

**January 2, 2003**

The Page County Board of Supervisors met in session on this 2<sup>nd</sup> day of January, 2003 with all members present, for the yearly reorganizational meeting. The minutes of December 31 were approved unanimously.

Christy Walker was in attendance.

Jim Richardson, Connie Burton and Brenda Esaias were sworn in for their new four-year terms.

On a motion by Armstrong, seconded by Richardson, the following resolution was passed unanimously:

**RESOLUTION #1-2003**

BE IT RESOLVED by the Board of Supervisors of Page County, Iowa, sitting in session on this 2nd day of January, 2003, that Jim Richardson be appointed Chairman of the Board of Supervisors and that Elaine Armstrong be appointed as Vice Chairman of the Board of Supervisors for the year 2003.

ATTEST:	James D. Richardson
Judy Clark	Elaine Armstrong
Page County Auditor	Robert G. Anderson

On a motion by Armstrong, seconded by Anderson, the following resolutions were passed unanimously:

**RESOLUTION #2-2003**

WHEREAS, under Section 569.7 Code of Iowa, the Board of Supervisors may appoint one of its members to execute and acknowledge for and on behalf of the County, leases and deeds of conveyance.

THEREFORE BE IT RESOLVED by the Board of Supervisors of Page County, Iowa, sitting in session on this 2nd day of January, 2003, that the Chairman of the Board of Supervisors is hereby appointed to purchase property, execute and acknowledge for and on behalf of the County all deeds of conveyance and leases, which said instruments when issued and executed shall be approved by the Board of Supervisors under Section 569.7 Code of Iowa.

ATTEST:	James D. Richardson
Judy Clark	Elaine Armstrong
Page County Auditor	Robert G. Anderson

**RESOLUTION #3-2003**

BE IT RESOLVED by the Board of Supervisors of Page County, Iowa, sitting in session on this 2nd day of January, 2003, that the County Auditor is hereby authorized to issue warrants to make the following payments without prior approval of the Board:

For fixed charges including, but not limited to, freight, express, postage, water, light, telephone service or contractual services, after a bill is filed with the Auditor.

For salaries and payrolls if the compensation has been fixed or approved by the Board. The salary or payroll shall be certified by the officer or supervisor under whose direction or supervision the compensation is earned.

THEREFORE BE IT RESOLVED that the County Auditor is empowered and instructed to issue warrants for such purposes in accordance with Section 331.506 (3a & b), Iowa Code.

ATTEST:	Robert G. Anderson
Judy Clark	James D. Richardson
Page County Auditor	Elaine Armstrong

## RESOLUTION #4-2003

BE IT RESOLVED by the Board of Supervisors of Page County, Iowa, sitting in session on this 2nd day of January, 2003, that the Assessor shall be authorized to mail Homestead and Military and Family Farm exemption forms to eligible applicants upon written request of the applicant, according to Sections 425.2, 427.6, and 425A, Iowa Code.

ATTEST: James D. Richardson  
 Judy Clark Elaine Armstrong  
 Page County Auditor Robert G. Anderson

## RESOLUTION #5-2003

BE IT RESOLVED by the Board of Supervisors of Page County, Iowa, sitting in session on this 2nd day of January, 2003, that in accordance with Chapter 33, Code of Iowa, the following legal holidays be observed by the Page County employees for the year 2003:

NEW YEAR'S DAY	Wednesday, January 1, 2003
PRESIDENT'S DAY	Monday, February 17, 2003
MEMORIAL DAY	Monday, May 26, 2003
INDEPENDENCE DAY	Friday, July 4, 2003
LABOR DAY	Monday, September 1, 2003
VETERANS DAY	Tuesday, November 11, 2003
THANKSGIVING DAY	Thursday, November 27, 2003
AND DAY AFTER	Friday, November 28, 2003
CHRISTMAS DAY	Thursday, December 25, 2003
AND DAY AFTER	Friday, December 26, 2003

When holidays fall on Sunday, offices will normally close the following Monday.

When holidays fall on Saturday, offices will normally close the preceding Friday.

ATTEST: James D. Richardson  
 Judy Clark Elaine Armstrong  
 Page County Auditor Robert G. Anderson

## RESOLUTION #6-2003

The Board received, examined, and approved the utilities of Page County, Iowa, and the County Auditor is hereby directed to put the same upon the tax books of the said year, 2002—payable 2003-2004. Dated this 2nd day of January, 2003.

Telephone-Telegraph	11,969,534
Railroads	3,244,509
Pipeline	35,090
Transmission Lines	171,146
Electric	23,391,172
Gas	2,755,177
TOTAL County	41,566,628

ATTEST: James D. Richardson  
 Judy Clark Elaine Armstrong  
 Page County Auditor Robert G. Anderson

## RESOLUTION #7-2003

BE IT RESOLVED by the Board of Supervisors of Page County, Iowa, sitting in session on this 2nd day of January, 2003, that for the year 2003, there will be dog licenses issued but there will be no fee charged.

ATTEST: James D. Richardson  
 Judy Clark Elaine Armstrong  
 Page County Auditor Robert G. Anderson

RESOLUTION #8-2003

The Board of Supervisors of Page County, Iowa, sitting in session this 2nd day of January, 2003, made the motion to renew the appointments of the following for the fiscal year of 2003-2004:

- Ray Bryant, Director of General Assistance, Veterans Affairs Administrator
- Jim Christensen, Engineer for Page County
- Marty Engle Pratt, Mental Health Services Coordinator
- Donnie McCoy, Environmental Health Specialist
- Rick Dailey, Weed Commissioner

Approved unanimously.

ATTEST:	James D. Richardson
Judy Clark	Elaine Armstrong
Page County Auditor	Robert G. Anderson

RESOLUTION #9-2003

BE IT RESOLVED by the Board of Supervisors of Page County, Iowa, sitting in session on this 2nd day of January, 2003, that the official newspapers for Page County for 2003 will be the "Clarinda Herald Journal" published in Clarinda, the "Essex Independent" published in Essex, and the "Valley News Today" published at Shenandoah.

ATTEST:	James D. Richardson
Judy Clark	Elaine Armstrong
Page County Auditor	Robert G. Anderson

RESOLUTION #10-2003

BE IT RESOLVED by the Board of Supervisors of Page County, Iowa, that James L. Christensen, the County Engineer of Page County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications therefore in connection with all Farm to Market construction projects in this county.

Dated at Clarinda, Iowa, this 2nd day of January, 2003.

ATTEST:	James D. Richardson
Judy Clark	Elaine Armstrong
Page County Auditor	Robert G. Anderson

RESOLUTION #11-2003

The Board of Supervisors of Page County, Iowa, sitting in session on this 2nd day of January, 2003, do hereby resolve to make payment in the amount of two times the assessed valuation for right-of-way that is purchased for contract construction work that is done on the secondary road system.

ATTEST:	James D. Richardson
Judy Clark	Elaine Armstrong
Page County Auditor	Robert G. Anderson

## RESOLUTION #12-2003

BE IT RESOLVED by the Board of Supervisors of Page County, Iowa, sitting in session on this 2nd day of January, 2003, that the following appointments be made to Boards on which the Supervisors serve as representatives of Page County:

Zion Recovery Services, Inc. - Jim Richardson (Alternate - Elaine Armstrong)

Board of Health Liaison – Bob Anderson (Alternate – Elaine Armstrong)

Clarinda Cluster Local Decat Governance Board – Elaine Armstrong (Alternate – Bob Anderson)

Corner Counties Community Empowerment Board (Page and Fremont Counties) – Elaine Armstrong (Alternate Bob Anderson)

Domestic Violence Education and Shelter (DoVES) – Jim Richardson (Alternate -- Elaine Armstrong)

4th Judicial Dist. Dept. of Corr. Services -- Jim Richardson (Alternate - Bob Anderson) (Code of Iowa 331.311 (1b))

4<sup>th</sup> District Juvenile Funding – Jim Richardson (Alternate Bob Anderson)

Golden Hills Resource & Development - Bob Anderson (Alternate – Jim Richardson)

Human Services Council – Elaine Armstrong (Alternate Jim Richardson)

Hungry Canyons Alliance - Bob Anderson (Alternate – Jim Richardson)

Iowa Good Roads Association – Bob Anderson

Juvenile Detention Center - Elaine Armstrong (Alternate – Jim Richardson)

MH/DD Council – Bob Anderson (Alternate Elaine Armstrong)

Page County Landfill Assn. Board - Bob Anderson (Alternate –Jim Richardson)

SWIPCO and TEA-21 - Jim Richardson (Alternate - Bob Anderson)

Waubonsie Mental Health Center - Bob Anderson (Alternate - Elaine Armstrong)

West Central Development Corp. - Elaine Armstrong (Alternate – Bob Anderson)

WIA (Workforce Investment Act) – Jim Richardson (Alternate – Elaine Armstrong)

Page Co. MH/MR Coordinating Board - All 3 Supervisors

Page Co. Loss Control Coordinator for Liability Insurance Coverage - Jim Richardson

ATTEST:

Judy Clark

Page County Auditor

James D. Richardson

Elaine Armstrong

Robert G. Anderson

## RESOLUTION #13-2003

BE IT RESOLVED by the Board of Supervisors of Page County, Iowa, sitting in session on this 2nd day of January, 2003, that the following appointments and reappointments be made:

Conservation Board - Don Priebe (5 yr.--2007)

Veteran's Affairs Commissioner - Ken Garrett (3 yr.--2005) (correction from last year)

Zoning Board of Adjustment – Kenneth Rydberg (5 yr.—2007))

Medical Examiners—2 yr term (2005)

Medical Examiner -- Janet Bumgarner, M.D.

Assistant Medical Examiners -- Timothy Fursa, M.D., Gary

Galvin, M.D., Albert Halls, M.D., Christopher Sporleder, D.O.

SWIPCO—Bo Harris, Shenandoah

ATTEST:

Judy Clark

Page County Auditor

James D. Richardson

Elaine Armstrong

Robert G. Anderson

At 10 a.m., a meeting was held to discuss the letter of support for the substance abuse grant (Federal SAMHSA) for Pottawattamie County. Those in attendance were Laurie Herrick, Zion Recovery Services, Ray Bryant, Page County Relief, Sara Ketcham, Mills-Montgomery Counties CPC, and Marty Engle Pratt, Page County CPC. Herrick stated that Zion is not conducive to long-term treatment. She understands this grant would provide 3 half-way house beds and 9 long-term residential treatment beds. Zion is used statewide, not just the six counties in the area. Herrick has contacted Magellan to increase beds, but has been turned down for additional beds. For this grant, there is a facility that could be used in Council Bluffs and Family Services would be the administrative agency.

Armstrong moved the letter be signed. Anderson seconded the motion with the comment that Ray Bryant, who handles substance abuse placement and Zion Recovery, be the people who are kept informed and that the mental health department take a backseat in the process. Motion passed unanimously to send the letter.

County Engineer Jim Christensen talked with the Board about Johnson Run and where to start the work.

The Board discussed various other items. With no other business to discuss, the Board adjourned at 12 noon and will meet again January 7.

James D. Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

**January 7, 2003**

The Page County Board of Supervisors met in session on this 7<sup>th</sup> day of January, 2003 with two members present, Richardson absent. The minutes of January 2 were approved unanimously.

The Recorder's report of fees for December was received and filed.

Christy Walker was in attendance.

County Engineer Jim Christensen met with the Board.

Elected Officials Mike Williams, Dick Davidson, Connie Burton, Brenda Esaias and Judy Clark met with the Board at 9:00 a.m. to discuss the compensation board recommendations. Williams stated that every time the compensation board meets and give a recommendation, the Board cuts it. Burton stated that her new representative had talked with other compensation board members prior to the meeting who feel they do a good job and the Board cuts it every year, even though the comp board is doing what they are commissioned to do by the Code of Iowa. Anderson stated that he feels the only fair thing to do is zero out the compensation board recommendation. He suggested that the department budgets be given only the cost of living

increase and maybe staff should be cut. Davidson talked about the cost of living and things that are not included in this and about the morale of the employees. Salaries are a very small part of the total county budget. What drives the overall budget is the work product you get out of the staff. If you leave the salaries as they are, you are talking cuts. Much discussion followed by all present. At one point it was suggested that the compensation board be contacted to change the recommendations.

On a motion by Anderson, the Board unanimously approved the Vice Chairman signing the Water Well Grant application form.

Ray Bryant met with the Board to discuss the rent payments being made for the alcohol and drug offices in Page County. Page County started paying the rent when Zion was having financial problems. On a motion by Anderson, the Board unanimously agreed that Page County would no longer pay any rent or utilities for these two offices in the next fiscal year.

Budgets for next year were discussed.

Warren Andrew, Andrew Tuckpointing, met with the Board for an update on the courthouse restoration. He has purchased a new truck and the downspouts will be put up in the next month or so.

The Board held a conference call with the Fremont County Board of Supervisors and together adopted the following resolution:

**RESOLUTION #14-2003**

The Page County Board of Supervisors, on this 7<sup>th</sup> day of January, 2003, held a conference call with the Fremont County Board of Supervisors to discuss the Page County Mental Health Advocate Reimbursement Policy. Both Boards unanimously approved this policy to be effective immediately. The policy is on file in the Auditor's Office.

Passed this 7<sup>th</sup> day of January, 2003.

ATTEST:	Absent
Judy Clark	Elaine Armstrong
Page County Auditor	Robert G. Anderson

With no other business to discuss, the Board adjourned at 11:05 a.m. and will meet again January 9, 2003.

Elaine Armstrong, Vice Chairman	Judy Clark
<u>Page County Board of Supervisors</u>	<u>Page County Auditor</u>

**January 9, 2003**

The Page County Board of Supervisors met in session on this 9<sup>th</sup> day of January, 2003 with all members present. The minutes of January 7 were approved unanimously.

The Sheriff's Report of Fees for December was received and filed.

The Board discussed various items.

With no other business to discuss, the Board adjourned at 9:00 to attend a HIPAA meeting in Corning.

Jim Richardson, Chairman	Judy Clark
<u>Page County Board of Supervisors</u>	<u>Page County Auditor</u>

**January 14, 2003**

The Page County Board of Supervisors met in session on this 14<sup>th</sup> day of January, 2003 with all members present. The minutes of January 9 were approved unanimously.

Cheryl and Don Lundgren were present.

County Engineer Jim Christensen talked with the Board about Johnson Run and the work to be done. Christensen feels the light end needs to be sprayed rather than cut. The spraying could be done in August.

The Board received appointments to the Page County Land Use Commission as follows:

Page County Extension—Van Price; Page Soil & Water Conservation District—Joel Bashaw (Commissioner) and Carl Boylan (non-Commissioner).

On a motion by Armstrong, Bob Anderson was appointed to continue serving on the Page County Land Use Committee as the Supervisor representative.

Mayor Frank Snyder, City Manager Gary Walter, and City Attorney Sanford Turner met with the Board to talk about the Davison Park lease and the maintenance of the property. The City has held the bid letting on the utilities and street construction, which should begin in March or April. The lease-purchase of the 15 acres should take place around March 1<sup>st</sup>. Anderson feels it should be seeded to hold down the weeds and the City agrees. Some type of written maintenance agreement will be made with the City. The fence running north-south should probably be one of the first things to be done.

Nancy Curtis gave preliminary findings of the county audit. The Board will respond to the two comments, which will appear in the audit.

#### January 14, 2002—Meeting on the West Tarkio Watershed

At 10:00 a.m. an informational meeting on the southern part of the West Tarkio Watershed was opened. Because of a large number of people, the meeting was held in the Page Room. Those in attendance were Jim Richardson, Elaine Armstrong and Bob Anderson, Supervisors, Kevin McCall, District Conservationist, Philip Gibson, Barbara Johnson, Soil Commissioners, NRCS presenter Dave Beck, and other interested parties Ron Sanson, Gary Smith, Beverly McLaren, Don and Cheryl Lundgren, Linda Stoops, Ernie Aust, Tim Tillman, Darin Johnson, Kirk Johnson, Clay Walker. Kevin introduced Dave Beck, Planning Leader with NRCS, to speak. Beck stated that today's meeting is to talk about the planning of the West Tarkio Watershed. NRCS has been asked to look at water supply for Clarinda and Shenandoah, flood and erosion control, recreational projects, and water quality control. He talked about the federal cost sharing available for a viable project.

Cooperating with state and local agencies is very important and those state and local agencies are referred to as Sponsors. The role of sponsors is as follows: identifying natural resource problems to be addressed, assisting in identifying conservation practices to be installed, involving the public in plan development and implementation (like this meeting today), obtaining necessary permits and necessary land rights through easements or fee title, and to operate and maintain installed conservation practices.

A timeline was shown beginning January, 2003 through February, 2006 and on. If the plan would go to Congress for final authorization, it could take longer than 2 ½ years to begin installing conservation practices.

Anderson asked what responsibility the County would have in maintaining any new structures. Primary sponsors would work with others to determine who will be in charge of the maintenance. Sponsors are still responsible for operation, maintenance, and inspection but they may work out an agreement with others. Armstrong asked about an earlier meeting when people from Missouri were in attendance. Did they actually request flood protection? The Middle Tarkio will have to be studied also to see the impact and how it all works together. Are new terraces and things already in place taken into consideration? Yes, that's part of the study. What is the budget for this? All projects are lumped together, so cannot tell. In a given year will spend about 5-6 staff persons working on this full time, which amounts to about \$300,000 per year for 2 ½ years. All of this is federal funding.

NRCS is looking at a comprehensive watershed project, not just the proposed reservoir project. Could this study come back and not include a reservoir? Over the last few years, Congress has been cutting funding for 566 plan projects. This project would probably take Congressional approval (anything \$5 million and over requires approval). For the study, could the cities of Clarinda and Shenandoah be the sponsors and not the County? Generally, in the past, the Counties have always been sponsors and then others join in. The County has already

said it would not condemn any land, so it could not do this as a sponsor. This could be worked out during the planning process. How soon is the county signing on to something? Theoretically, we are talking July, 2005. Is it voluntary participation by the landowners to let NRCS people come on land? Yes.

How intense is the archeological study? It's pretty thorough. They have to do a consultation with the state historic preservation officer. There are two other watersheds that could flood Tarkio—why not look at them? NRCS has not been requested to look at those. There are also size limitations on a project. When the meeting was held at the Nyman Church when landowners were told the watershed had nothing to do with a lake, and people signed on, was this what generated this study? McCall responded that meeting was for state program funding.

Any guidelines for farm preservation? Is NRCS trying to save the rural areas? NRCS works with preserving farm land, but sometimes the water supply is important. NRCS does not decide this. Does NRCS require studies to see what the water need is or what the options are? No. To what degree will it protect farm ground? Beck is not sure of the agency's requirements for proving water supply needs.

Will NRCS be looking at the size of the water source and does that much land need to be taken, especially at the north end. That will certainly be a part of the study. The City of Shenandoah sent a letter directly to the state conservationist requesting the study and recreation might have been mentioned in that letter. Armstrong does not remember recreation being mentioned before. (Armstrong later found in her file a letter from Barbara Johnson, Page County Soil and Water Conservation District chairperson, dated January 5, 2001, states, "The Page County Soil and Water Conservation District has been asked to assist with the development of a lake for a southwest Iowa water supply, in the West Tarkio Watershed. The City of Shenandoah is initiating the leadership role at this time.")

The results of this study, if negative, would not prohibit the cities from going ahead with the project. It may just not be eligible for PL566 funding. This study is basically for erosion and flood control.

Beck will be talking with Montgomery and Atchison Counties. There will be a watershed steering committee set up to include the three counties and the three cities. Landowners would be represented by one county supervisor and one soil and water commissioner from each county, plus one representative from each city. Armstrong believes that all counties need to be involved at the same meetings in the future.

The following claims were allowed and the Auditor authorized to issue warrants for the same, dating them January 15, 2003 (as listed in the Claims List).

This meeting closed at 11:35 a.m. and the Board adjourned and will meet again January 16<sup>th</sup>.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor



### **January 16, 2003**

The Page County Board of Supervisors met in session on this 16<sup>th</sup> day of January, 2003 with all members present. The minutes of January 14 were approved unanimously as amended.

Cheryl and Don Lundgren were in attendance.

Arlene Leonard and Elaine Farwell met with the Board to talk about Western Iowa Tourism. The membership provides the ability to apply for grants for communities throughout the county. Clarinda received a \$1000 grant, which was used for developing a presentation booth in conjunction with Clarinda, the Glenn Miller Birthplace Society and the Nodaway Valley Historical Museum. The Clarinda Chamber of Commerce will be moving to a building on the square in February.

Treasurer Connie Burton talked with the Board about changes in the depositories. A resolution will be brought before the Board next week.

Rick Allely, Gary Walter, John Lisle, Mike Anderson, and Dale McAllister from Clarinda Economic Development and Dan Offenburger from Shenandoah Economic Development talked with the Board, requesting continuing funding for next year. Clarinda and Shenandoah are working together cooperatively in their efforts. Allely and Offenburger updated the Board on current projects and prospects.

Marilyn Ives and Milan Shaw from the Nodaway Valley Historical Society met with the Board to give their annual report, to thank the County for their financial support and to ask for continued financial support.

County Attorney Dick Davidson talked with the Board about the compensation board recommendations and budgets.

