

JOB POSTING:

PUBLIC HEALTH RN/ADMINISTRATOR

Page County Public Health is seeking a qualified person for full time employment as Public Health RN/Administrator. This is a full time opening, M-F, 8-4:30, with occasional evening and week-end duties. The Public Health RN/Administrator is a Page County employee and reports to the Page County Board of Health. Full time benefits include: IPERS, medical/dental/vision insurance, paid holidays, and accrual of vacation/sick time.

The Public Health RN/Administrator plans, organizes, and directs agency operations, including the supervision of several employees. He/she implements administrative policies and procedures, participates in the planning and operation of public health immunization and flu clinics, implements Maternal Child/Adolescent Health education and outreach programs, aids in the prevention and control of communicable diseases, coordinates public health activities with other agencies, is responsible for emergency preparedness, and organizes Board of Health meetings.

This individual must have reliable transportation and will travel throughout Page County with paid mileage. Travel outside of Page County will be required at times.

Requirements include a current Iowa nursing license and management experience. Public health experience is preferred but not required.

Salary will be determined based on qualifications.

Please send application, cover letter and resume to Page County Public Health, 112 E. Main St, Clarinda, Iowa. You may download an application at www.co.page.ia.us. Position open until filled. EOE. Tobacco & Drug Free Environment

If you have any questions, please Page Public Health at 712-850-1212.