to the Nodaway Valley Historical Society, per their choice, to reside in the museum.

On a motion by Richardson, seconded by Herzberg, the board approved Riley for a hotel rate of \$149.00 at the Embassy Suites in Des Moines for October 28th.

The board discussed the hotel nightly allowance and decided to leave the nightly rate at \$125 with employees allowed to ask permission ahead of time to approve rates above the \$125.00.

The board took a tour with JD King to visit several road locations. J-52 east of Coin was viewed. Braddyville, Teak Avenue, C Avenue, and 190th Street were looked at. C Avenue has been narrowed and reshaped.

On a motion by Richardson, seconded by Herzberg, the minutes of today, October 15, 2013, were approved.

With no further business, the Board adjourned at 11:45 a.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Auditor

October 22, 2013

The Page County Board of Supervisors met in session on this 22nd day of October, 2013, with Elaine Armstrong, Jim Richardson and Jon Herzberg present. On a motion by Herzberg, seconded by Richardson, the board approved the agenda for today. Also present from the public was John Van Nostrand.

JD King gave the board an update. Blades are still running and mowing is still taking place. Applications are being taken for the three positions open in the secondary roads department.

The board went with JD King on a road tour. The board toured 5th Street in Yorktown, the weir in Blanchard and viewed the road work done on J-52.

On a motion by Richardson, seconded by Herzberg, the minutes of today, October 22, 2013, were approved.

With no further business, the Board adjourned at 11:45 a.m. and will meet again next Tuesday.

October 29, 2013

The Page County Board of Supervisors met in session on this 29th day of October, 2013, with Elaine Armstrong, Jim Richardson and Jon Herzberg present. On a motion by Herzberg, seconded by Richardson, the board approved the agenda for today. Also present from the public were John Van Nostrand and Dan Eshelman.

JD King met with the board to discuss recent road issues. All the blades are running except for one. There is a pipe replacement taking place south of Highway 2 on N Avenue. The snow policy was discussed. Main snow operations will be operating between 7 am to 3:30 pm. However JD has discretion to change working hours.

Peggy Smith, Assessor, met with the board to discuss the business property tax credit. Senate File 295 was discussed. Applications will need to be back by January 15, 2014. Commercial rollback will be at 95% the first year and then go to 90% the following years. To be eligible for the credit the property must be commercial, industrial, or railroad. Ag land was also discussed and future changes were discussed.

Kim Behrens, Treasurer, met with the board to discuss assigning a tax sale certificate. Carl Buck would like the tax sale certificate assigned to him that was in James and Orlinda Sickler's name. On a motion by Herzberg, seconded by Richardson, the board unanimously approved to assign the tax sale certificate.

Armstrong updated the board on the recent E911 and Emergency Management meeting.

On a motion by Richardson, seconded by Herzberg, the minutes of today, October 29, 2013, were approved.

With no further business, the Board adjourned at 10:50 a.m. and will meet again next Tuesday.

November 5, 2013

The Page County Board of Supervisors met in session on this 5th day of November, 2013, with Elaine Armstrong, Jim Richardson and Jon Herzberg present. On a motion by Herzberg, seconded by Richardson, the board approved the agenda for today. Also present from the public were John Van Nostrand, Dan Eshelman, and Norman Blaisdell.

JD King met with the board to discuss recent road issues. Five of the blades are running. There is pipe work taking place on N Avenue. A snow meeting was held last week with the secondary roads department. The new truck was inspected last week.

The wellness agreement was discussed. There is no mandatory meeting this time. Each participant has to complete exam, two programs, online assessment, and one other choice to receive the five percent discount. On a motion by Richardson, seconded by Herzberg, the board unanimously approved to participate in the wellness program through ISAC.

On a motion by Herzberg, seconded by Richardson, the board unanimously approved the transfer from general supplemental to emergency management. Transfer from 02000-01210-481-70-310 to 60000-10500-2511-70 for \$55,000.00.

Claims were allowed and the Auditor authorized to issue warrants for the same, dating them October 31, 2013.