With no other business to discuss, the Board adjourned at 11:15 a.m. and will meet again next Thursday, January 23, 2003.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

### **January 23, 2002**

The Page County Board of Supervisors met in session on this 23<sup>rd</sup> day of January, 2003 with all members present. The minutes of January 16 were approved unanimously. John Lind and Brian Walker were also in attendance.

Brenda Esaias, Recorder, met with the Board to inform them she is instituting a policy of faxing documents.

Jim Christensen, Engineer, was not in attendance at the Board meeting. The Board approved a voucher to pay IDOT bridge project BRS-CO73(44)--60-73 east of Shambaugh over the East Nodaway River with a motion by Supervisor Bob Anderson. They also approved and signed the plan title sheet for FM-CO73(70)--55-73 Seal Coat work for this summer.

On a motion by Supervisor Anderson, the following resolution was passed unanimously:

**RESOLUTION #15-2003  
NAMING OF DEPOSITORIES**

The Page County Board of Supervisors sitting in session on this 23<sup>rd</sup> day of January, 2003, do hereby approve the following financial institutions to be depositories of Page County funds according to Iowa Code Section 12C.2, 2001. The below named officials are hereby authorized to deposit the County funds in amounts not to exceed the maximum approved for each respective financial institution as designated below:

DEPOSITORY NAME	LOCATION OF HOME OFFICE	MAXIMUM BALANCE
SHERIFF - Citizens State Bank	Clarinda	\$ 100,000
RECORDER - Citizens State Bank	Clarinda	70,000
TREASURER - Citizens State Bank	Clarinda	3,500,000
City National Bank	Shenandoah	1,500,000
Page County State Bank	Clarinda	3,500,000
Bank Iowa	Essex	1,500,000
Bank Iowa	Shenandoah	1,500,000
Tier One	Shenandoah	500,000
First National Bank	Shenandoah	1,500,000
AUDITOR - Page County State Bank	Clarinda	10,000

This resolution replaces Resolutions #61-96 and #47-98 and #16-2001

ATTEST:

Peg Huddle

Page County Deputy Auditor

James D. Richardson

Elaine Armstrong

Robert G. Anderson

Armstrong moved that the Board sign the proposal from Professional Healthcare Support Services Corporation (PHSSC) for consultation regarding HIPAA regulations. Motion carried.

Chairman Jim Richardson informed the Board he had talked to Jac Crain about the manhole in the parking lot and the problems we've had with sewage back-up. The Board directed Richardson to get an estimate from Crain for that repair.

The Board directed Chairman Richardson to stop in the Farm Service Agency office to sign paperwork regarding the county owned farmland, allowing Woldruffs to participate in the programs.

John Lind expressed concerns about the flow of the West Tarkio to the Board. Discussion followed about a flow study, but no decisions were made. The Board will talk with the County Engineer to see what is available.

Attorney Dick Davidson was in, and the Board again discussed compensation board reductions and budgeting. Much discussion, but no final decisions were made today.

With no other business to discuss, the Board adjourned at 10:25 a.m. and will meet again next Tuesday, January 28, 2003.

Jim Richardson, Chairman  
Page County Board of Supervisor

Peg Huddle  
Page County Deputy Auditor

**January 28, 2003**

The Page County Board of Supervisors met in session on this 28<sup>th</sup> day of January, 2003 with all members present. The minutes of January 23 were approved unanimously.

The Compensation Board recommendations were discussed. For budget purposes, the Board decided to use a 62% reduction in the comp board recommendation and 3% for all other non-union employees.

At 9:00, Fair Board representatives, Kevin Green and Dustin McCoy, met with the Board to provide an update of the fair financial picture and to give their budget request.

Various items of correspondence were addressed.

With no other business to discuss, the Board adjourned at 10:10 a.m. and will meet again tomorrow for budget work.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

**January 30, 2003**

The Page County Board of Supervisors met in session on this 30<sup>th</sup> day of January, 2003 with all members present. The minutes of January 28 were approved unanimously.

Christy and Brian Walker were in attendance.

The Board reviewed the County EMS Bioterrorism Contract and talked with Jerri Nielsen about the requirements of the grant. On a motion by Armstrong, the Board unanimously agreed to sign the grant.

The Board discussed county vehicle usage. ISAC will be contacted for further information.

Tom Lawlor, West Central Development, met with the Board to present the annual report and to make the budget request.

The following claims were allowed and the Auditor authorized to issue warrants for the same, dating them January 31, 2003 (as listed in the Claims List).

The Board adjourned at 9:30 a.m. to work on budgets.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

**February 4, 2003**

The Page County Board of Supervisors met in session on this 3<sup>rd</sup> day of February, 2003 with all members present. The minutes of January 30 were approved unanimously.

Christy Walker was in attendance. John Lind also.

County Engineer Jim Christensen met with the Board. The Chairman was unanimously authorized to sign the following: Agreement No. 403-HBRRS-004 for Project No. BROS-CO73(2)—5F-73 bridge replacement project 35/36 Pierce Township, narrow pony truss bridge on M41 south of Essex, performance bonds for Schildberg's rock haul job for spring, and Project Agreement for Federal Hungry Canyons Funds for HCA(13) Streambed Degradation Control Structure located in Section 3, Lincoln, southwest of Yorktown.

Christensen talked about John Lind's request to put gauging stations on the West Tarkio. Lind provided flow data from USGS. From Christensen's calculations, he doesn't find anything to indicate there is not enough water to fill the reservoir. Richardson also calculated, using the figures given in the Vision Iowa grant and the USGS numbers, and came to the same conclusion. They looked at statistics from the gauging station on the Middle Tarkio near Stanton, which was in operation from 1958 to 1991 and covered various weather conditions. Lind commented on his own findings. Christensen will contact someone at Iowa State University to look at these figures.

A letter was received from Dana Wellhausen, Clarinda Public Library Trustee, thanking the Board for their past support and asking for continued support.

On a motion by Armstrong, seconded by Anderson the following motion was passed unanimously:

**RESOLUTION #16-2003**

The Page County Board of Supervisors, sitting in session on this 3<sup>rd</sup> day of February, 2003, do hereby appoint Dr. Timothy Fursa, Shenandoah, to the Page County Board of Health for a three-year term.

ATTEST:

James D. Richardson

Judy Clark  
Page County Auditor

Elaine Armstrong  
Robert G. Anderson

Ray Bryant talked with the Board about substance abuse costs and what he has found out from other counties.

With no other business to discuss, the Board adjourned at 10:00 a.m. and will meet again February 6, 2003. The Board continued with budget work.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

**February 6, 2003**

The Page County Board of Supervisors met in session on this 6<sup>th</sup> day of February, 2003 with all members present. The minutes of February 4 were approved unanimously.

Christy Walker was in attendance.

County Engineer Jim Christensen met with the Board. The Chairman was unanimously authorized to sign easement contracts for HCA (13), HCA (14), and HCA (15) for removal of wood bridge in Nodaway Township. Dust control was discussed and will be left as it was last year.

Jac Crain met with the Board regarding the Courthouse parking lot manhole problem. Bricks and debris from the sides are sloughing off and the sewer is backing up. Secondary road will assist with the project to lessen the cost. The cost will be approximately \$3500. On a motion by Anderson, seconded by Armstrong, the Board unanimously approved doing this.

Toni Thompson, Wellmark Blue Cross/Blue Shield representative, gave her annual review of Page County's insurance cost and utilization.

The Recorder's Report of Fees for January was received and filed.

Donnie McCoy, Environmental Specialist, met with the Board and vehicle usage was discussed.

The Board recessed at 10:10 a.m. for budget work, reopened at 11:00 a.m., and unanimously approved signing plans for the secondary road bid letting to be held on February 25, 2003. The Board adjourned at 11:15 a.m. and will meet again February 11, 2003. The Board continued with budget work.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

**February 11, 2003**

The Page County Board of Supervisors met in session this 11<sup>th</sup> day of February, 2003 with two members present, Richardson absent. The minutes of February 6 were approved unanimously.

Brian Walker was in attendance.

County Engineer Jim Christensen met with the Board and presented a \$4.20 voucher for DOT printing costs, which the Board approved.

The Sheriff's Report of Fees for January was received and filed.

The Board unanimously approved voiding three warrants older than two years.

The Board unanimously approved the new fees for Environmental Health services as follows:

- Real Estate Inspections--\$100
- Real Estate Inspections (copies of realtors)--\$25
- Alternative Systems Permit--\$100
- Effluent Testing--\$100
- Septic Application/Permit--\$120
- New Well Construction Permit--\$75

Lee Roy Heerman, Coin Mayor, talked with the Board about a property in Coin that has recently been deeded to Page County. He is requesting the County deed one of the properties (Original Lots 22, 23, and 24) to Coin for use as a city office building. On a motion by Anderson, the Board unanimously approved deeding this property to the City of Coin.

With no other business to discuss, the Board adjourned at 9:25 a.m. and will meet again next Tuesday, February 18, 2003.

Elaine Armstrong, Vice Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

**February 18, 2003**

The Page County Board of Supervisors met in session on this 18<sup>th</sup> day of February, 2003 with all members present. The minutes of February 11, 2003 were approved unanimously.

Christy Walker was in attendance.

County Engineer Jim Christensen met with the Board. The Chairman was authorized to sign the easement contract for temporary right of way for L-HCA-21, 29/32 Lincoln, Middle Tarkio River, Streambed Degradation Control Structure.

Treasurer Connie Burton talked with the Board about filling the vacancy in the driver's license examiner position. She also talked about a mobile home in Shenandoah that has been discussed before.

On a motion by Armstrong, seconded by Anderson, the following resolution was passed unanimously:

**RESOLUTION #17-2003**

The Page County Board of Supervisors met in session on this 18<sup>th</sup> day of February, 2003 and approved the abatement of the 2002-2003 taxes and interest in the amount of \$13,465.00 on the following parcel which is owned by the Clarinda Regional Health Center:

Parcel #740831353101000—Doctors Building

ATTEST:

Judy Clark

Page County Auditor

James D. Richardson

Elaine Armstrong

Robert G. Anderson

On a motion by Anderson, seconded by Armstrong, the Board unanimously adopted the conversion of the FY03 County budget to the revised Chart of Accounts as adopted by the County Finance Committee. No other changes to the County's budget are included in this conversion.

On a motion by Armstrong, seconded by Anderson, the following master matrix resolution was passed unanimously:

**RESOLUTION #18-2003**

**CONSTRUCTION EVALUATION RESOLUTION**

WHEREAS, Iowa Code section 455B.200E, passed by the Iowa Legislature in 2002, sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between March 1, 2003

and January 31, 2004 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix as provided in section 455B.200F, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS

OF Page COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 455B.200E.

ATTEST:	James D. Richardson
Judy Clark	Elaine Armstrong
Page County Auditor	Robert G. Anderson

Bob Anderson was named as the Board's representative on the West Tarkio Watershed steering committee. Armstrong and Richardson will serve as alternates.

The following claims were allowed and the Auditor authorized to issue warrants for the same, dating them February 14, 2003 (as listed in the Claims List).

With no other business to discuss, the Board adjourned at 10:55 a.m. and will meet again February 20.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

**February 20, 2003**

The Page County Board of Supervisors met in session on this 20<sup>th</sup> day of February, 2003 with two members present, Richardson absent . The minutes of February 18 were approved unanimously.

Brian Walker was in attendance.

The Vice Chairman was authorized to sign the easement agreement for L-HCA-16 in Nodaway Township and the voucher for pavement markings done last summer.

Anderson reported on a meeting held about Fremont County Public Health contracting with Page County for public health services.

Richardson arrived at 9:30 a.m.

The Board talked about secondary road accident claims filed with insurance.

The Board adjourned at 10:00 a.m. and will attend the Assessor's Conference Board meeting at 11:00 a.m. in the Page Room. The Board will meet again February 25.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

**February 25, 2003**

The Page County Board of Supervisors met in session on this 25<sup>th</sup> day of February, 2003 with all members present. The minutes of February 20 were approved unanimously.

Cheryl and Don Lundgren were in attendance.

County Engineer Jim Christensen met with the Board and bids were opened at 8:30 for Streambed Degradation Control Structures HCA-13, Section 3 Lincoln and HCA-14 Northeast Corner Section 21 Buchanan. Two bids were received—Negus-Sons and Nelson and Rock Nelson and Rock had the low bid on both projects. Armstrong moved the low bids be accepted pending the Engineer's approval, seconded by Anderson and passed unanimously.

Christensen discussed a survey sent out by the Road Use Tax Fund Committee asking for county opinions on information requested by the legislators. The Board discussed a request for road closing in the unincorporated area of Norwich. On a motion by Anderson, seconded by Armstrong, the following resolution was passed unanimously:

Resolution #19-2003  
Notice of Road Vacation  
Code 306.10 to 306.17

The Board of Supervisors of Page County, Iowa, acting under the authority granted in Chapter 306, Code of Iowa, proposes to vacate the following described Page County Secondary Road:  
In the platted, but presently unincorporated, town of Norwich, Iowa, in Section 29, Township 69 North, Range 38 West, Page County, Iowa, beginning on Dutton Street at the north right-of-way line of Main Street; thence north 340 feet to the end of Dutton Street at the north corporate boundary of the original town plat.

The hearing for the vacation of the above-described road will be held in the office of the Page County Board of Supervisors in the Page County Courthouse in Clarinda, Iowa, to be held at 9:00 AM on the 1st day of April, 2003.

At said hearing any person or persons may appear and object and be heard. Any person owning land abutting on the road proposed to be vacated and closed shall have the right to file, in writing, a claim for damages at any time on or before the date and time fixed for the hearing.

Passed and approved by the Page County Board of Supervisors, meeting in official session on this 25<sup>th</sup> day of February, 2003.

ATTEST:

Judy Clark  
Page County Auditor

James D. Richardson  
Elaine Armstrong  
Robert G. Anderson  
Page County Board of Supervisors

Kathy Swanson, Domestic Violence Education and Shelter (DoVES) Executive Director, met with the Board to give her yearly report on services and funding and to ask for a letter of support for Crime Victim Assistance Division grants to continue the services. On a motion by Anderson, seconded by Armstrong, the Board unanimously authorized the chairman to sign the letter of support.

Sheriff Mike Williams talked with the Board about repairing five jail showers, which are continually peeling. The cost for repairing three showers would be \$11,405. Hopefully, this will be a permanent solution to the problem. Williams will have two showers repaired this year, which will be less than the \$11,405, with three showers still in need of repair. There are also three steel entrance doors at the jail that will be repaired for a cost of \$750. Williams also discussed salaries.

On a motion by Anderson, seconded by Armstrong, the Board appointed Sonia McGlade, Deputy Auditor as the privacy/security officer for HIPAA and then appointed Sandy Davis, Public Health Administrator, as chairman of the HIPAA Committee, with members being Marty Pratt, MH CPC and Tony Shackelford, jailer, and others to be appointed as necessary.

With no other business to discuss, the Board adjourned at 10:25 a.m. and will meet again February 27, 2003.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

**February 27, 2003**

The Page County Board of Supervisors met in session on this 27<sup>th</sup> day of February, 2003 with all members present. The minutes of February 25 were approved unanimously.

Christy Walker was in attendance.

Charly Stevens, Conservation, talked with the Board about Trees Forever Committee and Extension having a tree pruning workshop in the courtyard on April 3<sup>rd</sup>, with Eldon Everhart, ISU Extension horticulturalist. The Board gave their approval.

The Board reviewed information about possible farm to market road changes for a letter to be sent to the Page County towns involved.

Peggy Smith, Deputy Assessor, talked with the Board about SF41, proposed legislative changes in the property valuation and tax system. With this bill, Page County could lose approximately \$3 million for all taxing bodies.

The following claims were allowed and the Auditor authorized to issue warrants for the same, dating them February 28, 2003 (as listed in the Claims List).

With no other business to discuss, the Board adjourned at 10:00 a.m. and will meet again March 4, 2003.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

**March 4, 2003**

The Page County Board of Supervisors met in session on this 4<sup>th</sup> day of March, 2003 with all members present. The minutes of February 27<sup>th</sup> were approved unanimously.

Brian and Christy Walker were in attendance.

County Engineer Jim Christensen met with the Board. On a motion by Armstrong seconded by Anderson, the Chairman was authorized to sign final bridge plans for project L-F7, in Fremont Township 12-13.

At 8:45 a.m. Chairman Richardson opened the budget amendment hearing in the Page Room. Auditor Clark explained the changes in the budget amendment. On a motion by Armstrong, seconded by Anderson, the Board unanimously approved the budget amendment. At 8:55 a.m. the budget amendment hearing was closed.

**RESOLUTION #20-2003**

**RECORD OF HEARING AND DETERMINATION ON THE BUDGET AMENDMENT  
 And CHANGE OF APPROPRIATIONS**

On this 4<sup>th</sup> day of March, 2003, the Page County Board of Supervisors met in session for the purpose of amending the current operating budget adopted March 5, 2002. The notice and time of place of hearing was published on February 19, 2003. The amendment was taken up and considered and taxpayers heard for or against the amendment as follows and amendment passed unanimously:

**Expenditures:**

Public Safety	from	\$1,254,655	to	\$1,255,155
Physical Health		475,849		652,031
Administration		761,232		1,165,658
Nonprogram		15,000		30,500

**Revenues:**

Intergovernmental	4,573,166	4,802,214
Charges for Service	244,085	270,899

**Appropriations:**

District Court	3,700	4,200	( 500)
Public Health	00	261,182	(261,182)
Conservation (Reserve)	00	15,500	( 15,500)
Nonprogram	1,352,461	1,671,887	(319,426)

Changes are being made in the budgets to cover additional expenditures. Public Health came back under County umbrella and have revenues to cover expenditures. Conservation is buying a new mower from reserve fund. Courthouse exterior restoration is being paid from sale of county home and reserves. New computer was purchased from reserves. Grand jury costs for three years are being paid.

ATTEST:

James D. Richardson



Judy Clark  
Page County Auditor

Elaine Armstrong  
Robert G. Anderson  
Page County Board of Supervisors

The Board discussed the use of the Coin maintainer shed by the Fair Board for Ragbrai. The Board will look into insurance and other issues and will get back to the Fair Board. The Fair Board will provide insurance for this project.

At 9:00 a.m. Chairman Richardson opened the budget hearing in the Page Room with about 24 people in attendance. On a motion by Anderson, seconded by Armstrong, the budget hearing was opened.

Bob Tunncliff, Chairman of the Compensation Board, gave the report of the compensation board. The recommendations were: Sheriff and County Attorney-\$6,000; Auditor, Treasurer and Recorder-\$3,000, and Supervisors-\$1500. On a motion by Armstrong, seconded by Anderson, the Compensation Board recommendation was unanimously reduced by 62%. Chairman Richardson then proceeded to go through the budget handout.

Armstrong stated that it had been a very difficult and painful budget process this year. Anderson stated it had been the hardest budget year for him. The demand for services is greater, especially public safety. We have increased jail size and it's full most of the time with our own prisoners. We used to get revenue from holding other county's prisoners. We have been using fund balances for a number of years to the point that our ending fund balances are dangerously low. Valuations are a major problem along with the larger rollback of the past two years.

Richardson thanked the department heads for their work and especially Judy for her work with the budget.

The budget hearing was closed at 9:35 a.m. On a motion by Anderson, seconded by Armstrong, the budget was unanimously approved.

**RESOLUTION #21-2003**  
**ADOPTION OF BUDGET AND CERTIFICATION OF TAXES**  
Fiscal Year July 1, 2003—June 30, 2004

At the meeting of the Board of Supervisors of Page County, held during public hearing as required by law, on March 4, 2003, the proposed budget for July1, 2003 to June 30, 2004 was adopted as summarized and tax levies voted on all taxable property of this County.

The property tax levies will be levied as follows:

GENERAL BASIC	3.50000
GENERAL SUPPLEMENTAL	1.00000
MH-DD SERVICES	1.02724
RURAL BASIC	2.85000

Motion was made by Bob Anderson, seconded by Elaine Armstrong and passed unanimously to approve a 62% decrease in the amount recommended by the Compensation Board (original recommendation of \$6000 for sheriff and attorney, \$3000 for auditor, recorder and treasurer, and \$1500 for supervisors), for the fiscal year 2003-04 as follows:

Attorney	46,380	(2,280)
Auditor	39,015	(1,140)
Recorder	38,731	(1,140)
Treasurer	38,731	(1,140)
Sheriff	47,638	(2,280)
Supervisors	24,252	( 570)

Motion unanimously approved March 4, 2003.

ATTEST:  
Judy Clark

James D. Richardson  
Elaine Armstrong

On a motion by Armstrong, seconded by Anderson, the following resolution was passed unanimously:

RESOLUTION #22-2003  
RESOLUTION FOR APPROPRIATIONS

WHEREAS, it is desired to make appropriations for each of the different officers and department for the fiscal year beginning July 1, 2003, in accordance with Section 331.434, Subsection 6, Code of Iowa.

THEREFORE, be it resolved by the Page County Board of Supervisors on this 4<sup>th</sup> day of March, 2003, the following:

1. The amounts itemized by fund and department on the attached schedule are hereby appropriated from the resources/funds as shown.
2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under number 1 shall constitute an authorization for the department/officer listed to make expenditures or incur obligations from the itemized fund, effective July 1, 2003.
3. In accordance with 331.437, Code of Iowa, no Department/Officer shall incur any liability in excess of the amount appropriated to this resolution.
4. If, at any time during the 2003/2004 budget year the Auditor ascertains that the available resources of a fund will be less than said fund's total appropriations, he/she shall immediately inform the Board and recommend appropriate corrective action.
5. The Auditor shall establish separate accounts for the appropriations authorized in number 1. The Auditor shall report the status of such accounts to the applicable Departments/Officers monthly during the 2003/2004 budget year.
6. All appropriations authorized pursuant to this resolution lapse at the close of business on June 30, 2004. The above and foregoing resolution was adopted by the Page County Board of Supervisors on Tuesday, March 4, 2003.

ATTEST:

Judy Clark  
Page County Auditor

James D. Richardson  
Elaine Armstrong  
Robert G. Anderson  
Page County Board of Supervisors

Ray Bryant, Relief Director, met with the Board to discuss a letter from Bluffs Psychiatric stating that some bills have not been paid. The Board does not pay for outpatient services.

On a motion by Anderson, seconded by Armstrong the following resolution was unanimously approved:

RESOLUTION #23-03

The Page County Board of Supervisors, sitting in session on this 4<sup>th</sup> day of March, 2003, do hereby approve the following transfers which are in the current 2002-03 budget:

To Rural Basic Fund from Local Option Fund	\$40,000.00
To Conservation Reserve Fund from General Fund	8,000.00
To Secondary Road Fund from Rural Fund	15,786.00

(For weed commissioner salary and benefits)

Passed unanimously.

ATTEST:

Judy Clark  
Page County Auditor

James D. Richardson  
Elaine Armstrong  
Robert G. Anderson

The Board discussed upcoming meetings. Armstrong got a call that stated the day care grant will be extended, with certain conditions in place. With no other business to discuss, the Board adjourned at 10:35 a.m. and will meet again March 6<sup>th</sup>.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

**March 6, 2003**

The Page County Board of Supervisors met in session on this 6<sup>th</sup> day of March, 2003 with all members present. The minutes of March 4 were approved unanimously.

Assistant County Attorney Tony Almquist met with the Board and talked about the closed session. On a unanimous motion, the Board agreed to a closed door session under Iowa Code Section 21.5(1)(i) to discuss personnel. The closed door session began at 8:30 and was closed at 8:43 a.m.

On a motion by Armstrong, seconded by Anderson, the Board will attempt to hire Renee Von Bokern or someone else to be an impartial investigator in a personnel complaint received by the Board of Supervisors. After the investigation is complete, the report comes back to the Board of Supervisors and the department head for further action.

County Engineer Jim Christensen met with the Board. He discussed the Fair Board's use of the Coin shed for Ragbrai and the insurance company's suggestions about the process.

At 10:00 a.m. the Board called the Fremont County Board of Supervisors to discuss Johnson Run levy. There is a lot of work that needs to be done in the drainage district. There is currently \$7456 in the Johnson Run Drainage fund. Both Boards agreed to continue the levy next year.

The Recorder's Report of Fees for February was received and filed.

The Board sent a letter to SWIPCO about the membership of the SWIPCO Policy Council.

Anderson discussed the Board of Health meeting held last night. Fremont County attended the meeting to discuss participating with Page County in public health. It was simply a time of discussion, no decisions were made.

With no other business to discuss, the Board adjourned at 10:30 a.m. and will meet again March 13, 2003. No meeting will be held on March 11<sup>th</sup>.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

**March 13, 2003**

The Page County Board of Supervisors met in session on this 13<sup>th</sup> day of March, 2003 with all members present. The minutes of March 6 were approved unanimously.

Christy Walker was in attendance.

County Engineer Jim Christensen met with the Board. He showed a preliminary subdivision plat from Lynn Scott that will be presented to the Planning and Zoning Commission and the Board on March 25<sup>th</sup>. This land is located on the west side of Highway 71 by the Highway 2 bypass, and is currently owned by Randy McNutt.

The number of secondary road employees was discussed. One employee is retiring March 28th and someone within the department will fill that position. Another position will be advertised.

The Chairman was unanimously authorized to sign contracts HCA-13 and HCA-14 and the easement contract for bridge project at 12/13 Fremont.

Marty Engle Pratt, CPC, met with the Board at 9 a.m. to present and review the Page County MH/DD Strategic Plan at the public hearing. The problems with methamphetamine usage were discussed. On a motion by Armstrong, seconded by Anderson, the Board unanimously approved the Plan and directed Pratt to submit it to the State.

The Sheriff's Report of Fees for February was received and filed.

On a motion by Anderson, seconded by Armstrong, the liquor license for Essex Golf and Recreation was approved by the Board.

Keith Heuser, new CEO at the Clarinda Regional Health Center, was introduced to the Board.

John Clark, Board of Health Chairman, met with the Board to present a letter from the Board of Health requesting that the Environmental Health Specialist be placed once again under the Board of Health, as required by the Code of Iowa. The Board is concerned about the budget and the fact that this program does not break even. Clark stated that this was an important job for the future of Page County and its residents. On a motion by Armstrong, seconded by Anderson, the Board unanimously approved the request to place the Environmental Specialist back under the Board of Health, with the Board of Health being responsible for the finances and subject to review during the next budget process.

The following claims were allowed and the Auditor authorized to issue warrants for the same, dating them March 14, 2003 (as listed in the Claims List).

With no other business to discuss, the Board adjourned at 10:30 a.m. to attend the Assessor's Conference Board budget hearing. The Board will meet again March 18, 2003.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

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**March 18, 2003**

The Page County Board of Supervisors met in session on this 18<sup>th</sup> day of March, 2003 with all members present. The minutes of March 13, were approved unanimously.

Brian Walker was in attendance.

Gaylen Swanson, Fair Board, met with the Board to sign an agreement for the use of the Coin maintainer shed during Ragbrai.

A policy for use of county vehicles was discussed. The Board will draft a policy soon.

The March 25<sup>th</sup> planning and zoning meeting mentioned in March 13<sup>th</sup>'s minutes has been postponed.

The Board has the responsibility to name two people to the West Tarkio Watershed Board.

Various other items were discussed.

With no other business to discuss, the Board adjourned at 9:45 a.m. and will meet again March 25, 2003. Armstrong will be attending ISAC meetings in Des Moines the rest of this week.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

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**March 25, 2003**

The Page County Board of Supervisors met in session on this 25<sup>th</sup> day of March, 2003 with all members present. The minutes of March 18 were approved unanimously.

Brian and Christy Walker were in attendance.

County Engineer Jim Christensen talked with the Board about the Highway Funding bill proposed by the legislature and other items.

Treasurer Connie Burton talked with the Board about a new motor vehicle rewrite that requires more technical computer upkeep. The Auditor's Office has been handling the computer problems and needs of the county offices for many years. Burton suggested the County needs to hire an IT person to take the burden off the Auditor's office and to handle the many changes that are ahead in all offices. There are many new programs and requirements that require more technical assistance. There is no money in the budget to use for this purpose at this time.

The Board discussed the day care grant extension. They will attend a meeting next Tuesday evening to discuss this with the day care committee.

Marty Engle Pratt met with the Board to talk about a salary schedule for employees in her office.

The Board unanimously agreed to sign a letter of support for a grant for the Coin library.

With no other business to discuss, the Board adjourned at 10:20 and will meet again next Tuesday, April 1<sup>st</sup>.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

### **April 1, 2003**

The Page County Board of Supervisors met in session on this 1<sup>st</sup> day of April, 2003 with all members present. The minutes of March 25 were approved unanimously.

Christy Walker was in attendance.

County Engineer Jim Christensen met with the Board. He has received a request from Keith Wagoner to have the Neileigh Drainage District No. 10 dissolved. This was considered in 1987 and again in 1996. Wagoner will have the petition and is willing to talk to other landowners in the district for their signatures.

The Board unanimously agreed to sign plan title sheets for two RCB culverts in 15/22 Morton and 18 Nodaway East.

A meeting of the Planning and Zoning Commission, held jointly with the Board of Supervisors, will be held on April 15<sup>th</sup> to review a subdivision request.

At 9:00 a.m. the public hearing was opened to consider closing a road in the unincorporated town of Norwich. Gregory Jones, Deborah Jones, landowners and Paul Berning from MidAmerican Energy were in attendance. MidAmerican needs an easement on this property and this will be worked out between the two parties. The public hearing was closed. On a motion by Anderson, seconded by Armstrong, the road vacation was approved as follows:

**RESOLUTION #24-03  
And FINAL ORDER  
Code 306.16**

The Board of Supervisors of Page County, Iowa, meeting in official session on this 1<sup>st</sup> day of April, 2003, for the purpose of conducting a Public Hearing concerning the proposed vacation of the following described Page County Secondary Road:

In the platted, but presently unincorporated, town of Norwich, Iowa, in Section 29, Township 69 North, Range 38 West, Page County, Iowa, beginning on Dutton Street at the north right-of-way line of Main Street; thence north 340 feet to the end of Dutton Street at the north corporate boundary of the original town plat.

Whereas, no objections have been received, either in writing or by persons present.

Be it therefore resolved by the Page County Board of Supervisors that the above described roadway be vacated and closed.

ATTEST:

Judy Clark  
Page County Auditor

James D. Richardson  
Elaine Armstrong  
Robert G. Anderson

Sheriff Mike Williams met with the Board to discuss a pickup for his department. More hazardous materials or trash are being handled and a pickup is the best vehicle for carrying such materials, as well as serving as a patrol vehicle. He will go through the State bid process and must place the order by April 4, with delivery on or after the July 1<sup>st</sup>.

The Board received copies of the County audit for FY2002.

The following claims were allowed and the Auditor authorized to issue warrants for the same, dating them March 31, 2003 (as listed in the Claims List).

With no other business to discuss, the Board adjourned at 10:20 a.m. and will meet again April 3<sup>rd</sup>.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

**April 3, 2003**

The Page County Board of Supervisors met in session on this 3<sup>rd</sup> day of April, 2003 with all members present. The minutes of April 1 were approved unanimously.

Christy Walker was in attendance.

Anderson reported that Randy Wenstrand has agreed to serve on the West Tarkio Watershed Planning Board.

County Engineer Jim Christensen met with the Board to discuss various items. The street that was vacated in Norwich at the last meeting was discussed. County Assessor Gene Ripley believes the town of Norwich was platted and therefore the streets were dedicated to the public. This is different than county roads where an easement is obtained for roads. Further research will be done.

Christensen also brought maps showing where the Neileigh Drainage District No. 10 runs. He also talked about dust control. Only one bid was received and there is a large increase in cost for the landowner.

Lance Brooke and Peggy Hatley from Professional Healthcare Support Services met with the Board with the HIPAA Assessment and findings and recommendations for the County to move forward with HIPAA compliance. Of the original estimate of \$5000, only \$2255 has been used. The remainder will be used for the implementation process. The Board unanimously approved continuing the agreement with PHSS through the HIPAA implementation process.

Elaine Farwell, Clarinda Chamber, talked with the Board about the day care grant. The Board attended a day care meeting Tuesday evening and must decide whether to sign for an extension of this grant. The Board called Tom Lawlor and Joel Dirks, West Central Development, to talk about the project. The sub-recipient agreement with West Central will need to be signed soon. On a motion by Anderson, seconded by Armstrong, the Board unanimously approved the Chairman signing the amended extension of the Community Development Block Grant Contract for the day care.

With no other business to discuss, the Board adjourned at 11:15 a.m. and will meet again April 8, 2003.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

**April 8, 2003**

The Page County Board of Supervisors met in session on this 8<sup>th</sup> day of April, 2003 with all members present. The minutes of April 3 were approved unanimously.

Christy Walker was in attendance.

Jan Christensen has agreed to serve on the West Tarkio Watershed Planning Board. On a motion by Armstrong, the Board unanimously agreed to appoint Randy Wenstrand and Jan Christensen to the West Tarkio Watershed Planning Board.

Brian J. Williams talked with the Board. He is co-chairman of the Nodaway River Valley Rural Development Group Southwest Iowa (hopefully to be called Southwest Soy). They are trying to bring in a \$40 million soy bean business to Southwest Iowa. He wanted to share this

concept with the Board. The company would be 51% owned by farmers. They will be holding a meeting on Friday, April 18<sup>th</sup>, in Villisca to work on moving forward with this.

The Sheriff’s Report of Fees and the Recorder’s Report of Fees for March were received and filed.

On a motion by Anderson, seconded by Armstrong, the following resolution was passed unanimously:

**RESOLUTION #25-03**  
**Support lowans Called to Duty**

Whereas: More than 2,000 lowans in the Iowa National Guard, the Reserve and on active duty have been called to duty in Iraq and for Homeland Security;

Whereas: These lowans are disrupting their lives and families to serve their country;

Whereas: The “Service Members Support Agenda” is a collection of common sense suggestions developed in consultation with Iowa service members that the state of Iowa can do to help ease the stresses they and their families face. These are no-cost and low-cost steps that include delayed filing of taxes, tuition rebates for students forced to leave classes for the military, allowing service members to deduct military expenses, and the elimination of state taxes on death benefits;

Whereas: In a month the Iowa Legislature is scheduled to finish its session and none of these messages have passed the Legislature;

Be it therefore enacted: That Page County urges the Iowa Legislature to make supporting lowans called to duty a top priority and consider these measures on the floor of the Iowa House and Senate as soon as possible and take action before the end of the session.

ATTEST:

Judy Clark

Page County Auditor

James D. Richardson

Elaine Armstrong

Robert G. Anderson

Gary Walter, Clarinda City Manager, and Sanford Turner, City Attorney, met with the Board to update and discuss the development of the Allen Davison Business Park. Contracts have been let for the sewer, water and street projects. Work will be started as soon as the weather permits. The seeding and maintenance of the area was discussed and it was agreed that this will be the responsibility of the City of Clarinda. Turner also discussed the complications of the lease-purchase as far as bonding is concerned and the possibility of a commercial development demanding a deed for a parcel. The Board agreed to negotiate a change in the lease-purchase agreement.

Marty Engle Pratt met with the Board to have them sign the Community Mental Health Center affiliation agreement with Waubonsie.

Toni Thompson, Blue Cross/Blue Shield, talked with the Board about the current insurance plan and also a proposal for Blue Dental. She also talked about flexible benefits.

With no other business to discuss, the Board adjourned at 11:00 a.m. and will meet again next Tuesday, April 15, 2003.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

**April 15, 2003**

The Page County Board of Supervisors met in session on this 15<sup>th</sup> day of April, 2003 with two members present, Anderson absent. The minutes of April 8 were approved unanimously.

County Engineer Jim Christensen met with the Board. The Chairperson was unanimously authorized to sign Agreement No. 2004-TS-015 for Traffic Safety Improvement Funds and Agreement No. 403-STPS-014 for the widening and resurfacing J20.

The Board unanimously approved the rock petition for Scott and Noelle Frazier.

The Board discussed and unanimously passed the following resolution:

RESOLUTION #26-03  
AMENDING Resolution #24-03

The Page County Board of Supervisors met in session on the 1<sup>st</sup> day of April, 2003 and conducted a public hearing concerning a proposed vacation of the following described Page County Secondary Road:

In the platted, but presently unincorporated, town of Norwich, Iowa, in Section 29, Township 69 North, Range 38 West, Page County, Iowa, beginning on Dutton Street at the north right-of-way line of Main Street; thence north 340 feet to the end of Dutton Street at the north corporate boundary of the original town plat.

No objections were heard or received and the Board unanimously approved the above roadway be vacated and closed.

The Board now, in this resolution, conveys this vacated roadway to the adjoining landowners, Gregory and Deborah Jones, in accordance with Iowa Code 354.23, and will record this document with the Page County Recorder.

Unanimously approved this 15<sup>th</sup> day of April, 2003.

ATTEST:

Judy Clark

Page County Auditor

James D. Richardson

Elaine Armstrong

The Board signed the Business Associate agreement, required by HIPAA, between CCMS and Page County.

The Planning and Zoning Commission met with the Board to consider a subdivision request by Lynn Scott. Those in attendance were Hugh Loudon, Bob Beach, Bill Royer, Marty Mattes, Elaine Christensen, and Lynn Scott. The property is located at the hwy 2 bypass and hwy 71, across the highway from Brown's Auto Parts. The land was formerly owned by Randy and Teresa McNutt. It would be known as Whispering Pines Subdivision. After discussion, the Board agreed to meet again on April 29<sup>th</sup> at 9 a.m. for a public hearing for this subdivision and also for another issue.

Warren Andrew met with the Board to give an update about the continuing courthouse exterior project. Jac Crain talked with the Board and looked at a tape of the sewer line going out of the Courthouse. Further work will be done.

Ray Bryant, General Relief director, met with the Board to talk about his current budget. Because of substance abuse expenses, there is not enough money to pay all the bills in the current budget. This is the first year expenses have gone over in this budget. The Board will make a decision about substance abuse payments on Thursday.

The Board reviewed an amendment to the agreement from August 22, 2002 regarding the Allen Davison Business Park.

The following claims were allowed and the Auditor authorized to issue warrants for the same, dating them April 15, 2003 (as listed in the Claims List).

With no other business to discuss, the Board adjourned at 11:55 a.m. and will meet again April 17, 2003

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

**April 17, 2003**

The Page County Board of Supervisors met in session on this 17<sup>th</sup> day of April, 2003 with all members present. The minutes of April 15 were approved unanimously.

Christy Walker was in attendance.

On a motion by Armstrong, seconded by Anderson, the following resolution was unanimously approved:



RESOLUTION #27-2003  
NOTICE TO ALL PROPERTY OWNERS

BE IT RESOLVED by the Board of Supervisors of Page County, Iowa, that in accord with the provision of Section 317.14 Code of Iowa 2003, it is hereby ordered: That all noxious weeds shall be destroyed in the manner set forth below:

Canada thistle, sow thistle, quack grass and European bind weed, shall be destroyed in a manner which will kill the root stalks as well as by cutting the plants before they are in bloom and before seed has developed sufficiently so that they will not germinate when dry. Weeds, as specified by the Code, are:

1. PRIMARY NOXIOUS WEEDS: quack grass, perennial sow thistle, Canada thistle, bull thistle, European morning glory or field bindweed, horse nettle, leafy spurge, perennial pepper-grass, Russian knapweed, buckthorn, and all other species of thistles, shall be controlled.

2. SECONDARY NOXIOUS WEEDS: butterprint annual, cocklebur annual, wild mustard annual, wild carrot biennial, buckhorn perennial, sheep sorrel perennial, sour dock perennial, smooth dock perennial, poison hemlock, multiflora rose, wild sunflower annual, puncture vine annual, teasel biennial, and shattercane annual, shall be controlled.

3. This resolution shall also pertain to all state and primary roads and railroad right of way.

If the owner or person in control of any real estate fails to comply with the foregoing order, the Weed Commissioner shall cause this to be done and the expense of said work including costs of serving notice and other costs, if any, shall be taxed against the real estate on which the noxious weeds are destroyed.

The County Auditor is hereby directed to cause notice of the making and entering of the foregoing order to be published once in each of the official newspapers of the County.

Dated this 17th day of April, 2003.

ATTEST:

Judy Clark  
Page County Auditor

James D. Richardson  
Elaine Armstrong  
Robert G. Anderson

On a motion by Anderson, seconded by Armstrong the Board unanimously agreed to sign the subrecipient agreement with West Central Development for the CDBG for the Clarinda Day Care.

The Board discussed the dust control program. Various requests have been made for changes. The Board decided that no changes would be made in the way the dust control program is being done.

Marty Pratt met with the Board to present the amendments to the County Management Plan for mental health, mental retardation and developmental disability services. On a motion by Armstrong, seconded by Anderson, the Board unanimously approved the amendments to the county management plan.

The Board discussed possible changes in the substance abuse (detox) payments. General Relief Director Ray Bryant, County Attorney Dick Davidson, Assistant County Attorney Tony Almquist, and Sheriff Mike Williams were in attendance. Approximately \$100,000 has been spent on substance abuse (detox) since July, 2001, with approximately 70 clients being served. Various changes were considered. Bryant will do further research.

With no other business to discuss, the Board adjourned at 10:35 a.m. and will meet again April 22<sup>nd</sup>.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

**April 22, 2003**

The Page County Board of Supervisors met in session on this 22<sup>nd</sup> day of April, 2003 with all members present. The minutes of April 17 were approved unanimously.

Christy Walker was in attendance.

County Engineer Jim Christensen met with the Board. On a motion by Armstrong, seconded by Anderson, the following resolution was unanimously approved:

**RESOLUTION # 28-2003**

WHEREAS the Page County Board of Supervisors is empowered by Section 309.57 of the Code of Iowa to establish certain Page County Secondary Roads as Area Service "B".

AND WHEREAS the Page County Board of Supervisors has adopted Page County Ordinance No. 96-2, An Ordinance Establishing the Area Service "B" Road Classification in Page County, Iowa.

AND WHEREAS the Page County Engineer is currently maintaining on file an accurate record for all segments of roads classified as Area Service "B", and this record is available for inspection at the County Engineer's Office.

AND WHEREAS the Page County Engineer has caused the necessary signs to be erected at every public road access on those roads.

AND WHEREAS the Page County Board of Supervisors has accepted a Rock Petition upgrading the following described road from earth surfaced to granular surfaced.