On a motion by Richardson, seconded by Herzberg, the minutes of today, November 7, 2013, were approved.

With no further business, the Board adjourned at 9:25 a.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Auditor

November 12, 2013

The Page County Board of Supervisors met in session on this 12th day of November, 2013, with Elaine Armstrong, Jim Richardson and Jon Herzberg present. On a motion by Herzberg, seconded by Richardson, the board approved the agenda for today. Also present from the public were John Van Nostrand and Dan Eshelman.

The canvass of the election was held. On a motion by Herzberg, seconded by Richardson, the board unanimously approved the city election canvass.

JD King, engineer, met with the board to give a road update. The new dump truck/snow plow truck will be here this week. The engineer will attend ISAC this week. Expenditures were also discussed. On a motion by Richardson, seconded by Herzberg, the board approved the final payment voucher for FM CO 73(116)55-73 HMA payment.

Ben Roed, environmental health, gave the board an update. He has been attending classes and working through back log.

Jane Miller, CPC, met with the board to go through the annual report. On a motion by Richardson, seconded by Herzberg, the board approved the annual report.

On a motion by Richardson, seconded by Herzberg, the board unanimously approved Ann Meyer as Nodaway Township Clerk.

On a motion by Herzberg, seconded by Richardson, the minutes of today, November 12, 2013, were approved.

With no further business, the Board adjourned at 10:30 a.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Auditor

November 19, 2013

The Page County Board of Supervisors met in session on this 19th day of November, 2013, with Elaine Armstrong, Jim Richardson and Jon Herzberg present. On a motion by Herzberg, seconded by Richardson, the board approved the agenda for today. Also present from the public were John Van Nostrand and Mike Galloway.

JD King, engineer, gave the board an update. Blades are out. On a motion by Richardson, seconded by Herzberg, the board unanimously approved the final payment voucher for FM-CO73(117)-55-73. There was a citizen concern on Dogwood Avenue. Hepburn bridge was let this morning.

The board moved into an exempt session 20.17 to discuss labor negotiations strategies. Mike Galloway with Ahlers joined the meeting.

On a motion by Herzberg, seconded by Richardson, the minutes of today, November 19, 2013, were approved.

With no further business, the Board adjourned at 3:30 p.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Auditor

November 26, 2013

The Page County Board of Supervisors met in session on this 26th day of November, 2013, with Elaine Armstrong, Jim Richardson and Jon Herzberg present.

On a motion by Richardson, seconded by Herzberg, the board approved the agenda for today. Dan Eshelman, John Van Nostrand and Norm Blaisdell were present from the public. Page County Engineer JD King joined the meeting. King discussed last week's snow and ice storm and how his department dealt with the roads. Brush crews are out and King updated the board on equipment being used, and a damaged culvert by Essex was discussed. King further discussed the snow and ice and thinks the first storm of the season was handled successfully. Discussion followed about the department needing to replace tree shears and the power washer, along with an issue regarding the radiant heating system at the shop. The new truck arrived this week. Last Tuesday's bid letting for the Hepburn bridge was discussed; there were 8 bidders with Murphy Heavy Construction from Anita winning the bid. King discussed how the hiring process of new employees in his department was progressing. King expects this week to be short with the Thanksgiving holiday and good weather expected. More discussion of brush cutting and the equipment followed. King asked the Board if they had any contact with Mike Galloway regarding union negotiations. At this time the Board doesn't have an update.

The Board received a letter from the Clarinda Chamber of Commerce thanking them for the County annual contribution. Armstrong informed the other board members of an insurance webinar she viewed this week with other members of the county wellness committee.

Jeremy Peterson and Carl Sonksen from the county attorney's office joined the meeting, along with Treasurer Kim Behrens. The board discussed a request from the Calvary Church to use the courtyard the night of the lighted holiday parade. The Church has requested to set up a tent where they will serve refreshments and have a small nativity scene. Armstrong said there have not been any other requests this year. Peterson advised the Board on allowing requests and not being discriminatory. Currently the County does not have a policy that covers use of the courtyard by outside groups. Sonksen pointed out the importance of treating every request and every group the same. Herzberg motioned to approve the Calvary Church's request for the night of the parade, seconded by Richardson.