Commencing at a point 300 feet west of the Northeast Corner of the Southeast Quarter of the Northwest Quarter of the Northeast Quarter of Section 25, Township 69 North, Range 37 West, Page County, Iowa; thence west 450 feet.

BE IT THEREFORE RESOLVED that this amendment, number 25, be included to remove this section of roadway from the roads that are presently designated as Level B roads.

Passed and approved this 22<sup>nd</sup> day of April, 2003.

ATTEST:

Judy Clark  
Page County Auditor

James D. Richardson  
Elaine Armstrong  
Robert G. Anderson

Christensen talked about job transfers within the secondary road department. He set the date for the sign truck bids as April 29<sup>th</sup>. On a motion by Anderson, seconded by Armstrong, and passed unanimously, the Board signed Agreement No. 403-HBRRS-015, Federal Bridge Replacement Funds (for the bridge on J20 one mile west of Bethesda), BROS-CO73(72)—73-73 (bridge replacement at 35/36 Pierce Twp), and STP-S-CO73(68)—5E-73 (J20 pavement rehab).

Treasurer Connie Burton talked with the Board about a mobile home in Shenandoah. It has been junked and needs the taxes abated in the amount of \$630. Daryl Long will dispose of it. On a motion by Anderson, seconded by Armstrong, the Board unanimously approved the abatement.

Maintenance on the computer mainframe was discussed.

Anderson reported on the bio-diesel (soy product) meeting he attended in Villisca last Friday.

With no other business to discuss, the Board adjourned at 9:50 a.m. and will meet again April 24<sup>th</sup>.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

**April 24, 2003**

The Page County Board of Supervisors met in session on this 24<sup>th</sup> day of April, 2003 with all members in attendance. The minutes of April 22<sup>nd</sup> were approved unanimously.

Brian Walker was in attendance.

County Engineer Jim Christensen met with the Board. On a motion by Armstrong, seconded by Anderson the Board unanimously approved the Chairman signing right of way easements for RCB culvert projects located at 15/22 Morton and 18 Nodaway East. Projects will be let in Ames June 17.

On a motion by Anderson, seconded by Armstrong, the following resolution was unanimously approved:

**RESOLUTION #29-2003**

WHEREAS, Iowa Workforce Development has established offices at Clarinda and Shenandoah; and

WHEREAS, the workforce offices in Clarinda and Shenandoah are an essential placement and training referral center used by many businesses, employers and Iowa citizens; and

WHEREAS, the Page County Board of Supervisors has a letter dated April 4, 2003, stating the intended closing of 55 of the rural Iowa Workforce Development Center offices, which include the Clarinda and Shenandoah offices; and

WHEREAS, the funding source for those 55 offices, the unemployment insurance surcharge, is set to sunset on June 30, 2003; and

WHEREAS, we, the members of the Page County Board of Supervisors believe the services provided by all Iowa Workforce Development Centers and their partners are critical to the future well being of businesses, employers and citizens in Iowa; and

WHEREAS, we, the members of the Page County Board of Supervisors further believe mass closure of the rural Iowa Workforce Development Centers will have a lasting negative affect statewide, causing small and rural businesses more hardship in an increasingly unstable economic period;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Page County, Iowa, ask that you consider extending the surcharge to allow the Clarinda and Shenandoah and other workforce offices to continue serving all Iowa business, employer and citizen needs.

Dated this 24th day of April, 2003.

ATTEST:

Judy Clark

Page County Auditor

James D. Richardson

Elaine Armstrong

Robert G. Anderson

On a motion by Anderson, seconded by Armstrong, the Board unanimously approved the Chairman signing the Amendment to Agreement with the City of Clarinda for the Allen Davison Business Park.

The Board received their HIPAA training by going through the ten Power Point presentations.

Anderson discussed the West Tarkio Watershed Committee organizational meeting.

With no other business to discuss, the Board adjourned at 10:40 a.m. and will meet again April 29<sup>th</sup>.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

**April 29, 2003**

The Page County Board of Supervisors met in session on this 29<sup>th</sup> day of April, 2003 with all members present. The minutes of April 24 were approved unanimously.

Christy Walker was in attendance.

County Engineer Jim Christensen met with the Board On a motion by Armstrong, seconded by Anderson, the Board unanimously agreed to sign the pavement marking plans for FM-CO73(75)—55-73, to be let August 19 in Ames.

At 8:30 a.m. bids were opened for a sign truck (cab and chassis only). Only one bid was received from Madsen International for \$39,938.62. On a motion by Anderson, seconded by Armstrong the Board decided to postpone indefinitely the bid acceptance until problems with two of the three snow plow trucks recently purchased are resolved.

The Board recessed at 8:55 a.m. to attend the Planning and Zoning Commission meeting for the Lynn Scott subdivision in the Page Room and a request for rezoning from Dave Stickler. The Board came back into session at 10:00.

County Attorney Dick Davidson and Tony Almquist were in the Board room. On a motion by Armstrong, seconded by Anderson the Board went into closed session at 10:02 under Iowa Code 21.5(1) (C), of the open meetings law.

The closed session ended at 10:48 a.m. After counseling with the County Attorney Dick Davidson and Assistant County Attorney Tony Almquist, the determination was made that the county personnel policy was followed and, based on the independent investigation, appropriate action has been taken.

The Board discussed health insurance. Meetings will be set up to discuss offering changes or alternatives in the health insurance.

Donnie McCoy talked with the Board about a septic system in the Shenandoah area that he had been called about. McCoy explained the situation and answered other questions.

With no other business to discuss, the Board adjourned at 11:30 a.m. and will meet again May 1, 2003.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

#### **May 1, 2003**

The Page County Board of Supervisors met in session on this 1<sup>st</sup> day of May, 2003 with all members present. The minutes of April 29, 2003 were approved unanimously.

Brian and Christy Walker were in attendance.

County Engineer Jim Christensen talked with the Board.

On a motion by Anderson, seconded by Armstrong, the Board signed a letter of support for a RACI grant for a possible \$15,000 grant for the Clarinda day care kitchen area.

Treasurer Connie Burton talked with the Board about driver's license problems. The person hired to do the drive testing has resigned. Someone will need to be hired.

The following claims were allowed and the Auditor authorized to issue warrants for the same, dating them April 30, 2003 (as listed in the Claims List).

With no other business to discuss, the Board adjourned at 9:55 a.m. and will meet again May 6, 2003.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

#### **May 6, 2003**

The Page County Board of Supervisors met in session on this 6<sup>th</sup> day of May, 2003 with all members present. The minutes of May 1, 2003 were approved unanimously.

Brian Walker was in attendance.

County Engineer Jim Christensen met with the Board. The sign truck was once again discussed. The Board suggested that Christensen get new bids for the sign truck, with slight changes in the specifications. The Board discussed the secondary road employees signing the HIPAA documents.

The Recorder's Report of Fees for April was received and filed.

The Board received notice from Sunbest-Papetti about the Manure Management that has been spread, some of which has come to Page County landowners. On a motion by Armstrong, seconded by Anderson, the Board approved the Chairman signing the acknowledgment.

With no other business to discuss, the Board adjourned at 9:50 a.m. and will meet again May 8, 2003.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

**May 8, 2003**

The Page County Board of Supervisors met in session on this 8<sup>th</sup> day of May, 2003 with all members present. The minutes of May 6 were approved unanimously.

Brian and Christy Walker were in attendance.

County Engineer Jim Christensen met with the Board. Once again the sign truck was discussed. Other options have been investigated. On a motion by Anderson, seconded by Armstrong, the Board unanimously approved the rock petition from Thomas Sharkey. On a motion by Armstrong, seconded by Anderson the Board unanimously authorized the Chairman to sign the Traffic Safety Improvement Fund Agreement for J20.

The Board discussed the Leonard Scott Subdivision, questioning the public dedication of easements statement on the final plat. The concern is that the road is a private road, not a public road to be maintained by the County. John Teale, Land Surveyor, will be asked to change the wording on the final plat.

The Board discussed hiring two people for the secondary road department. Eighty-four applications were received.

Sanford Turner, Clarinda City Attorney, and County Attorney Dick Davidson, met with the Board to sign the documents for the Allen Davison Business Park. Davidson has reviewed the documents. On a motion by Anderson, seconded by Armstrong, the Chairman was authorized to sign the final plat, dedication and restrictive covenants. The County issued a quit claim deed to the City of Clarinda for lot 4, 6.37 acres, and received a check from the city for \$21,021.

Sheriff Mike Williams talked with the Board. He is going to start charging the inmates sentenced only for county jail time \$25 per day. Work release will be increased to \$25 per day.

Eldon Fidler stopped in and talked with the Board about the bridge that was built at Hawleyville. The bridge was paid for with 80% federal funds, 10% Page County funds and 10% Taylor County funds.

On a motion by Armstrong, seconded by Anderson, the following resolution was approved unanimously:

**RESOLUTION #30-2003**

The Board of Supervisors of Page County, Iowa, met in session on this 8<sup>th</sup> day of May, 2003, and approved the following transfers of funds:

\$ 275,418 from Rural Basic to Secondary Road Fund

ATTEST:

Judy Clark

Page County Auditor

James D. Richardson

Elaine Armstrong

Robert G. Anderson

The Auditor discussed ending fund balances.

With no other business to discuss, the Board adjourned at 10:10 a.m. and will meet again May 15, 2003.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

**May 15, 2003**

The Page County Board of Supervisors met in session on this 15<sup>th</sup> day of May with all members present. The minutes of May 8 were approved unanimously.

Jim Christensen, County Engineer, met with the Board. On a motion by Anderson, seconded by Armstrong, the Chairman was unanimously authorized to sign the seal coat agreements. On a motion by Armstrong, seconded by Anderson, the Board unanimously approved a rock petition from William Buck, pending the receipt of payment from Mr. Buck.

On a motion by Anderson, seconded by Armstrong, the following resolution was unanimously approved:

**RESOLUTION # 31-2003**

WHEREAS the Page County Board of Supervisors is empowered by Section 309.57 of the Code of Iowa to establish certain Page County Secondary Roads as Area Service "B".

AND WHEREAS the Page County Board of Supervisors has adopted Page County Ordinance No. 96-2, An Ordinance Establishing the Area Service "B" Road Classification in Page County, Iowa.

AND WHEREAS the Page County Engineer is currently maintaining on file an accurate record for all segments of roads classified as Area Service "B", and this record is available for inspection at the County Engineer's Office.

AND WHEREAS the Page County Engineer has caused the necessary signs to be erected at every public road access on those roads.

AND WHEREAS the Page County Board of Supervisors has accepted a Rock Petition upgrading the following described road from earth surfaced to granular surfaced.

Beginning 150 feet north of the Northeast Corner of the Southeast Quarter of the Southwest Quarter of Section 30, Township 67 North, Range 37 West, Page County, Iowa; thence south 220 feet.

BE IT THEREFORE RESOLVED that this amendment, number 26, be included to remove this section of roadway from the roads that are presently designated as Level B roads.

Passed and approved this 15th day of May, 2003.

ATTEST:

Judy Clark  
Page County Auditor

James D. Richardson  
Elaine Armstrong  
Robert G. Anderson

Christensen has contacted the DOT for a distinction between a Class B and Class C entrance, in regard to the Leonard Scott subdivision. He will inform Scott about this.

Ken DeBaere, representing Shenandoah Day Care, met with the Board to ask for the Board's signature on a form for support of a \$50,000 grant from USDA Rural Development in Iowa. On a motion by Anderson, seconded by Armstrong, the Board unanimously approved the Chairman signing the support letter.

County Relief Director Ray Bryant and Sheriff Mike Williams talked with the Board about budgets. Budget amendment requests were discussed.

The following claims were allowed and the Auditor authorized to issue warrants for the same, dating them May 15, 2003 (as listed in the Claims List).

With no other business to discuss, the Board adjourned at 10:05 a.m. and will meet again May 20, 2003.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

**May 20, 2003**

The Page County Board of Supervisors met in session on this 20<sup>th</sup> day of May, 2003 with all members present. The minutes of May 15 were approved unanimously.

Brian and Christy Walker were in attendance.

County Engineer Jim Christensen met with the Board and talked about various items. Leonard Scott wants to change the zoning on lots 4 and 5 to highway business. The Planning and Zoning Commission will be holding a public hearing on June 3<sup>rd</sup>. The Board signed plan title sheets for three Hungry Canyons jobs to be let June 19. The radiators have or will be changed on the three trucks and the bridge truck that were discussed earlier. Due to this fact, Anderson moved that the sign truck be ordered, seconded by Armstrong and approved unanimously. The area to the east of the secondary road shop, owned by the county, is being used by the adjoining landowner. It needs to be cleaned up. Christensen will talk to the owner.

Mark Simmons, Fair Board, talked with the Board. The Fair Board would like some help from the secondary road to do a little surveying, scarifying, grading, and moving gravel. They are looking at paving the last week in June. On a motion by Armstrong, seconded by Anderson, the Board unanimously approved the county participating in these improvements at the fairgrounds.

Relief Director Ray Bryant, Sheriff Mike Williams, and County Attorney Dick Davidson met with the Board to discuss substance abuse/detox payments. Currently we have a contract with Jennie Edmundson Hospital in Council Bluffs for detox and evaluation. Williams explained that if the county eliminates this program, we still will have the commitments, travel, etc. Some money may be saved, but the county will still have to pay for salary and travel expenses. Davidson suggested that the Board re-examine the appropriate use of mental health funds. Richardson felt we should do a trial period of not paying for these services. Williams feels he will be the one who will end up with the responsibility. It will also impact the Clerk of Court's office. At least 50% of the people transported are dual diagnosis. On a motion by Armstrong, seconded by Anderson, the Board unanimously agreed that beginning July 1, 2003, Page County will not be funding court ordered commitments for substance abuse/detox. This policy will be reviewed in ninety days. Bryant and Davidson will work on policies for payment of dual diagnosis.

The Board discussed the budget amendment. The budget amendment hearing will be held June 6<sup>th</sup> at 9:00 a.m.

The Board discussed a request from the sesquicentennial committee to set up a ferris wheel on the courthouse parking lot on Saturday, August 30<sup>th</sup>. On a motion by Armstrong, seconded by Anderson, the Board unanimously approved the request.

On a motion by Anderson, seconded by Armstrong, the Board unanimously approved the Chairman signing the SWIPCO Rural Transit Joint Participation Agreement.

With no other business to discuss, the Board adjourned at 11:00 a.m. and will meet again May 22<sup>nd</sup>, 2003.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

**May 22, 2003**

The Page County Board of Supervisors met in session on this 22<sup>nd</sup> day of May with all members present. The minutes of May 20 were approved unanimously.

Steve Gregory met with the Board to express his concerns regarding the Davison Business Park. He inquired as to the Board's intention regarding the remaining Davison land.

Butch Moore, Keith Wagoner, and Greg McClarnon, landowners, presented a petition signed by all affected landowners for a gated level C road. After discussion, a public hearing was set for June 10<sup>th</sup>.

The Sheriff's Report of Fees for April was received and filed.

The Board held a discussion of future events involving the courthouse and the county. Insurance meetings with our representatives from Wellmark have been set for May 27<sup>th</sup>.

Jim Richardson had to leave for a SWIPCO meeting. Vickie Rule and Janet Selke met with the Board concerning the child support multi-county contract. It's a renewal of the three- year contract. Bob Anderson made the motion authorizing the Vice Chairman to sign the contract; motion carried.

With no other business to discuss, the Board adjourned at 10:15 a.m. and will meet again May 27.

Jim Richardson, Chairman  
Page County Board of Supervisors

Peggy Huddle  
Page County Deputy Auditor

**May 27, 2003**

The Page County Board of Supervisors met in session on this 27<sup>th</sup> day of May, 2003 with all members present. The minutes of May 22 were approved unanimously.

Christy Walker was in attendance.

County Engineer Jim Christensen met with the Board. After some discussion, it was decided to have an official survey done of the property around the county shop. Two new employees start today—Pat Stanbrough and Josh Sunderman.

An ordinance for Ragbrai was discussed and will again be discussed at the next meeting.

Richardson left at 9:50 a.m. to attend a 4<sup>th</sup> Judicial meeting in Council Bluffs.

Ray Bryant talked with the Board about Ragbrai and what action Shenandoah is taking.

With no other business to discuss, the Board adjourned at 10:25 a.m. and will meet again May 29.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

**May 29, 2003**

The Page County Board of Supervisors met in session on this 29<sup>th</sup> day of May, 2003 with all members present. The minutes of May 27 were approved unanimously.

County Engineer Jim Christensen met with the Board. He talked about the bill signed by the Governor giving some state roads to the county to maintain. He talked about the six mile rehabilitation project on J-20 and how it will affect people living on the road.

The Board signed the final plat for the Whispering Pines Subdivision that was approved by the Planning and Zoning Commission on April 15, 2003.

A Ragbrai ordinance was discussed once again. Anderson moved to table the discussion, no second. Anderson moved that the county not enact an ordinance for Ragbrai regulating sales in the unincorporated areas of the county and reminded that all food vendors should comply with the Iowa Department of Health rules and regulations and the Iowa Department of Revenue rules governing the sale of food for consumption. On a roll call vote, Anderson aye, Armstrong aye and Richardson nay. The Board will not enact an ordinance.

Treasurer Connie Burton talked with the Board to remind them that the tax sale will be Monday, June 16<sup>th</sup>. There are a total of 405 parcels, about 50 less than a year ago.

The Board discussed the issuance of fireworks permits by the county. On a motion by Armstrong, seconded by Anderson, the Board unanimously approved the county no longer issue fireworks permits due to liability concerns.

The Board discussed the vehicle use policy for the county. On a motion by Anderson, seconded by Armstrong, the following resolution was unanimously approved:



RESOLUTION #32-2003  
County-Owned Vehicle Use Resolution

Whereas, in the interest of the County, certain employees are provided vehicles for driving to and from work which are subject to calls for service after normal working hours and, Whereas, the use of County vehicles will be subject to regulations issued by the Internal Revenue Service, and

Whereas, the Board of Supervisors of Page County, Iowa intends to be in compliance with these Internal Revenue Service regulations, the County will designate the "Commuting Rule" method of calculating the value of the non-cash fringe benefit to the employee, and,

Whereas, a written policy has been prepared and presented for approval before the Board of Supervisors of Page County, Iowa to be enacted into policy.

Now therefore be it Resolved by the Board of Supervisors of Page County, Iowa that the Page County Owned Vehicle Use Policy be presented and hereby accepted and adopted this 29<sup>th</sup> day of May, 2003.

ATTEST:

Judy Clark  
Page County Auditor

James D. Richardson  
Elaine Armstrong  
Robert G. Anderson

On a motion by Anderson, seconded by Armstrong, the Board approved a \$250 increase in pay for Terry Randolph and Jim Christensen as compensation for being on call for service after normal working hours, effective June 1, 2003.

Various options were discussed for cutting county costs, with the projected loss of revenues.

The Board talked with Charly Stevens and Donnie McCoy about the new vehicle use policy. The vehicles will be parked at the County Shop or Courthouse. McCoy said the State is surveying the Environmental Specialists across the state to see if they will start inspecting the mediators doing radon work within the county.

The Board discussed health insurance plans. If anyone is interested in Plan 10, the Board will offer it. Otherwise, we will only offer Plan 4, which will only be in force for one more year. Wellmark needs to be notified by next Monday, June 2<sup>nd</sup>.

The following claims were allowed and the Auditor authorized to issue warrants for the same, dating them May 30, 2003 (as listed in the Claims List).

With no other business to discuss, the Board adjourned at 12:00 p.m. and will meet again June 3<sup>rd</sup>.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

**June 3, 2003**

The Page County Board of Supervisors met in session on this 3<sup>rd</sup> day of June, 2003 with all members present. The minutes of May 29 were approved unanimously.

Christy and Brian Walker were in attendance.

John Clark, Chairman of the Board of Health, met with the Board to discuss an increase in fees for new well construction permits. The Board of Health is asking that the County approve increasing the fee from \$75 to \$125. The State will begin charging \$125 for issuing permits, and is requiring the County pay the State \$25 for each permit issued by the County after July 1. On a motion by Armstrong, seconded by Anderson, the Board unanimously approved raising the new well construction permits to \$125, so the charge will be the same as the state charge.

On a motion by Anderson, seconded by Armstrong, the Board unanimously approved the Chairman signing the 28E agreement for well permits.

On a motion by Armstrong, seconded by Anderson, the Board unanimously approved signing the Maximus contract renewal.

The Board signed an order accepting acknowledgment/settlement agreement from the Department of Justice regarding a penalty paid by Essex Golf and Recreation for a violation of Iowa Code Section 453A.2(1).

Jim Christensen met with the Board. On a motion by Armstrong, seconded by Anderson, the Board unanimously approved the Chairman signing an easement contract for Martha Kamp for right-of-way for the bridge project at 35/36 Pierce.

Jac Crain talked with the Board about cleaning the courthouse sewer from the building out to Washington Street. This needs to be done before Glenn Miller days.

Marty Pratt met with the Board. The MH-DD Council has approved policy and procedures changes. The Board will review these and approve at a later time. Pratt presented a request from a person who is not financially eligible but would like to access social work services. The County would provide a social worker for the person who would pay a fee to the County for the service. The Board approved the request.

Pratt also talked to the Board about changing the door to her office because of HIPAA regulations. The Board went to look at the door. Our consultants will be contacted about this issue.

A Department Head meeting was held to discuss the cuts to the General Basic Fund, estimated at approximately \$120,000. Those in attendance were Vici Giltner, Rick Dailey, Ray Bryant, Brenda Esaias, Charly Stevens, Connie Burton, Mike Williams, Dick Davidson, Marty Pratt. Burton commented on cuts in services and the public not liking it. Bryant stated that he can see the issue from both sides. Burton stated that her employees would rather take a cut in pay than to lose their job. The Shenandoah driver's license station could be closed or she could stop doing CDL testing. She also suggested once again eliminating the 800 numbers. Williams stated that his budget is already over the top. Bryant stated that if a pay cut is done, it needs to be done across the Board for everyone, union included.

Davidson stated that the cuts will hurt those who can least afford it. We need to focus on what services are going to be harmed by whatever cuts we come up with. Transportation of prisoners is a very large cost. Williams stated that people are sitting in jail too long—the system needs to move these people out faster.

Mental health and drug issues are a very large part of the costs in the jail and relief budgets.

Many other ideas and thoughts were discussed. Salaries were also discussed. The Board will discuss this once again on June 10<sup>th</sup>.

Richardson left at 10:30 for an appointment. With no other business to discuss, the Board adjourned at 10:55 a.m. and will meet again Friday, June 6<sup>th</sup>.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

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**June 6, 2003**

The Page County Board of Supervisors met in session on this 6<sup>th</sup> day of June, 2003 with two members present, Anderson absent attending another meeting.

Christy Walker was in attendance.

On a motion by Armstrong, seconded by Richardson, the following resolution was passed unanimously:

**RESOLUTION # 33-2003**

WHEREAS the Page County Board of Supervisors is empowered by Section 309.57 of the Code of Iowa to establish certain Page County Secondary Roads as Area Service "B".

AND WHEREAS the Page County Board of Supervisors has adopted Page County Ordinance No. 96-2, An Ordinance Establishing the Area Service "B" Road Classification in Page County, Iowa.

AND WHEREAS the Page County Engineer is currently maintaining on file an accurate record for all segments of roads classified as Area Service "B", and this record is available for inspection at the County Engineer's Office.

AND WHEREAS the Page County Engineer has caused the necessary signs to be erected at every public road access on those roads.

AND WHEREAS the Page County Board of Supervisors has accepted a Rock Petition upgrading the following described road from earth surfaced to granular surfaced.

Beginning at the Southwest Corner of Section 14, Township 68 North, Range 37 West; thence east 1700 feet.

BE IT THEREFORE RESOLVED that this amendment, number 27, be included to remove this section of roadway from the roads that are presently designated as Level B roads.

Passed and approved this 6<sup>th</sup> day of June, 2003.

ATTEST:

Judy Clark  
Page County Auditor

James D. Richardson  
Elaine Armstrong  
Absent

On a motion by Armstrong, seconded by Richardson, the Board unanimously signed the annual Solutions maintenance contracts.

The Board discussed Marty Pratt's request for a half-door. The County's consultants have been contacted and the half-door is not an issue for HIPAA compliance. The signing of the privacy training documents have nothing to do with the half-door issue.

The Sheriff's Report of Fees has been received and filed.

On a motion by Armstrong, and passed unanimously, the Budget Amendment hearing was opened at 9:00 a.m. No comments were received. The public hearing was closed. On a motion by Armstrong, seconded by Richardson, the budget amendment was unanimously approved as follows:

RESOLUTION # 34-2003

RECORD OF HEARING AND DETERMINATION ON THE BUDGET AMENDMENT  
And CHANGE OF APPROPRIATIONS

On this 6<sup>th</sup> day of June, 2003, the Page County Board of Supervisors met in session for the purpose of amending the current operating budget adopted March 5, 2002. The notice and time of place of hearing was published on May 28, 2003. The amendment was taken up and considered and taxpayers heard for or against the amendment as follows and amendment passed unanimously:

Expenditures:

Physical Health	from	\$ 652,031	to	\$ 749,225
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Revenues:

Intergovernmental	4,802,214	4,763,602
Charges for Service	270,899	263,899
Miscellaneous	6,450	42,277

Appropriations:

Relief	133,114	173,114	(40,000)
Human Services	73,898	76,898	( 3,000)
Environmental Spec.	61,143	63,793	( 2,650)
Public Health	261,182	312,726	(51,544)

Changes are being made in the budgets to cover additional expenditures. Substance abuse billings have far exceeded budgeted amounts. Funerals and utilities are also up. Human Services combination of offices caused added expenses to the county for remodeling.

Environmental Health received a radon grant, so expenditures and revenues are the same. Public Health had added expenditures and additional revenues. Also needed to correct an error in prior budget amendment in public health revenues—money was from general basic fund, not additional revenues.

ATTEST:

Judy Clark

Page County Auditor

James D. Richardson

Elaine Armstrong

Absent

The recent news item concerning the demolition of the Henry Field Building in Shenandoah needs to be clarified. The Board of Supervisor's minutes of June 4, 2002 state: "The Board agreed to using the drag line wrecking ball for a limited amount of time, but not for hauling (debris) away". The news item seemed to convey the County would be removing the debris with their equipment. This was not the intention of the agreement. A different piece of equipment may be used instead of the wrecking ball, but that is the only change.

Ray Bryant met with the Board to discuss revising the General Relief Policy.

On a motion by Armstrong, seconded by Richardson, the Board signed a letter of support for SWIPCO's application for a Lead-Based Paint Hazard Control Grant Program.

The Board received a letter from the county attorney asking for reimbursement from the mental health fund for a person in the Page County Jail. The Board approved reimbursement from the mental health fund and notified the CPC.

With no other business to discuss, the Board adjourned at 10:15 a.m. and will meet again June 10.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

**June 10, 2003**

The Page County Board of Supervisors met in session on this 10<sup>th</sup> day of June, 2003 with all members present. The minutes of June 6 were approved unanimously.

The Recorder's Report of Fees for May was received and filed.

Craig Goecker, Greg McClarnon, Gordon Buch, Linda Stoops, Keith Wagoner, Marty Mattes, Junior McCall, Kevin Clement, and Engineer Jim Christensen were in attendance.

Supervisor Elaine Armstrong made a motion to open the public hearing to consider a petition for a Class "C" road in sections 16, 17, 20, 21, and 29 of East Nodaway Township and Supervisor Bob Anderson seconded. Page County Engineer Jim Christensen presented comments concerning the road and opened the meeting to discussion by interested parties. With no objections, Anderson made a motion to close the public hearing and Armstrong seconded. The following resolution was approved to change the road to a Class "C" road, with motion by Anderson and second by Armstrong:

**RESOLUTION #35-2003**

The Board of Supervisors of Page County are meeting in official session on this 10<sup>th</sup> day of June, 2003, to consider a petition for a Class "C" Road signed by all adjoining landowners in accordance with Page County Ordinance Number 96-3 and Iowa Code 309.57 as amended by House File 419 (1996). The location of the road is described as: beginning at the south end of the V Avenue bridge over the Neely Branch near the Southeast Corner of the Northeast Quarter of the Southeast Quarter of Section 17, Township 69 North, Range 36 West, Page County, Iowa; thence south approximately three-fourths mile to the crossroads at the Southeast Corner of the Northeast Quarter of Section 20, Township 69 North, Range 36 West.

Also, beginning at a culvert crossing on 196 Street approximately 840 feet east of the Northwest Corner of the Southeast Quarter of Section 20, Township 69 North, Range 36 West, Page County, Iowa; thence east approximately 1800 feet to the crossroads at the Northeast Corner of

the Southeast Quarter of said Section 20, thence east three-eighths mile to the end of the public road.

Also, beginning at a culvert crossing on V Avenue approximately 240 feet east of the Northwest Corner of the Southwest Quarter of the Northeast Quarter of Section 29, Township 69 North, Range 36 West, Page County, Iowa; thence approximately 1080 feet east, thence northeast approximately one-half mile along the presently established county road, V Avenue, thence north approximately three-eighths mile to the crossroads at the Northeast Corner of the Southeast Quarter of Section 20, Township 69 North, Range 36 West.

The level of maintenance on this road shall be:

Blading: Periodically at the request of the landowner(s)

Snow Removal: None

Signing: Level C signing only

Weed and Brush: By adjacent landowner

Bridges and Culverts: By county

Access Gates: First time installation by county, thereafter by landowners

Access rights to this road shall be limited to the following listed persons, their successors, heirs, or assigns.

Charles J. Moore

Kevin L. Clement, Laveta Clement

Keith Wagoner, Jean Wagoner

Craig Goecker

Kenneth V. Jensen

Marty Mattes, Dorothy Keith, Dan & Justin Dammann

Paul Mellencamp

Merle Mellencamp

Arlen Meyer, Arnold Meyer

Greg McClarnon

Walter J. McCall, Van & David Price

Irwin Buch, Gordon Buch

Clifford Goecker

Passed and approved by the Page County Board of Supervisors, meeting in official session on this 10<sup>th</sup> day of June 2003.

ATTEST:

Peggy Huddle

Page County Deputy Auditor

James D. Richardson

Elaine Armstrong

Robert G. Anderson

The Board again discussed the cleanup at Henry Field Building in Shenandoah with Christensen. The Board will go to Shenandoah and visit with city officials to clarify again their original intent of using the wrecking ball, but not hauling.

Marty Pratt, CPC, met with the Board concerning her department salaries. Supervisor Anderson moved that we accept the updated salary schedule based on the original schedule implemented in August 1999. Supervisor Armstrong seconded the motion. Approved unanimously.

With no other business to discuss, the Board adjourned at 10:25 a.m. and will meet again June 19.

Jim Richardson, Chairman  
Page County Board of Supervisors

Peggy Huddle  
Page County Deputy Auditor

**June 19, 2003**

The Page County Board of Supervisors met in session on this 19<sup>th</sup> day of June, 2003 with all members present. The minutes of June 10 were approved unanimously.

Cathleen McIntyre presented a request to set up a bicycle repair shop on the County lot in Shambaugh for the day of Ragbrai. Supervisor Bob Anderson moved that we allow Shambaugh to set up the bicycle repair shop and they should work with the engineer to sign necessary papers for proof of insurance. Supervisor Elaine Armstrong seconded; motion carried.

Page County Engineer Jim Christensen opened bids for HCA-15, HCA-16, and HCA-21. Nelson and Rock presented a total bid of \$236,865.00 for the three projects and Tech Builders' total bid was \$249,251.95. Supervisor Anderson made a motion and Supervisor Armstrong seconded that we accept the low total bid and award the projects to Nelson and Rock pending the engineer studying the specs enclosed.

Supervisor Armstrong moved and Supervisor Anderson seconded a motion that Chairman Richardson sign an agreement for reimbursement of Hungry Canyons Alliance Funds for HCA-13 and HCA-14. Motion carried.

Supervisor Anderson moved and Supervisor Armstrong seconded the motion to direct Chairman Richardson to sign the contract and performance bonds for L-F7 bridge replacement project in Fremont Township 12/13. Approved unanimously.

Engineer Christensen and the Board discussed a recommendation from Madsen International to upgrade to air brakes on the sign truck. Additional cost would be approximately \$2500.00. Supervisor Armstrong moved that we proceed with the upgrade and Supervisor Anderson seconded. Motion carried.

Christensen updated the Board on Secondary Road Fund Distribution Advisory Committee meetings and Ragbrai route change. Some discussion of the Sesquicentennial on Labor Day weekend was also held.

Denise Hoskins met with the Board concerning fireworks permits. The Board reiterated their decision not to issue permits due to liability concerns.

Attorney Richard Davidson met with the Board. He reported on a meeting with the sheriff and mental health over budgetary concerns.

HIPAA requirements in mental health office were discussed. Supervisor Armstrong moved and Supervisor Anderson seconded the motion directing Marty Pratt, our Mental Health Coordinator, to post a sign on the door instructing people to knock and wait for assistance. Approved unanimously. HIPAA does not require a half door to satisfy protection of PHI (protected health information).

Anderson moved and Armstrong seconded the motion to direct Chairman Richardson to sign the Amendment to Page County MH/DD Services County Management Plan.

Ray Bryant met with the Board concerning budget savings. He will do some checking on county burial costs and get back to the Board on Tuesday, June 24. The new General Relief Policy was tabled until that time.

The Board went to the Clerk's vault to check the need for a railing. It was decided this is a County expense due to safety concerns.

The following claims were allowed and the Auditor authorized to issue warrants for the same, dating them June 13, 2003 (as listed in the Claims List).

With no other business to discuss, the Board adjourned at 10:30 a.m., and will meet again June 24.

Jim Richardson, Chairman  
Page County Board of Supervisors

Peggy Huddle  
Page County Deputy Auditor

**June 24, 2003**

The Page County Board of Supervisors met in session on this 24<sup>th</sup> day of June, 2003 with all members present. The minutes of June 19 were approved unanimously.

Tom French was in attendance.

The following resolution for a temporary road closure was presented for signature. Supervisor Elaine Armstrong moved and Supervisor Bob Anderson seconded that the road closure be approved by the Board. Motion carried.

**RESOLUTION #36-2003**

BE IT RESOLVED by the Board of Supervisors of Page County, Iowa that the following described section of roadway to be temporarily closed for construction purposes in accordance with Section 306.41 of the Code of Iowa.

Beginning at 33 feet east of the Northwest Corner of Section 13, Township 70 North, Range 38 West, Page County, Iowa, thence east approximately 1.5 miles to a point 33 feet west of the Northeast Corner of the Northwest Quarter of Section 18, Township 70 North, Range 37 West.

Location of this road closure is on 120<sup>th</sup> Street between K Avenue and Lumber Avenue.

Closure of the described section of roadway is to become effective June 24, 2003 and is to remain in effect throughout the period of construction.

Passed and approved by the Page County Board of Supervisors, meeting in official session on this 24th day of June, 2003.

ATTEST:

Peggy Huddle

Page County Deputy Auditor

James D. Richardson

Elaine Armstrong

Robert G. Anderson

Supervisor Anderson moved and Supervisor Armstrong seconded that the Board reappoint Sonya Jones to the Shenandoah Public Library Board of Trustees for another six year term. Approved unanimously.

Supervisor Anderson moved and Supervisor Armstrong seconded that Page County contribute \$50.00 to funding for the West Tarkio Watershed Planning Committee (NRCS Study). Motion carried. There will be eight entities contributing to this expense fund for the planning committee which is comprised of landowners, soil commissioners, cities, and county Board of Supervisors. The fund will be used primarily for postage and meeting expenses.

Supervisor Anderson made the motion and Supervisor Armstrong seconded that the Board direct Chairman Jim Richardson to sign the Memorandum of Understanding for the Grants to Counties Well Program for fiscal year 2003-2004. Motion carried.

Discussion turned to budget cuts for the next fiscal year. Ray Bryant met with the Board concerning changes to the General Relief Policy and county burial expenses. He will revise the policy and bring it back to the Board for signature.

After lengthy discussion, Supervisor Anderson presented a proposal to the Board that we reduce every department funded by General Basic budget by 1%, for a savings of \$77,483. Supervisor Armstrong moved that we accept this proposal to reduce the budget by 1% for FY 2003-2004. Anderson seconded. Approved unanimously.

With no other business to discuss, the Board adjourned at 10:30 a.m., and will meet again June 30 at 8:00 a.m.

Jim Richardson, Chairman  
Page County Board of Supervisors

Peggy Huddle  
Page County Deputy Auditor

**June 30, 2003**

The Page County Board of Supervisors met in session on this 30<sup>th</sup> day of June, 2003 with all members present. The minutes of June 24 were approved.

County Engineer Jim Christensen met with the Board. The Chairman was unanimously authorized to sign contracts for projects BROS-CO73(73) and the Board unanimously approved the following resolution:

## RESOLUTION # 37-2003

BE IT RESOLVED by the Board of Supervisors of Page County, Iowa that the following described section of roadway to be temporarily closed for construction purposes in accordance with Section 306.41 of the Code of Iowa.

Beginning at 33 feet east of the Northwest Corner of Section 22, Township 68 North, Range 39 West, Page County, Iowa, thence east approximately 0.5 miles to the Northeast Corner of the Northwest Quarter of Section 22, Township 68 North, Range 39 West.

Location of this road closure is on 240<sup>th</sup> Street East of D Avenue.

Closure of the described section of roadway is to become effective June 30, 2003 and is to remain in effect throughout the period of construction.

Passed and approved by the Page County Board of Supervisors, meeting in official session on this 30<sup>th</sup> day of June, 2003

ATTEST:

Judy Clark

Page County Auditor

James D. Richardson

Elaine Armstrong

Robert G. Anderson

An error was discovered in Resolution #35-2003. When the public hearing was held for the Class C Road petition, all parties in attendance knew that the location was at the south end of the T Avenue bridge. When the Engineer presented the resolution, it was stated as V Avenue. The **correction to Resolution #35-2003** is that it is corrected to T Avenue and not V Avenue.

Armstrong discussed the day care project and meetings she attended last week.

Heidi Carter, Page County Extension Director, met with the Board to explain the year-end finances of the Extension Council. The Extension Council is giving the County \$2,234.42. Armstrong suggested that this money should go to the Fair Board for their paving project. This will be discussed further next week.

Brian Walker was in attendance.

The Board discussed the balance in the Rural Basic Fund and the last transfer to the secondary road fund. On a motion by Anderson, seconded by Armstrong the following resolution was passed unanimously:

## RESOLUTION #38-2003

The Board of Supervisors of Page County, Iowa, met in session on this 30th day of June, 2003, and approved the following transfers of funds:

\$ 221,436	from Rural Basic to Secondary Road Fund
25,000	from Local Option to Secondary Road Fund
55,000	from Local Option Fund to Rural Basic Fund

ATTEST:

Judy Clark

Page County Auditor

James D. Richardson

Elaine Armstrong

Robert G. Anderson

The following claims were allowed and the Auditor authorized to issue warrants for the same, dating them June 30, 2003 (as listed in the Claims List).

With no other business to discuss, the Board adjourned at 10:10 a.m. and will meet again Thursday, July 3<sup>rd</sup>.

Jim Richardson, Chairman

Page County Board of Supervisors

Judy Clark

Page County Auditor

**July 3, 2003**

The Page County Board of Supervisors met in session on this 3<sup>rd</sup> day of July, 2003 with all members present. The minutes of June 30 were approved unanimously.



County Engineer Jim Christensen brought contracts and performance bonds for Hungry Canyons projects for the Board to sign. The Chairman was unanimously authorized to sign these documents.

The Recorder's Report of Fees for June was received and filed.

The Board and General Relief Director Ray Bryant met with the four county funeral directors—Randy Schulz, Vance Nelson, Vaughn Livingston, Mike Kirsch, and Bill Selby. Since October, 1999, the County has been paying \$2000 for indigent funerals out of the relief budget. These costs are paid from the general fund. The Board has been looking at costs which are not mandated to be paid by the Code of Iowa. The funeral directors have been absorbing the loss on funeral costs over the years. Various ideas were discussed. The County needs to decide what should be offered, let the funeral directors know and they come up with their costs, and then the County decide what it is willing to do. Anderson stated that it has been good to get a better understanding of the funeral business through the discussion this morning. The funeral directors will submit their information to Bryant.

Schulz brought up another issue—burial outside a cemetery on privately owned land. He would ask that the County regulate burial on private property. The County will look for further information.

The Board met with Relief Director Ray Bryant, Sheriff Mike Williams, County Attorney Dick Davidson and Clerk of Court Jenell Anderson to discuss substance abuse detox. According to the Clerk of Court, Jennie Edmundson Hospital will continue accepting patients when court ordered by a judge, but not paid by the County. The County is mandated to pay the transportation costs incurred by the Sheriff, attorney fees, and some doctor fees. If the person is admitted on a dual diagnosis, it brings up another issue.

On a motion by Armstrong, seconded by Anderson the Board agreed to terminate the contract with Jennie Edmundson, effective July 3, 2003. A letter will be sent to Jennie Ed.

Connie Richardson talked about the Sesquicentennial Celebration scheduled for August and Elaine Farwell talked about RAGBRAI, Monday, July 21st.

With no other business to discuss, the Board adjourned at 11:35 a.m. and will meet again July 8<sup>th</sup>.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

### **July 8, 2003**

The Page County Board of Supervisors met in session on this 8<sup>th</sup> day of July, 2003 with all members present. The minutes of July 3 were approved unanimously.

County Engineer Jim Christensen met with the Board. A letter was sent to DOT in support of Leonard Scott's request for a Class B entrance at a location 600 feet north of the intersection of Iowa Highway 2 and US Highway 71. Level B roads were discussed. Equipment wants and needs were discussed. Richardson suggested a pre-bid meeting before the dump trucks are bid. A meeting will be set up for July 29<sup>th</sup>.

With no other business to discuss, the Board adjourned at 9:35 a.m. and will meet again next Tuesday, July 15, 2003.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

### **July 15, 2003**

The Page County Board of Supervisors met in session on this 15<sup>th</sup> day of July, 2003, with two members present, Anderson absent. The minutes of July 8 were approved unanimously.