The City of Shenandoah has requested an abatement of taxes on four parcels of land recently acquired by the City. Treasurer Behrens received a call from a concerned citizen of Shenandoah who doesn't believe the County should abate the taxes due to an issue with how the City of Shenandoah obtained title to the four parcels. Nishnaland Seed Management Corporation was the previous owner who deeded the parcels to the City of Shenandoah. The State of Iowa no longer recognizes Nishnaland Seed Management Corporation as a corporation since it has been dissolved. The citizen doesn't feel the transfer of title was legitimate because the corporation was no longer in existence. Behrens talked to City Manager Bo Harris and was informed that Attorney Steve Krohn's office had conducted the necessary steps to obtain releases from the parties involved and a title search had been conducted. Behrens informed the board that taxes have not been paid on these parcels since the 2005/2006 tax year and the County holds the tax sale certificate on the parcels. The Code of Iowa allows that the County shall abate the taxes on property owned by a government taxing entity. The board feels the City of Shenandoah and their attorney have done their due diligence in preparing the deeds. Richardson motions to abate the taxes, seconded by Herzberg, motion carried.

RESOLUTION #30-2013

The Page County Board of Supervisors met in session on this 26th day of November, 2013 and approved the abatement of all taxes on the following property now owned by the City of Shenandoah:

Parcel #880519203100000 – Lot 21 (exc E 40' of N 97.5') and Lot 22 in Morse's Addition, City of Shenandoah

Parcel #880519203115000 – Lot 20 in Morse's Addition, City of Shenandoah

Parcel #880519203140000 – Lot 45 in North Shenandoah, City of Shenandoah

Parcel #880519501110000 – Parcel 1 SW NE & NW NE 19-69-39, City of Shenandoah

Dated this 26th day of November, 2013.

ATTEST:

Melissa Wellhausen
Page County Auditor

Elaine Armstrong
James D. Richardson
Jon W. Herzberg
Page County Board of Supervisors

On a motion by Herzberg, seconded by Richardson, the minutes of today, November 26, 2013, were approved.

With no further business, the Board adjourned at 9:35 a.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman
Page County Board of Supervisors

Sonia Morrison
Page County Deputy Auditor

December 3, 2013

The Page County Board of Supervisors met in session on this 3rd day of December, 2013, with Elaine Armstrong, Jim Richardson, and Jon Herzberg present. On a motion by Richardson, seconded by Herzberg, the board approved the agenda for today. Dan Eshelman, John Van Nostrand and Norm Blaisdell were present from the public.

JD King, Engineer, met with the board to give a road update. On a motion by Richardson, seconded by Herzberg, the board unanimously approved the low bid of \$633,753.55 from Murphy Heavy Contracting Corp. of Anita for BRS-CO73(121)-60-73 Hepburn Bridge Deck Replacement and Widening Project. Blades are out. The brush mower is going for some maintenance issues. Brush cutting has been started and will continue as the engineer works with individual land owners.

The board discussed the cost allocation plan. On a motion by Herzberg, seconded by Richardson, the board unanimously approved to sign the cost allocation plan.

John Greenwood met with the board to discuss an Enterprise Zone. The zone runs west of 17th street up by the Lutheran School and cuts on around to the north of the school. On a motion by Richardson, seconded by Herzberg, the board unanimously approved creating an enterprise zone in Clarinda.

Rick Dailey, Weed Commissioner, met with the board to discuss the weed commissioner's report. A sprayer was discussed and funding options for the sprayer were discussed. On a motion by Herzberg, seconded by Richardson, the board unanimously approved the Weed Commissioner's Report.

The department head meeting was held. Present were Brenda Esaias, Recorder; JD King, Engineer; Peggy Smith, Assessor; Charley Stevens, Conservation; Kimmie Livengood, Public Health; Jeremy Peterson, Attorney; Judy Ridnour, Secondary Raods; Sue Bond, Sheriff's Department and Melissa Wellhausen, Auditor. Each employee will have several options for the wellness program and can earn up to five points worth \$50 each up to \$250 in a gift card that will be non-taxable. Different programs were discussed.