County Engineer Jim Christensen met with the Board. On a motion by Armstrong, seconded by Richardson, the following resolution was passed unanimously:

## RESOLUTION # 39-2003

BE IT RESOLVED by the Board of Supervisors of Page County, Iowa that the following described section of roadway to be temporarily closed for construction purposes in accordance with Section 306.41 of the Code of Iowa.

Beginning at 33 feet east of the Northwest Corner the Northeast Quarter of Section 13, Township 69 North, Range 37 West, Page County, Iowa, thence east and south approximately 1.25 miles to a point 33 feet west and 458 feet north of the Southeast Corner of the Northwest Quarter of Section 18, Township 69 North, Range 36 West.

Location of this road closure is on 180<sup>th</sup> Street between Quince Avenue and Redwood Avenue.

Closure of the described section of roadway is to become effective July 15, 2003 and is to remain in effect throughout the period of construction.

Passed and approved by the Page County Board of Supervisors, meeting in official session on this 15th day of July, 2003.

ATTEST:

Judy Clark

Page County Auditor

James D. Richardson

Elaine Armstrong

Weed Commissioner Rick Dailey met with the Board about people who have not complied with weed notices. The costs for removing thistles need to be added to the taxes. The Board approved doing this.

On a motion by Armstrong, seconded by Richardson, the Board approved signing the Verification of County Receipt for Manure Management Plans and Plan Updates for Sunbest-Papetti Farms.

Merlin Hicks talked with the Board about moving a trailer on the old Wilson property. The Board declined using county equipment for private use.

Ray Bryant met with the Board and talked briefly about funeral costs. He has received information from three of the four funeral directors. More discussion later. He talked about the county's hazard mitigation plan. SWIPCO is writing these plans. Guidelines and timeframes need to be met. He explained about \$20 million in federal money that will be coming from Homeland Security. Some of this money will come to the counties, but no one knows how much or what specific requirements will be placed on the funds. Bryant asked if the county will want to go after some of this money and is the county willing to pay for a consultant to get the information put together. The Board agreed this is an opportunity and agreed to initially pay for a consultant if necessary, with costs divided among those eligible to participate.

The following claims were allowed and the Auditor authorized to issue warrants for the same, dating them July 15, 2003 (as listed in the Claims List).

They will be touring the Pierce Creek Watershed on Thursday.

With no other business to discuss, the Board adjourned at 9:35 a.m. and will meet again Tuesday, July 22, 2003.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

**July 22, 2003**

The Page County Board of Supervisors met in session on this 22<sup>nd</sup> day of July, 2003 with two members present, Anderson absent. The minutes of July 15 were approved unanimously.

Christy Walker was in attendance.

County Engineer Jim Christensen met with the Board. Various items were discussed.

On a motion by Armstrong, seconded by Richardson, the Chairman was authorized to sign the Extension Grant from the Department of Justice Crime Victim Assistance Division for the Doves attorney.

The Sheriff's fees for June were received and filed.

At 9:00 the Board opened the public hearing for the King Subdivision. This is a joint meeting with the Planning and Zoning Board and the Board of Supervisors. Those in attendance were Hugh Loudon, Marty Mattes, Elaine Christensen, Marlene Robberts, Bill Royer, John King, and Jim Christensen. No comments were received from neighbors or adjoining landowners. Marty Mattes moved that the subdivision be accepted as proposed, seconded by Bill Royer and passed unanimously. Only a preliminary plat is available right now. The final plat will be signed when it is available. The public hearing was closed at 9:13 a.m.

Bob Loutzenhiser was in to talk about several issues. He complained about the area around a dry hydrant needing to be mowed and then he talked about road conditions.

Ray Bryant spoke briefly with the Board.

With no other business to discuss, the Board adjourned at 9:40 a.m. and will meet again next Tuesday, July 29.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

### **July 29, 2003**

The Page County Board of Supervisors met in session on this 29<sup>th</sup> day of July, 2003 with all members present. The minutes of July 22 were approved unanimously.

Christy Walker was in attendance.

County Engineer Jim Christensen met with the Board. The Board re-signed a revised Whispering Pines Subdivision Plat because of a typo. The Board also signed the final plat for the King Subdivision, which was approved last week. The Chairman was authorized to sign the final voucher for Schildberg's contract rock job, which was done earlier this spring.

At 9:00 a pre-bid meeting was held to review the bids for three snow plow trucks and the sign truck equipment. Eight people were in attendance as well as Jim Christensen and Greg McClarnon from the secondary road department. This meeting ended at 11:12 a.m.

Marty Engle Pratt met with the Board to have provider agreements with Nishna Productions and Terrace View and business associate agreement with the department's computer company signed. The Board unanimously approved the Chairman signing these agreements.

Ray Bryant talked briefly with the Board. The County will get about \$94,000 to be spent on various items regarding the prevention of terrorism activities. He will be working on a needs assessment for this project.

The following claims were allowed and the Auditor authorized to issue warrants for the same, dating them July 31, 2003 (as listed in the Claims List).

With no other business to discuss, the Board adjourned at 11:50 a.m. and will meet again next Tuesday, August 5<sup>th</sup>.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

### **August 5, 2003**

The Page County Board of Supervisors met in session on this 5<sup>th</sup> day of August, 2003 with all members present. The minutes of July 29 were approved unanimously.

Brian Walker was in attendance.

County Engineer Jim Christensen met with the Board. The Chairman was unanimously authorized to sign two vouchers to pay IDOT for printing.

The Sheriff's report of fees for July was received and filed.

Ray Bryant met with the Board to discuss the amount the County will pay for funerals. Letters have been received from three funeral directors. The Board decided to leave the county

contribution at \$2000, giving the funeral directors the ability to negotiate for additional cash advance items not to exceed \$500.

Bryant also addressed the required Hazard Mitigation Plan for the County. SWIPCO will be contacted.

At 9:30 the Board went outside to look at a sign truck brought to the courthouse, looking at the equipment on the truck to set signs.

Sheriff Mike Williams and County Attorney Dick Davidson met with the Board to discuss law enforcement in the County.

The Page County Agricultural Extension Council had given the County \$2234.42 from excess property taxes. The Board unanimously decided to give this money to the Page County Fair Board to be used at their discretion.

With no other business to discuss, the Board adjourned at 11:30 a.m. and will meet again next Tuesday, August 12<sup>th</sup>.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

### **August 12, 2003**

The Page County Board of Supervisors met in session on this 12<sup>th</sup> day of August, 2003 with all members present. The minutes of August 5 were approved unanimously.

Rose Keast, Lois Fichter, Brian and Christy Walker were in attendance.

Warren Andrew talked with the Board about the progress of the courthouse restoration. The brickwork is done. He talked about repairing the landscaping and sidewalks. The north entrance will soon be completed. Andrew will replace the cracked sidewalks on the south (some of which were already cracked), with the county paying for part of the cost--approved by unanimous motion. Andrew will also be replacing the landscaping.

On a motion by Armstrong, seconded by Anderson, the Board approved the Chair signing the paving vouchers for J20 and the bridge contract with Murphy for BROS-CO73 (72).

John Clark, Board of Health Chairman, Dolores Bellairs, Board of Health member, Donnie McCoy, Environmental Specialist, and Sandy Davis, Public Health administrator, met with the Board to discuss the vehicle use policy for the Environmental Specialist. The Board of Health is requesting that McCoy be able to garage the pickup in Northboro. Armstrong agrees with the Board of Health. Richardson disagrees. Armstrong moved that the Board of Health's request be granted that the Environmental Health pickup be housed in Northboro and the environmental specialist be charged \$3 per day for authorized use. The vote was: Armstrong—yes, Anderson and Richardson—no —motion denied.

Sandy Davis talked with the Board about the lead ordinance. The Board discussed the proposed lead ordinance brought by the Board of Health. The Board will study the ordinance and put it on the agenda next week.

The Recorder's Report of Fees for July was received and filed.

The Board re-signed the Hazard Mitigation Plan resolutions that were originally signed September 12, 2000.

Ray Bryant, Emergency Management Director, Clarinda City Councilman Bill McComb, and Sheriff Mike Williams met with the Board. Bryant talked with the Board about the differences in grants. Federal Emergency Management Agency (FEMA) has three divisions—emergency management, fire service, homeland security. The Iowa state office has two divisions—emergency management and homeland security. The Iowa state office has nothing to do with fire service—nothing to do with fire service funding or grants.

This all started with possible DOJ (Department of Justice) grants. There was very little money, a lot of paperwork and very few things for which the money could be spent. These grants seem to be geared to larger communities.

The latest grants will be available to all counties and can only be used for planning, training, exercise and specialized equipment. Fire equipment is not included. There is no money at the state level to be used for police cars, fire trucks and such. There may be money from the Fire Service, through FEMA, available to the fire departments, but Bryant has no knowledge of how to access this program.

Richardson talked about a phone call he received last week regarding someone with health issues who may not be able to pay their property taxes on time.

With no other business to discuss, the Board adjourned at 10:55 a.m. and will meet again next Tuesday, August 19. Members will be attending various meetings on Thursday.

Jim Richardson, Chairman

Judy Clark

Page County Board of Supervisors

Page County Auditor

### **August 19, 2003**

The Page County Board of Supervisors met in session on this 19<sup>th</sup> day of August, 2003 with all members present. The minutes of August 12 were approved unanimously.

Cheryl Lundgren was in attendance.

County Engineer Jim Christensen met with the Board to update them on contract construction work. He brought the quotation from Flannegan Western for the sign truck equipment. The total for this equipment is \$43,482.24. The cab and chassis already ordered is \$42,438.62, bringing the total cost of the sign truck and equipment to \$85,921.46. The old sign truck will be sold. On a motion by Anderson, seconded by Armstrong, the Board unanimously approved the purchase of the sign truck equipment. The County will be applying for funds from Hungry Canyons for three culvert flumes.

Sandy Davis, Public Health Administrator, met with the Board to once again talk about the lead ordinance. The Board asked various questions about the ordinance. The Board will look at corrections for this ordinance on Thursday and will set the date for the public hearing.

Armstrong reported on the 4-County meeting she attended last week, dealing with economic development.

The Board discussed the payments to day care in Clarinda, Essex and Shenandoah. At this point, the payments will be made quarterly.

The following claims were allowed and the Auditor authorized to issue warrants for the same, dating them August 15, 2003 (as listed in the Claims List).

With no other business to discuss, the Board adjourned at 10:35 a.m. will meet again on Thursday.

Jim Richardson, Chairman

Judy Clark

Page County Board of Supervisors

Page County Auditor

### **August 21, 2003**

The Page County Board of Supervisors met in session on this 21<sup>st</sup> day of August, 2003 with two members present, Armstrong absent attending another meeting. The minutes of August 19 were approved unanimously.

Cheryl Lundgren was in attendance.

County Engineer Jim Christensen met with the Board. Bids for three snow plow cab/chassis were opened. Four bids were received as follows: Peterbilt of Council Bluffs--\$252,477; Omaha Truck Center--\$139,090; Wick's Sterling Trucks--\$132,235; and Cornhusker International--\$141,243.43. Anderson moved that the low bid of Wick's Sterling Trucks be accepted, pending the approval of the engineer after checking specs. Motion carried.

Christensen stated he will be waiting until December to apply to Hungry Canyons for the three culvert flumes. Anderson asked about gravel that is being hauled to a road he doesn't think should be graveled. The old sign truck will be sold at an IDOT auction. Information will be sent out for bids for snow plow equipment for the trucks just ordered.

On a motion by Anderson, seconded by Richardson, the Board set 9:00 a.m. on September 9 for the public hearing to approve the lead ordinance. The County Auditor will publish notice of the intent to adopt this ordinance. The first and second readings were waived and a final reading will be on this date.

The Board was informed of the tentative equalization order of a 14% increase on residential property received from the Iowa Department of Revenue.

With no other business to discuss, the Board adjourned at 10:00 a.m. and will meet again next week.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

**August 28, 2003**

The Page County Board of Supervisors met in session on this 28<sup>th</sup> day of August, 2003 with all members present. The minutes of August 21 were approved unanimously.

Christy Walker was in attendance.

County Engineer Jim Christensen met with the Board. He stated that the bid read for Peterbilt at last week's bid opening was incorrect. It was really \$136,317, which placed this bid as the third highest bid.

On a motion by Armstrong, seconded by Anderson the Board agreed to go into closed session at 8:38 a.m. for items that could affect pending litigation (per Iowa Code 21.5(1)(c)). On a motion by Anderson, seconded by Armstrong, the closed session ended at 8:50 a.m.

On a motion by Anderson, seconded by Armstrong, the following resolution was passed unanimously:

**RESOLUTION # 40-2003**

BE IT RESOLVED by the Board of Supervisors of Page County, Iowa that the following described section of roadway be re-opened because of completed construction purposes in accordance with Section 306.41 of the Code of Iowa.

Beginning at 33 feet east of the Northwest Corner of Section 22, Township 68 North, Range 39 West, Page County, Iowa, thence east approximately 0.5 miles to the Northeast Corner of the Northwest Quarter of Section 22, Township 68 North, Range 39 West.

Location of this road opening is on 240<sup>th</sup> Street East of D Avenue.

Re-opening of the described section of roadway is to become effective August 28, 2003.

Passed and approved by the Page County Board of Supervisors, meeting in official session on this 28<sup>th</sup> day of August, 2003.

ATTEST:

Judy Clark

Page County Auditor

James D. Richardson

Elaine Armstrong

Robert G. Anderson

The Engineer and Board discussed the Nodaway River Bridge. On a motion by Armstrong, seconded by Anderson, the Board unanimously agreed that a consultant will be hired to design the bridge.

Christensen stated that the county's air compressor is experiencing problems. Two quotations were solicited as follows: James W. Bell Co.--\$10,742, and Logan Contractors Supply--\$13,441. On a motion by Anderson, seconded by Armstrong, the Board approved the low bid for the Ingersoll Rand compressor for \$10,742.

Anderson asked about problems with the dragline. Repairs need to be made on it. The Board talked about the quality of the rock being used.

On a motion by Armstrong, seconded by Anderson, the following resolution was passed unanimously:

**RESOLUTION #41-2003**

The Page County Board of Supervisors met in session on this 28<sup>th</sup> day of August, 2003 and unanimously approved the abatement of the 2002-2003 taxes and interest in the amount of \$324.00 on the following parcel which is now owned by the City of Essex (was obtained to clean up house after extensive fire damage—lot is now empty):

Parcel #0126337100000—802 Iowa Avenue

ATTEST:

Judy Clark  
Page County Auditor

James D. Richardson  
Elaine Armstrong  
Robert G. Anderson

On a motion by Anderson, seconded by Armstrong, the Chairman was unanimously authorized to sign the Waubonsie Mental Health contract.

Various items of correspondence were discussed.

County Attorney Dick Davidson met with the Board. On a motion by Anderson, seconded by Armstrong, the Board unanimously agreed to go into closed session to discuss an employee issue and possible litigation per Iowa Code 21.5(1)(c) at 10:45 a.m. and the Board ended the closed session at 11:07 a.m.

The following claims were allowed and the Auditor authorized to issue warrants for the same, dating them August 29, 2003 (as listed in the Claims List).

With no other business to discuss, the Board adjourned at 11:09 a.m. and will meet again on September 2<sup>nd</sup>.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

**September 9, 2003**

The Page County Board of Supervisors met in session on this 9<sup>th</sup> day of September, 2003 with all members present. The minutes of August 28 were approved unanimously.

Christy Walker was in attendance.

County Engineer Jim Christensen met with the Board. On a motion by Anderson, seconded by Armstrong, the Board unanimously approved the following resolution:

**RESOLUTION #43-2003**

BE IT RESOLVED by the Board of Supervisors of Page County, Iowa that construction work has now been completed and that the following described section of roadway to be re-opened in accordance with Section 306.41 of the Code of Iowa.

Beginning at a point 33 feet east of the Northwest Corner of the Northeast Quarter of Section 13, Township 69 North, Range 37 West, Page County, Iowa; thence east and south approximately 1.25 miles to a point 33 feet west and 458 feet north of the Southeast Corner of the Northwest Quarter of Section 18, Township 69 North, Range 36 West.

Location of this project is on 180<sup>th</sup> Street between Quince Avenue and Redwood Avenue. Re-opening of the described section of roadway is to become effective September 9, 2003. Passed and approved by the Page County Board of Supervisors, meeting in official session on this 9<sup>th</sup> day of September, 2003.

ATTEST:

Judy Clark  
Page County Auditor

James D. Richardson  
Elaine Armstrong  
Robert G. Anderson

On a motion by Anderson, seconded by Armstrong, the Board unanimously approved the Chairman signing the Agreement for Federal Bridge Replacement Funds for the Nodaway River Bridge at Braddyville and the contract for pavement striping with Dennis Parking Lot Maintenance.

On a motion by Armstrong, seconded by Anderson, the Board passed the following resolution:

**RESOLUTION #42-2003**

The Page County Board of Supervisors met in session on this 2<sup>nd</sup> day of September, 2003 and unanimously approved the abatement of the 2002-2003 taxes and any delinquent taxes for two parcels acquired by Page County through tax sale deed:

Parcel #001032387120000—Orig Lots 11 & 12 Blk 14, City of Coin

Parcel #001433111120000—Orig Lot 5 Blk 5, City of Blanchard

ATTEST:

Judy Clark

Page County Auditor

James D. Richardson

Elaine Armstrong

Robert G. Anderson

The Recorder's Report of Fees for August was received and filed.

On a motion by Armstrong, seconded by Anderson, the chairman was authorized to sign the Maximus Certification of Cost Allocation Statement for the year.

Chairman Richardson opened the public hearing at 9:00 a.m. for the adoption of Ordinance No. 2003-1, Page County Lead Ordinance. The public hearing was closed. On a motion by Anderson, seconded by Armstrong, Ordinance No. 2003-1 was unanimously adopted.

PAGE COUNTY ORDINANCE NO. 2003-1

**AN ORDINANCE ESTABLISHING THE PAGE COUNTY LEAD ORDINANCE**

An ordinance controlling lead hazards in dwelling, including establishing minimum standards for inspection and providing penalties for violation of the provisions hereof.

**Section 1: Definitions**

The following words shall have the following meanings for the purpose of this regulation:

1. Board of Health: The Page County Board of Health pursuant to Chapter 137 of the Code of Iowa.
2. Health Department: The Page County Public Health Department
3. Health Officer: An authorized representative with certified training (approved by the Iowa Department of Public Health) in assessment of lead-based paint and radioisotope X-ray fluorescence analyzer (XRF) designated by the Page County Board of Health.
4. Accessible, Impact, or Friction surfaces: Shall include but not limited to such surfaces as windowsills, doors, door frames, protruding corners, stair treads and lips, floors, and any other areas offering Accessible, Impact or Friction Surfaces.
  - a. Accessible: Any surface at a level or height that is easily accessible for children to bite, chew, or mouth. (e.g. window sill)
  - b. Impact: any surface where hard objects often hit or run into the surface and cause paint to be knocked off. (e.g. protruding corner)
  - c. Friction: any surface where there is a rubbing movement that creates dust. (e.g. floor)
5. Lead-Based Paint: any paint or other surface coating already applied which contains a quantity of lead in excess of 1.0 milligrams of lead per square centimeter (1.0 mg/cm<sup>2</sup>) when tested by a radioisotope X-ray fluorescence analyzer (XRF) or more than 0.5% lead by weight when tested by a certified laboratory.
6. Deteriorated lead-based paint: any lead-based paint that is loose, chipping, peeling, cracking, flaking, chalking, or otherwise coming off a surface.
7. Lead Hazard: any lead based paint shall be considered a lead hazard if:
  - a. The paint exists in or about a dwelling or other child occupied facility in which children under age 6 commonly reside.
  - b. The paint is determined to be on any accessible, impact, or friction surface or any other surface where the paint is determined to be deteriorating in any manner. This shall include areas of bare soil that contain lead-based paint chips. In addition, this shall also include surfaces that contain lead dust that exceeds the EPA/HUD guidelines. (Bare floors: 40 milligrams per square foot. Interior window sills: 250 milligrams per square foot. Window wells: 400 milligrams per square foot).
8. Dwelling: a building or structure occupied or designed or intended to be occupied as a place for human habitation and use, including any accessory building, structure or yard area belonging thereto.
9. Premise: a lot, plot, or parcel of land including all facilities and improvements thereon.



10. Dwelling unit: any room or group of rooms located within a dwelling and forming a single habitable unit, with facilities which are used or intended to be used for any of the following: living, sleeping, cooking, and/or eating in, or having any actual possession of a dwelling or a dwelling unit.
11. Occupant: any person living, sleeping, cooking, and/or eating in, or having any actual possession of a dwelling or a dwelling unit.
12. Owner: any person who, alone or jointly with others: (a) shall have legal title to any dwelling, with or without accompanying actual possession thereof, or (b) shall have charge, care or control of any dwelling by acting as the agent of the owner or as the executor, administrator, trustee, or guardian of the estate of the owner.
13. EBL (Elevated Blood Lead) Child: Any child who has had one venous blood lead level of greater than or equal to 20 micrograms per deciliter or at least two venous blood levels of 15 to 19 micrograms per deciliter.
14. Child-occupied facility: building or portion of a building visited by the same child, six years of age or under, for a period that exceeds six hours within any week (Sunday through Saturday time frame). Child occupied facilities may include but are not limited to: day-care centers, preschools, and kindergarten classrooms.

**Section 2: Scope and Applicability**

1. This ordinance shall affect only those dwelling or dwelling units in which an EBL child resides or commonly visits. All owners shall comply with the provisions of this ordinance and of the rules, resolutions, and order adopted pursuant to this ordinance.

**Section 3: Use or Sale of Lead-Based Paint**

1. No person shall possess, sell, expose for sale, deliver or give away any lead based paint intended for painting or covering any surface on the interior or exterior of a residential dwelling.

**Section 4: Disposal of Lead-Based Paint and Lead-Based Paint Hazards**

1. Lead based paint shall be disposed of in accordance with local, state, and federal regulations for disposing of hazardous waste.
2. All repairs, renovation, or remodeling waste that contains lead based paint must be disposed of according to local waste disposal regulations. No person shall re-use or recycle said waste for residential purposes.

**Section 5: Inspections**

1. When the Health Officer learns of an EBL child, he/she may cause to have inspected the dwelling or child-occupied facility for lead hazards. The inspection shall consist of a visual assessment of the condition of all interior and exterior surfaces and a determination of the lead content of the paint on these surfaces. The lead content of the paint shall be determined only through the use of XRF analyzer or laboratory chemical analysis. Methods such as swabs shall not be considered an acceptable means of testing for lead-based paint. Tests, which show the presence of lead-based paint on a surface, may be extrapolated to similar surfaces in the same room that would be expected to be finished with the same type of paint. A determination of the lead hazards will be made from lead content of the paint and the conditions observed. The findings of such inspection will be recorded and documented by the Health Officer.
2. When a lead hazard is found in a dwelling or dwelling unit inspected pursuant to this section or otherwise, the Health Officer shall recommend to have examined all children under six years of age, such other children he/she may find advisable to examine, or other persons, residing or who have recently resided, or frequently visit in said dwelling or dwelling unit, for undue lead exposure. The results of such examination shall be reported to the Health Officer, the affected individual, and when applicable, their parent or guardian.
3. The results of an investigation for lead hazards, including the presence or absence of lead-based paint which are not considered to be lead hazards, shall be reported in a written notice, with suggested remedial/maintenance actions, within 7 days to the owner. The Health Officer shall inform such other persons or agencies as he/she deems possible.

**Section 6: Refusal of Admittance**

1. In the event the Health Officer, in proceeding to enter any premises of the purpose of making an inspection to carry out the provisions of this ordinance, shall be refused entry, a complaint may be made under oath to any magistrate of the county, who shall issue a warrant to a peace officer of the county directing him between the hours of sunrise and sunset to accompany the Health Officer, when entering said premise to make such inspection, and to obtain such samples as may be required to carry out the provisions of this ordinance.

**Section 7: Hazard Reduction**

1. When the Health Officer determines that a lead hazard is present in a dwelling or a dwelling unit where an EBL child lives, frequently visits, or has recently resided, he/she shall issue a written notice within 7 days to the owner to eliminate the hazard with suggested remedial/maintenance actions to be

completed in a time period not to exceed thirty days. However, at the discretion of the Health Officer, additional time may be granted to eliminate said hazard. Methods for compliance shall be in accordance with this section.

- a. In the event the dwelling is vacated by the occupant who occupied same at the time of the issuance of corrective notice referred to in this section, such dwelling shall not be let or occupied by any other person until such corrective notice is complied with.
2. The owner of any dwelling or dwelling unit which has been determined to contain lead hazards shall correct these lead hazards by methods approved by the Health Officer within the time period allowed by the Health Officer in a written notice. Failure to correct the lead hazard(s) within the allotted time period shall result in appropriate legal action against the owner for noncompliance, pursuant to section 13.
3. Lead hazards on surfaces other than accessible, impact, or friction surfaces shall be corrected through one of the three following methods:
  - a. All areas of deteriorating lead-based paint on both interior and exterior surfaces and any other appurtenances shall be entirely removed and the surfaces shall be properly prepared before repainting with lead-free paint or refinishing so that the surface does not begin to deteriorate again. Repainting with lead-free paint without prior removal of all deteriorating lead-based paint shall not be considered an approved method of correcting lead hazards.
  - b. The interior or exterior surface or appurtenance which has areas of deteriorating lead-based paint shall be removed from the dwelling and replaced with a surface free of lead-based paint.
  - c. The interior or exterior surface or appurtenance which has areas of deteriorating lead-based paint shall be covered with a permanently affixed lead-free covering. The permanently affixed covering shall be incapable of being readily chewed through, torn from the surface, pieced, or otherwise removed so as to expose the hazardous surface.
4. Lead hazards on surfaces which are accessible, impact or friction surfaces shall be corrected through one of the three following methods.
  - a. All lead-based paint on both interior and exterior surfaces and appurtenances which are on accessible, impact, or friction surfaces shall be entirely removed to the substrate. The surface(s) must be properly prepared and repainted with lead-free paint or refinished. Repainting with lead-free paint without prior removal of all lead-based paint down to the substrate shall not be considered an approved method of correcting lead hazards on accessible, impact, or friction surfaces.
  - b. The interior or exterior surface or appurtenance, which is or contains an accessible, impact or friction surface shall be removed from the dwelling and replaced with a surface appurtenance that is finished with a lead-free coating.
  - c. The interior or exterior surface or appurtenance which is an accessible, impact or friction surface shall be covered with a permanently affixed lead-free covering. The permanently affixed lead-free covering shall be incapable of being readily chewed through, torn from the surface, pierced, or otherwise removed so as to expose the hazardous surface.
5. The Health Officer shall inspect all areas cited as lead hazards after remediation is complete and approve them as "lead-safe". A written notice shall be issued to all affected parties and retained by the Health Officer, stating that the property is "lead-safe" and proper maintenance must occur to ensure the property remains "lead-safe".

#### **Section 8: Retaliatory Actions**

1. It shall be unlawful for the lessor of a dwelling, or his/her employees, agents, or persons acting in his/her behalf to retaliate against lessees of dwellings whose occupants have been tested for lead poisoning.
2. It shall be unlawful for the lessor of a dwelling, or his/her employees, agents, or persons acting in his/her behalf to prohibit or discourage the occupants of the dwelling from participating in the lead poisoning screening program.
3. Retaliation shall include harassment, termination of the tenancy, discontinuation of utilities or other services, and any other action taken against the lessee.
4. Occupants shall include visitors in the dwelling.
5. An action taken against the tenant shall not be considered retaliation if:
  - a. It is supported by reasonable cause unrelated to the occupants' participation in the lead poisoning screening program.

#### **Section 9: Hearings**

1. In the event any person is aggrieved by any order of the Health Officer, he/she may within ten days of the date of such order appeal to the Board of Health and in writing, state his/her reasons for requesting such order to be rescinded or modified. The Board of Health shall review the action of the Health

Officer, and shall modify, withdraw, or order compliance with said order. Appeal from any order of the Board of Health may be taken within 10 days to the District Court.

**Section 10: Jurisdiction**

1. The provision of this ordinance shall apply throughout Page County including cities and towns therein, unless the cities and towns have adopted a lead ordinance.

**Section 11: Enforcement**

1. The Health Officer shall have the duty and responsibility of notifying the Page County Board of Health of non-compliance with this ordinance. The Page County Board of Health shall have the duty and responsibility of enforcing this ordinance.

**Section 12: Injunction**

1. Nothing in this ordinance shall be construed to prohibit the Page County Board of Health from injunctive relief or other relief as allowed by law.

**Section 13: Penalty**

1. Any person violating this ordinance or any provision thereof, shall be guilty of a simple misdemeanor and upon conviction thereof, shall be fined not more than one-hundred dollars or imprisoned in jail for a period not to exceed thirty days. Each day that a violation occurs constitutes a separate offense.
2. Upon failure of any person to correct a lead hazard found on his/her property, the Page County Board of Health may direct or cause the correction of said lead hazards. All expenses incurred thereby may be recovered by suit in the name of the Page County Board of Health, or the Page County Board of Health may certify the amount of said expenses, together with a description of the property to the County Treasurer who shall enter the same upon the tax books as costs for removing a lead hazard and said amounts shall be collected as other taxes.

**Section 14: Separability of Provisions**

1. If any section, paragraph, clause, or provision of the ordinance shall be held invalid, the invalidity of such section, paragraph, clause, or provisions shall not affect any of the remaining provisions of this ordinance.

**Section 15: Variances**

1. The Health Officer shall have the authority to determine a surface, that may otherwise be identified as a lead hazard, lead safe. If the Health Officer is able to determine a surface (that fits the description of a lead hazard) is not causing or does not have reasonable potential to cause lead exposure, the Health Officer may, with written notice, deem that the surface is lead-safe. This may be done only after a thorough investigation of the entire premises is complete, and careful evaluation of the source(s) identified as the cause or potential cause of lead poisoning are identified. Detailed documentation of such surfaces shall be included in the final report of the premises and be provided to the owner, tenant, and the Health Officer.
2. Any surface with deteriorating lead-based paint will not, under any circumstances, be allowed to be identified as lead-safe.

**Section 16: Effective Date**

1. This ordinance shall be in effect after its final passage, approval, and publication as provided by law.

By a unanimous vote of the Board of Supervisors on August 21, 2003, the first and second readings of Ordinance No. 2003-1 are waived and the third and final reading was unanimously approved on September 9, 2003.

ATTEST:

Judy Clark

Page County Auditor

James D. Richardson

Elaine Armstrong

Robert G. Anderson

This Ordinance No. 2003-1 will be published on September 17, 2003 in all local newspapers as a part of these Board minutes.

The Board reviewed the annual Page County EMS report.

The Board talked by phone with M. J. Broomfield, SWIPCO, about an available housing grant application. An application is usually for \$275,000 to \$300,000 (for about 12 homes at the maximum of \$24,999) with a required match of about 8-10% of the total amount. SWIPCO would do the grant application as part of the annual fee paid by the county and cities.

Richardson contacted SWIPCO to set up a meeting on September 29<sup>th</sup> at 7:30 p.m. with the cities in Page County.

Elaine Farwell, Clarinda Chamber of Commerce director, met with the Board to update them on the fall schedule of events around the square.

With no other business to discuss, the Board adjourned at 10:40 a.m. and will meet again next Tuesday, September 16<sup>th</sup>, with members attending other meetings on Thursday.

**September 16, 2003**

The Page County Board of Supervisors met in session on this 16<sup>th</sup> day of September, 2003 with all members present. The minutes of September 9 were approved unanimously.

Brian Walker was in attendance.

County Assessor Gene Ripley talked with the Board about the procedure to follow to find a new assessor, due to his resignation effective December 31, 2003.

County Engineer Jim Christensen met with the Board. Nick Jamison, Schildberg, talked about differences in road rock for Missouri and rock for Page and Fremont Counties. Christensen said the sign truck had arrived and has been taken to Emmetsburg to have the equipment installed.

The Sheriff's Report of Fees for August was received and filed.

The Board talked with Ray Bryant, General Assistance Director, about a claim filed for relief.

On a motion by Armstrong, seconded by Anderson, the following resolution was unanimously approved:

**RESOLUTION #44-2003**

The Page County Board of Supervisors, sitting in session on this 16<sup>th</sup> day of September, 2003, do hereby approve the appointment of Cheryl Castillo as a deputy in the Auditor's Office, effective September 16, 2003.

ATTEST:

Judy Clark  
Page County Auditor

James D. Richardson  
Elaine Armstrong  
Robert G. Anderson

On a motion by Anderson, seconded by Armstrong, the following resolution was passed unanimously:

**RESOLUTION #45-2003**

The Page County Board of Supervisors met in session on this 16<sup>th</sup> day of September, 2003 and unanimously approved the abatement of the 2002-2003 taxes and any delinquent taxes for four parcels owned by the City of Shenandoah:

Parcel #000519229195000—Redfields Lot 15 exc N 50' & Pt Lot 4 E/2 NE Adj on W 19-69-39, City of Shenandoah—309 N. Broad St.

Parcel #000519228100000—N Shen W 173.9' Lots 31, 32, 33, & 34 & W 173.9' N 20' Lot 30, City of Shenandoah (old Field's Building)

Parcel #000519264110000—Orig Lots 144 thru 146, City of Shenandoah (612 W. Thomas)

Parcel #000519264115000—Orig Lot 147 & W 1' Lot 148, City of Shenandoah (610 W. Thomas)

ATTEST:

Judy Clark  
Page County Auditor

James D. Richardson  
Elaine Armstrong  
Robert G. Anderson

The Board talked by phone with Charles Spencer, Conservation Board Chairman, about a possible property donation to the conservation board. The property is located north and east of Clarinda on Highway 71, the Amvets property. The Conservation Board sees many uses for this facility. This will be discussed at the next conservation board meeting. Spencer just wanted to let the Board know ahead of anything being done or the donation being accepted. Spencer also talked about the Wabash Trace in Coin and encroachment by the elevator on the Trace.

Marty Pratt talked with the Board about the requirement by HIPAA for electronic transmissions. Iowa Counties are required to comply with the Health Insurance Portability and Accountability Act of 1996 (HIPAA), including the standard transaction regulations which

require that health plans use standard formats and codes when conducting common health care transactions electronically. Cooperating with other counties for the purpose of creating an Electronic Transactions Clearinghouse in order to comply with the HIPAA standard transaction regulations will save time and money. An Electronic Transactions Clearinghouse could potentially have beneficial applications for counties far beyond HIPAA. On a motion by Anderson, seconded by Armstrong, the Board unanimously approved entering into the Electronic Transactions Clearinghouse (ETC) 28E Agreement with ISAC for electronic transmissions for HIPAA.

Anderson left at 9:55 a.m. for another meeting.

The following claims were allowed and the Auditor authorized to issue warrants for the same, dating them September 15, 2003 (as listed in the Claims List).

With no other business to discuss, the Board adjourned at 10:20 a.m. and will meet again September 18, 2003.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

**September 18, 2003**

The Page County Board of Supervisors met in session on this 18<sup>th</sup> day of September, 2003 with all members present. The minutes of September 16, were approved unanimously.

County Engineer Jim Christensen met with the Board. At 8:30 a.m. bids for three beds, plows and spreaders for three snow plow trucks were opened. Salesmen from Truck Equipment, Inc. and Omaha Standard were in attendance. Bids were as follows: Eddy Walker Equipment-\$90,357.00; Truck Equipment, Inc.-\$97,314.00; All Truck Equipment-\$88,041.00; Badger Body-\$87,642.00; Omaha Standard-\$93,801.00; and Future Line Truck Equipment-\$90,022.59. Delivery dates stated on the bids were discussed—some were quite long. On a motion by Anderson, seconded by Armstrong, the Board tabled the decision on the equipment to let the County Engineer look at the specs, taking into consideration the time frames for installation.

On a motion by Armstrong, seconded by Anderson, the Board unanimously approved signing the sheet for the contract rock project for next spring.

At 9:00 a.m. the only bid received for the outdoor courthouse steps was received from the Furniture Mart in Shenandoah for \$1350.92. The color samples were attached to the bid. More color samples will be requested. The decision was tabled until other samples can be obtained.

General Assistance Director Ray Bryant and County Attorney Dick Davidson met with the Board regarding a relief claim. A letter will be sent.

Jan Frank-de Ois, Shenandoah Library Director, met with the Board to present the library's annual report.

With no other business to discuss, the Board adjourned at 10:15 a.m. and will meet again next Thursday, September 25<sup>th</sup>.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

**September 25, 2003**

The Page County Board of Supervisors met in session on this 25<sup>th</sup> day of September, 2003 with all members present. The minutes of September 18 were approved unanimously.

Christy Walker was in attendance.

County Engineer Jim Christensen met with the Board. He needs to amend the secondary road budget because of a project that was to be done in 2003 but did not get started until July 1, 2003. This amendment will be done at a later date. Truck equipment bids were discussed. Christensen recommends going with the Eddy Walker bid because of the equipment

installation time frame. On a motion by Anderson, seconded by Armstrong, the Board unanimously agreed to accept the Eddy Walker bid of \$90,357.

Christensen attended the IMWCA sponsored workshop on being an effective safety coordinator. One of the recommendations is regularly checking driver's licenses (CDL) and driving records of employees. Employees are being required to come into compliance, as a requirement of their job.

The DNR Fisheries wants to apply for Fish Passage Funds for a retrofit on the check dam on the Middle Tarkio River at Blanchard. Christensen did a design and cost estimate for the application, which has to be done this week. On a motion by Armstrong, seconded by Anderson, the Board unanimously approved sending the design and cost estimate as requested.

On a motion by Anderson, seconded by Armstrong, the Chairman was unanimously authorized to sign amendments to extend completion dates on project agreements for three check dams. All three jobs have been let and are waiting for contractors. He was also authorized to pay IDOT \$12.60 for printing plans for the letting of pavement striping.

Sheriff Mike Williams met with the Board to talk about his reserve deputies and the training needed for them to be certified and approved. The Board approved these reserves as working for the county: Tim Furst, Scott Langley, and Charles McCalla.

Outside carpet was once again discussed. The Furniture Mart was the only bidder and called yesterday to say the carpet could not be installed this year because of the cooler weather. The Board tabled the carpet decision indefinitely.

On a motion by Armstrong, seconded by Anderson, the following resolution was passed unanimously:

**RESOLUTION #46-2003**

The Page County Board of Supervisors met in session on this 25<sup>th</sup> day of September, 2003 and approved the abatement of the 2003-2004 taxes in the amount of \$13,856.00 on the following parcel which is owned by the Clarinda Regional Health Center:

Parcel #000831353101000—Doctors Building

ATTEST:

Judy Clark

Page County Auditor

James D. Richardson

Elaine Armstrong

Robert G. Anderson

The Board discussed developing a policy for use of county secondary road equipment by other public or private entities.

With no other business to discuss, the Board adjourned at 10:15 a.m. and will meet again Tuesday, September 30<sup>th</sup>.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

**September 30, 2003**

The Page County Board of Supervisors met in session on this 30<sup>th</sup> day of September, 2003 with all members present. The minutes of September 25 were approved unanimously.

Christy Walker was in attendance.

Anderson brought a letter from the Essex Commercial Club requesting a \$600 economic development contribution to pay for taxes on the property they own. The Essex Commercial Club has been cleaning up property in Essex and has taken deed to several of the properties. A decision will be made at the next meeting.

Ray Bryant met with the Board about payment for the client discussed last week. Bryant also talked about another need for heating in a home. Bryant will see what he can work out with the gas company.

The Board discussed with Bryant, the housing meeting they all attended last night. Bryant believes each town needs to have its own housing committee. There will also be a county committee.

The following claims were allowed and the Auditor authorized to issue warrants for the same, dating them September 30, 2003 (as listed in the Claims List).

With no other business to discuss, the Board adjourned at 9:50 a.m. and will meet again next Tuesday, October 7<sup>th</sup>.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

**October 7, 2003**

The Page County Board of Supervisors met in session on this 7<sup>th</sup> day of October, 2003 with two members present, Richardson absent. The minutes of September 30 were approved unanimously.

County Engineer Jim Christensen met with the Board and talked about changing the gradation of rock, which will cost 5 cents more per ton. He discussed options on the water line that is attached to the existing Braddyville bridge. On a motion by Anderson, the Vice Chairman was unanimously authorized to sign the consultant agreement on the Braddyville Bridge. On a motion by Anderson, the Board unanimously approved the rock petition from Richard and Carol Balgemann located at 23/26 Nodaway and passed the following resolution for the road change:

**RESOLUTION # 47-2003**

WHEREAS the Page County Board of Supervisors is empowered by Section 309.57 of the Code of Iowa to establish certain Page County Secondary Roads as Area Service "B".

AND WHEREAS the Page County Board of Supervisors has adopted Page County Ordinance No. 96-2, An Ordinance Establishing the Area Service "B" Road Classification in Page County, Iowa.

AND WHEREAS the Page County Engineer is currently maintaining on file an accurate record for all segments of roads classified as Area Service "B", and this record is available for inspection at the County Engineer's Office.

AND WHEREAS the Page County Engineer has caused the necessary signs to be erected at every public road access on those roads.

AND WHEREAS the Page County Board of Supervisors has accepted a Rock Petition upgrading the following described road from earth surfaced to granular surfaced.

Beginning at a point 2780 feet west of the Southeast Corner of Section 23, Township 69 North, Range 37 West; thence west 1233 feet.

BE IT THEREFORE RESOLVED that this amendment, number 28, be included to remove this section of roadway from the roads that are presently designated as Level B roads.

Passed and approved this 7th day of October, 2003.

ATTEST:

Judy Clark  
Page County Auditor

Elaine Armstrong  
Robert G. Anderson

On a motion by Anderson, the Vice Chairman was unanimously authorized to sign the reimbursement form for Hungry Canyons funds for HCA-20 12/22 Morton slope tapered inlet on box culvert.

Anderson once again discussed the use of county equipment by other entities. Christensen will contact other counties for copies of policies.

The Recorder's Report of Fees for September was received and filed.

On a motion by Anderson, the Board unanimously approved giving Essex Commercial Club \$600 as a reimbursement for taxes for cleaning up properties and as contribution to

economic development. Normally, a city takes deed to properties needing to be cleaned up and the properties are made exempt when owned by the City.