On a motion by Richardson, seconded by Herzberg, the minutes of today, December 3, 2013, were approved.

With no further business, the Board adjourned at 10:15 a.m. and will meet again next Tuesday.

December 10, 2013

The Page County Board of Supervisors met in session on this 10th day of December, 2013, with Elaine Armstrong and Jim Richardson present. On a motion by Richardson, seconded by Armstrong, the board approved the agenda for today. John Van Nostrand was present from the public.

JD King, Engineer, met with the board. King updated the board on Sunday's snow removal and how his department dealt with the situation. Trucks will be out today roughing up the intersections for safety purposes. Later in the week his crews will be cutting brush. The Stanton road has had some brush and trees removed; King had before and after pictures to share with the board. King informed the board of a leaky fuel tank that is being replaced and some other minor issues post snow plowing. A possible bad batch of fuel, which has caused problems with equipment, was discussed. King brought the board up to date on expenses and budgeting and he feels he is in a good place thus far this year. The annual county engineer's conference was discussed. King presented the board with the final voucher approval for FM-CO73 (120) 55-73, Richardson moved to sign the voucher, seconded by Armstrong, motion carried.

On a motion by Richardson, the board approved Jon Herzberg to the board of directors for the Loess Hills Development and Conservation Authority.

On a motion by Richardson, the minutes of today, December 10, 2013, were approved.

With no further business, the Board adjourned at 9:15 a.m. and will meet again next Tuesday.

December 17, 2013

The Page County Board of Supervisors met in session on this 17th day of December, 2013, with Elaine Armstrong, Jim Richardson and Jon Herzberg present. On a motion by Richardson, seconded by Herzberg, the board approved the agenda for today. John Van Nostrand was present from the public.

JD King, Engineer, met with the board. Brush and snow were discussed. Stanton road work was discussed. Brush is being cut. The magnet was returned to Crawford County. King discussed with the board switching the holidays from next Tuesday and Wednesday to next Wednesday and Thursday. Armstrong stated she thinks it is too late to change the dates of the holidays. Herzberg and Richardson agreed that the dates were to stay at Tuesday and Wednesday for the holiday.

Jane Miller, case management, met with the board next. She stated case management needs to be changed from the mental health fund to the general fund. If it stays at the 23% indirect costs, it could run a deficit of \$20,000. Miller stated case management keeps the patients in quality service. Auditor Wellhausen has asked if the 23% indirect costs would change. Miller stated the funds could change. Herzberg stated the board would like to stay at the 3.5 general fund levy. Miller would like the board to consider moving her salary which currently is 50% case management 50% CPC to 75% CPC and 25% case management. Richardson and Herzberg discussed the matter and decided that they would like case management to have its own fund. Richardson is ok with the salary being switched and Armstrong stated she is very much in favor of this.

On a motion by Richardson, seconded by Herzberg, the minutes of today, December 17, 2013, were approved.

With no further business, the Board adjourned at 9:45 a.m. and will meet again next Tuesday.

Elaine Armstrong, Chairman
Page County Board of Supervisors

Melissa Wellhausen
Page County Auditor

December 23, 2013

The Page County Board of Supervisors met in session on this 23rd day of December, 2013, with Elaine Armstrong, Jim Richardson and Jon Herzberg present. On a motion by Herzberg, seconded by Richardson, the board approved the agenda (excluding approve claims) for today. John Van Nostrand, Dan Eshelman and Peggy Smith were present.

The board discussed county benefits and different county comp board recommendations. Different options for raise increases were discussed. The comp board recommendation is 3.5%. The board agreed to a 2.5% recommended increase for the elected officials for budget purposes only.

On a motion by Richardson, seconded by Herzberg, the minutes of today, December 23, 2013, were approved.

With no further business, the Board adjourned at 9:05 a.m. and will meet again next Thursday, January 2nd.

Elaine Armstrong, Chairman
Page County Board of Supervisors

Cheryl Castillo
Page County Deputy Auditor