Anderson talked about the information received at a Clarinda day care meeting he had attended for Armstrong.

Ray Bryant talked with the Board about the lack of assistance available now because of assistance programs being cut.

With no other business to discuss, the Board adjourned at 10:30 a.m. and will meet again next Tuesday, October 14.

Elaine Armstrong, Vice Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

**October 14, 2003**

The Page County Board of Supervisors met in session on this 14<sup>th</sup> day of October with all members present. The minutes of October 7 were approved unanimously.

Sheriff Mike Williams talked to the Board.

County Engineer Jim Christensen met with the Board and talked about a county policy concerning use of equipment and work done by the Secondary Road Department. Anderson talked about roads that are being rocked unnecessarily.

Dr. Jim Campbell talked with the Board about a request the Board received a few weeks ago regarding replacing a name on the veteran's arch. More information will be obtained.

Rob Hickman talked with the Board about Domestic violence awareness month and asked if a candlelight vigil could be held in the south Courtyard on October 27<sup>th</sup> from 5:00 to 6:30 p.m. Board approved.

Warren Andrew talked with the Board about the courthouse restoration.

On a motion by Armstrong, seconded by Anderson, the Chairman was authorized to sign the contract extension for the domestic violence attorney.

On a motion by Anderson, seconded by Armstrong, the Chairman was authorized to sign the annual Nishna Productions contract.

The Board signed a letter of support for Naturally Iowa's CDBG application.

Ray Bryant talked with the Board about the Resolutions to participate in the Page County Housing Program. The resolution has been rewritten and will be given to all municipalities in Page County. Ray also talked about the Hazard Mitigation Plan he is working on.

The Board addressed various items of correspondence.

The following claims were allowed and the Auditor authorized to issue warrants for the same, dating them October 15, 2003 (as listed in the Claims List).

With no other business to discuss, the Board adjourned at 11:15 a.m. and will meet again next Tuesday, October 21.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

**October 21, 2003**

The Page County Board of Supervisors met in session on this 21<sup>st</sup> day of October, 2003 with all members present. The minutes of October 14 were approved unanimously.

John Lind and Christy Walker were in attendance.

County Engineer Jim Christensen and the Board talked about the policy for use of equipment and work done by the secondary road. On a motion by Anderson, seconded by Armstrong, the Board unanimously adopted the Policy for Use of Equipment and Work Done by the Page County Secondary Road Department for Cities and Rural Cemeteries. Richardson talked about a piece of old equipment that could be traded in for the sign truck equipment for \$4500. The Board approved the trade in.



The Board unanimously approved signing and sending letters to our Congressional representatives in support of a Veteran Administration Hospital Satellite Clinic in Shenandoah.

The Board talked by phone with Renee Von Bokern regarding secondary road and sheriff's union proposals.

The Clarinda Day Care project was briefly discussed.

Nancy Curtis, State Auditor's Office, talked with the Board about the county audit.

The Board talked with M. J. Broomfield about the city responses to the housing program resolutions. A date for public hearing was set.

With no other business to discuss, the Board adjourned at 10:58 a.m. to attend the Assessor's Conference Board meeting at 11 a.m. The Board will meet again on Thursday.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

### **October 23, 2003**

The Page County Board of Supervisors met in session on this 23<sup>rd</sup> day of October, 2003 with two members present. Chairman Richardson was absent, attending a SWIPCO meeting. Vice Chairman Elaine Armstrong presided.

County Engineer Jim Christensen presented the final pay voucher to Manatts for seal coat work done this summer for Board signature. Anderson made the motion to approve signature. Armstrong signed in the absence of the Chairman.

Anderson made a motion that the Board sign a letter on the progress of Grandma's House Child Care Center requesting an extension of time on the Grant. Armstrong seconded the motion. Letter will be signed and sent.

Board meeting adjourned at 1:30 p.m. and members met with the unions for initial proposals and discussion. The Board will meet again on Tuesday, October 28.

Elaine Armstrong, Vice Chairman  
Page County Board of Supervisors

Peggy Huddle  
Page County Deputy Auditor

### **October 28, 2003**

The Page County Board of Supervisors met in session on this 28<sup>th</sup> day of October, 2003 with all members present. The minutes of October 23 were approved unanimously.

County Engineer Jim Christensen met with the Board. He brought his response to the state auditor's comments.

Jean Negley, representing the Trees Forever Board, met with the Board.

The Sheriff's monthly report for September was received and filed.

The Board discussed a survey sent by SWIPCO.

Rick Dailey, Weed Commissioner, presented his annual report to the Board. He talked about various other things associated with his duties.

The following claims were allowed and the Auditor authorized to issue warrants for the same, dating them October 30, 2003 (as listed in the Claims List).

With no other business to discuss, the Board adjourned at 10:15 a.m. and will meet again next Tuesday, November 4<sup>th</sup>.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

### **November 4, 2003**

The Page County Board of Supervisors met in session on this 4<sup>th</sup> day of November, 2003 with all members present. The minutes of October 28 were approved unanimously.

Christy Walker was in attendance.

County Engineer Jim Christensen met with the Board. The Board called Renee VonBokern about a secondary road union question. The Board discussed the open maintainer operator position. Christensen also brought a copy of his letter to the mayor of the Braddyville about the need for Braddyville to move their waterline from the 320<sup>th</sup> Street bridge over the Nodaway River while it's being replaced.

County Attorney Dick Davidson talked with the Board about several issues.

The supervisors reported on various meetings they had attended.

With no other business to discuss, the Board adjourned at 10:30 a.m. and will meet again next Wednesday, November 12<sup>th</sup>.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

**November 12, 2003**

The Page County Board of Supervisors met in session on this 12<sup>th</sup> day of November, 2003 with two members present, Anderson absent. The minutes of November 4 were approved unanimously.

Bev McLaren, Cheryl Lundgren and John Lind were in attendance.

The Board canvassed the city election.

The Recorder's Report of Fees and the Sheriff's Report of Fees for October were received and filed.

Various items of correspondence were addressed. The Board worked on a survey about community attractions, businesses, and housing.

The following claims were allowed and the Auditor authorized to issue warrants for the same, dating them November 14, 2003 (as listed in the Claims List).

With no other business to discuss, the Board adjourned at 9:40 a.m. and will meet again on Monday, November 17<sup>th</sup>.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

**November 17, 2003**

The Page County Board of Supervisors met in session on this 17<sup>th</sup> day of November, with all members present. The minutes of November 12 were approved unanimously.

Clarinda City Manager Gary Walter and City Attorney Sanford Turner met with the Board to talk about the Allen Davison Business Park. The fence has been erected and the concrete road has been completed. The City has a prospect interested in part of Lot 3 of the Park and the City wants to exercise the option to purchase Lot 3 as it did Lot 4. On a motion by Armstrong, seconded by Anderson, the Board unanimously agreed to sell Lot 3 (6.09 acres) of the Allen Davison Business Park for \$20,097 (\$3300 per acre), and will sign an amendment to the original lease agreement and quit claim deed, with an understanding for all to abide by the original covenants. Walters stated that Fareway has signed the contract for part of Lot 4 and is moving ahead.

The Board reviewed information about the public hearing on housing which will be held at tomorrow's meeting.

With no other business to discuss, the Board adjourned at 8:50 a.m. and will meet again tomorrow.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

### November 18, 2003

The Page County Board of Supervisors met in session on this 18<sup>th</sup> day of November, with all members present. The minutes of November 17 were approved unanimously. Brian Walker was in attendance. County Engineer Jim Christensen met with the Board. Braddyville Mayor Bobby Wilson was in attendance to discuss the waterline affected by the bridge project. The board and Engineer discussed different ways to replace the waterline, and the timeframe involved. Temporary water supplies were discussed as well as the expense. Christensen discussed Hungry Canyons applications for funds to create structures to repair drop offs due to water erosion. Board approved applications.

The Page County Board of Supervisors met November 18, 2003, at 9:00 AM at the Page County Courthouse. The public hearing was called to order by Chairman James Richardson, and the roll was taken with the following members present: Richardson, Armstrong and Anderson.

The Chair announced that this was the time and place specified for taking action on the proposal to submit an application to the FY 2004 Iowa Housing Fund.

Page County has found a need for housing rehabilitation within the county, in particular for low to moderate income residents. Page County is applying for a \$300,000 grant from the Iowa Housing Fund through the Iowa Department of Economic Development and will provide project grants of up to \$24,999 for rehabilitation of 12 owner-occupied, single-family, low-moderate income housing units.

This application will be made on or before December 10, 2003. 100% of these funds will benefit low-moderate income residents. This project will be available throughout Page County. No person will be displaced as a result of funded activities.

The County Auditor announced that there were no written or oral comments received prior to the meeting. Whereupon the Chair called for any written or oral comments.

City Manager Gary Walter spoke up with a concern about the matching funds and how they would be budgeted for. If it's possible to match the funds, he is in support of the program. MJ Broomfield explained how the program works and the time frame allowed for the project. The Board discussed its concerns about the funds the County would be responsible for, and where the funds would come from.

After due consideration, Board Member Armstrong made the motion to adopt a RESOLUTION AUTHORIZING AND DIRECTING THE CHAIR TO MAKE AN APPLICATION TO THE FY2004 IOWA HOUSING FUND PROGRAM FOR ASSISTANCE TO COMPLETE THE PAGE COUNTY HOUSING REHABILITATION PROGRAM, Seconded by Anderson. A roll call vote was taken:

Ayes – Richardson, Armstrong, Anderson.

Nays - None. Motion carried.

Chair Richardson closed the public hearing at 9:35A.M

Sonia Morrison, Deputy Auditor

#### RESOLUTION #48-2003

RESOLUTION AUTHORIZING AND DIRECTING THE CHAIR TO MAKE AN APPLICATION TO THE FY2004 IOWA HOUSING FUND PROGRAM FOR ASSISTANCE TO COMPLETE THE HOUSING REHABILITATION PROGRAM

WHEREAS; Page County has found a need for housing rehabilitation in the county; and,

WHEREAS; Page County proposes to create a housing rehabilitation program. This program expects to rehabilitate twelve (12) single-family, owner-occupied, low-moderate income housing units.

NOW THEREFORE, BE IT RESOLVED BY THE COUNTY SUPERVISORS OF THE COUNTY OF PAGE, as follows:

SECTION 1: Page County Supervisors authorize and direct the Chair to make an application to the FY2004 Iowa Housing Fund for \$300,000. The County and Cities will contribute \$30,000 for local match to complete the Housing Rehabilitation Program as follows:

Rehabilitation (12 units):

Program Funds	\$292,500
Local Contribution	\$30,000
Grant Administration	\$7,500

SECTION 2: These programs will be available throughout Page County.

Adopted this 18th day of November, 2003.

James Richardson, Chair

Attest: Sonia Morrison, Deputy Auditor

Motion to approve SHPO comment on Clarinda Daycare Project (Environmental Review).

Signed by Chairman Richardson.

With no other business to discuss, the Board adjourned at 9:45 and will meet again next Tuesday, November 25<sup>th</sup>.

Jim Richardson, Chairman  
Page County Board of Supervisors

Sonia Morrison  
Page County Deputy Auditor

**December 2, 2003**

The Page County Board of Supervisors met in session on this 2<sup>nd</sup> day of December, 2003 with all members present. The minutes of November 18 were approved unanimously.

Page County Engineer Jim Christensen met with the Board. On a motion by Armstrong, seconded by Anderson, the following resolution was unanimously approved:

**RESOLUTION #49-2003**

BE IT RESOLVED by the Board of Supervisors of Page County, Iowa that construction work has now been completed and that the following described section of roadway to be re-opened in accordance with Section 306.41 of the Code of Iowa.

Beginning at a point 33 feet east of the Southwest Corner of Section 12, Township 70 North, Range 38 West, Page County, Iowa; thence east approximately 1.5 miles to a point 33 feet west of the Southeast Corner of the Southwest Quarter of Section 7, Township 70 North, Range 37 West.

Location of this project is on 120<sup>th</sup> Street between K Avenue and Lumber Avenue.

Re-opening of the described section of roadway is to become effective December 2, 2003.

Passed and approved by the Page County Board of Supervisors, meeting in official session on this 2<sup>nd</sup> day of December, 2003.

ATTEST:

Judy Clark  
Page County Auditor

James D. Richardson  
Elaine Armstrong  
Robert G. Anderson

Christensen updated the Board on the four Hungry Canyons applications he submitted. Richardson talked to Christensen about several phone calls he has received regarding secondary road questions.

Brian Walker was in attendance.

Treasurer Connie Burton met with the Board to update them about the treasurer's web page and tax collection. She also talked about the State's upgrade of the motor vehicle programs and the training that is necessary. Tax sale issues were discussed. She also talked about a problem with two parcels that were combined by the assessor, which causes a problem with the collection of taxes. Burton is seeking a solution to this problem, and to resolve this issue which is the county's fault, she is asking that the assignment fee of \$100 be waived. This is the easiest solution to the problem. On a motion by Anderson, seconded by Armstrong, the Board approved waiving the fee.

On a motion by Anderson, seconded by Armstrong, the following resolution was passed unanimously:

**RESOLUTION #50-2003  
NAMING OF DEPOSITORIES**

The Page County Board of Supervisors sitting in session on this 2<sup>nd</sup> day of December, 2003, do hereby approve the following financial institutions to be depositories of Page County funds according to Iowa Code Section 12C.2, 2001. The below named officials are hereby authorized to deposit the County funds in amounts not to exceed the maximum approved for each respective financial institution as designated below:

DEPOSITORY NAME	LOCATION OF HOME OFFICE	MAXIMUM BALANCE
SHERIFF - Bank Iowa	Clarinda	\$ 100,000
RECORDER - Bank Iowa	Clarinda	70,000
TREASURER – Bank Iowa	Clarinda	3,500,000
City National Bank	Shenandoah	1,500,000
Page County State Bank	Clarinda	3,500,000
Bank Iowa	Essex	1,500,000
Bank Iowa	Shenandoah	1,500,000
Tier One	Shenandoah	500,000
First National Bank	Shenandoah	1,500,000
AUDITOR - Page County State Bank	Clarinda	10,000

This resolution replaces Resolutions #61-96 and #47-98 and #16-2001, and #15-2003

ATTEST: James D. Richardson  
 Judy Clark Elaine Armstrong  
 Page County Auditor Robert G. Anderson

The Chairman signed the quit claim deed and the Agreement to the Amendment for lot 3 of the Allen Davison Business Park for the City of Clarinda, which was agreed upon at the November 17<sup>th</sup> Board meeting.

The Board discussed medical examiner costs. The budget will have to be amended.

The following claims were allowed and the Auditor authorized to issue warrants for the same, dating them November 26, 2003 (as listed in the Claims List).

With no other business to discuss, the Board adjourned at 10:15 a.m. and will meet again next Tuesday, December 9, 2003, the Board attending the district meeting in Atlantic tomorrow.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

**December 9, 2003**

The Page County Board of Supervisors met in session on this 9<sup>th</sup> day of December, 2003 with all members present. The minutes of December 2 were approved unanimously.

The Board canvassed the South Page special election held December 2, 2003.

The Board talked about several issues with secondary road.

The Recorder's Report of Fees for November was received and filed.

On a motion by Armstrong, seconded by Anderson the Board unanimously passed the following resolution:

**RESOLUTION #51-2003**

The Page County Board of Supervisors sitting in session on this 9<sup>th</sup> day of December, 2003, do hereby approve the following fees for the Sheriff's Department:

Current Address for Service Fee	\$ 5.00
Preparing and Canceling Sheriff's Sale Fee	50.00

ATTEST: James D. Richardson

Judy Clark  
Page County Auditor

Elaine Armstrong  
Robert G. Anderson

Clarinda City Manager Gary Walter met with the Board to talk about Fareway's request for changes in the covenants at the Davison Business Park. The requested changes, which will be addressed by the City Council tonight, are in the loading dock location and the size of the business sign. The Board has no objection to these requested changes.

Jac Crain talked with the Board about the sewer line running from the Courthouse to the main line in the alley north of the square. The pipe is broken under the business across the street. Crain stated there are two options. The first is to burst (expand) the current pipe and pull new pipe in behind it. The only other option is going to the alley east of the square. This would get the line out from under any building. The first option is probably the most economical. It will be approximately \$18,400 to go from the curb on the south side of the street and to the alley behind the building. The second option is estimated at \$32,750. Another meeting will be set up.

Armstrong mentioned a state budget meeting that will be held in Council Bluffs Wednesday night.

On a motion by Anderson, seconded by Armstrong, the Chairman was unanimously authorized to sign a payment voucher.

The proposed MH/DD Redesign project was discussed. The Legislature has not approved these changes at this time.

With no other business to discuss, the Board adjourned at 10:30 a.m. and will meet again December 11<sup>th</sup>.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

**December 11, 2003**

The Page County Board of Supervisors met in session on this 11<sup>th</sup> day of December, 2003 with two members present, Anderson ill. The minutes of December 9 were approved unanimously.

Sheriff Mike Williams talked briefly with the Board.

The Auditor received a phone call asking about funding for the housing grant. The grant is only in the application stages, no money is currently available. If and when the grant is received, further information will be released on how to apply.

The Board received a fax from the state auditor's office regarding secondary road inventory. More will be discussed later.

Marty Engle Pratt presented the MH/DD Annual Report to the Board.

With no other business to discuss, the Board adjourned at 9:45 a.m. and will meet again Tuesday, December 16<sup>th</sup>.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

**December 16, 2003**

The Page County Board of Supervisors met in session on this 16<sup>th</sup> day of December, 2003 with all members present. The minutes of December 11 were approved unanimously.

Brian Walker was in attendance.

County Engineer Jim Christensen talked with the Board about a proposed subdivision. The Board talked about the revised secondary road inventory from the state auditor's office.

Ron Bitting, representing the Conservation Board, met with the Board to talk about the way the department has been run in the past year, changes in the future, other items.

\*Armstrong talked about a call she got regarding the condition of the big elm tree on the west courtyard. The Board will have someone look at the tree.

The Page County EMS submitted their annual report and meeting minutes. The Board reviewed, the Chairman signed, and the report was filed.

The Board called Nancy Curtis, state auditor's office, to review the fax regarding the audit and secondary road inventory records. The Engineer talked with the Board about his response to the audit comment. Other items were discussed.

The following claims were allowed and the Auditor authorized to issue warrants for the same, dating them December 15, 2003 (as listed in the Claims List).

With no other business to discuss, the Board adjourned at 10:50 a.m. and will host a four-county meeting at J's at noon. The Board will meet again Friday.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

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**December 23, 2003**

The Page County Board of Supervisors met in session on this 23<sup>rd</sup> day of December, 2003 with two members present, Anderson absent. The minutes of December 16 were approved unanimously.

The Board canvassed the special IWCC Bond election held December 16, 2003.

County Engineer Jim Christensen met with the Board. He talked about chipping Christmas trees at the city yard waste area. The Chairman was unanimously authorized to sign four Hungry Canyons agreements—there are three box culvert flumes located at 31/32 Pierce, 2/3 Pierce, and 31/32 Douglas, and a check dam at 9/16 Lincoln. The total amount of these is \$238,000.

A joint meeting was held with the Planning and Zoning Commission to review the Tolbert Subdivision. At 9:00 a.m. the public hearing was opened with Elaine Armstrong, Jim Richardson, Jim Christensen, Hugh Loudon, Marty Mattes, Bill Royer, and Jon Bix in attendance. There was not a quorum of the Planning and Zoning Commission. The final plat of the Tolbert Avenue Subdivision was presented. Questions were raised about the five lot sizes and setbacks. The subdivision survey will be reviewed and possibly revised and another meeting will be scheduled. Mattes raised a question about housing types and zoning requirements in the subdivision ordinance. Christensen stated that there are no requirements in the county ordinance but there are sometimes covenants for certain subdivisions. The public hearing was adjourned at 9:20 a.m. with no approval made.

With no other business to discuss, the Board adjourned at 9:22 a.m. and will meet again next Tuesday.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor

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**December 30, 2003**

The Page County Board of Supervisors met in session on this 30<sup>th</sup> day of December, 2003 with all members present. The minutes of December 23 were approved unanimously.

The elm tree on the west side of the Courthouse was discussed once again. Dave Stickler brought the potential danger of the tree to the Board's attention and after consulting with Ron Sanson, the Board felt it was in the best interest of the County to remove it. The Board will have the tree removed.

The Board discussed the Construction Evaluation Resolution for the Master Matrix program. It will be put on the next meeting's agenda.

Kevin McCall and Ron Sanson met with the Board to present the West Tarkio Watershed report. McCall updated the Board on local projects using county budgeted funds. Sanson

updated the Board on the West Tarkio Watershed projects being done. He talked about the number of cooperators, watershed protection grant funds, 52 miles of terraces being built, acres of land treated, and tons of soil saved in the year. It's about a 65% cost share, with the landowner paying about 35%. There is still a waiting list for projects.

McCall updated the Board on the report from earlier public meetings about the water supply study on four different lake sites.

New insurance figures were received and discussed. Budget work will begin next week.

With no other business to discuss, the Board adjourned at 11:25 a.m. and will meet again Friday, January 2, 2004 for reorganization.

Jim Richardson, Chairman  
Page County Board of Supervisors

Judy Clark  
Page County Auditor